

**Nonpublic Session Minutes
Albany Board of Selectmen**

Date: January 28, 2015

Members Present: Kelly Robitaille x
 Jack Rose x
 Cathy Ryan x

Motion to enter Nonpublic Session made by Chairman Robitaille seconded by Selectman Rose

Specific Statutory Reason cited as foundation for the nonpublic session:

 x RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

 RSA 91-A:3, II(b) *The hiring of any person as a public employee.*

 RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

 RSA 91-A:3, II(d) *Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*

 RSA 91-A:3, II(e) *Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled*

 RSA 91-A:3, II(i) *Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*

Roll Call vote to enter nonpublic session:	Kelly Robitaille	Y	N
	Jack Rose	Y	N
	Cathy Ryan	Y	N

Remove public meeting tape (if applicable).

Entered nonpublic session at 4:32 a.m./**p.m.**

Other persons present during nonpublic session: Kathleen Vizard, Town Administrator

Description of matters discussed and final decisions made:

The Board discussed an increase in the Selectmen's salary line item. The Selectmen have not received an increase since 2001. Selectman Rose made a motion to increase the Selectmen's salary line to \$12,000, Chairman Robitaille seconded the motion and all were in favor.

The consumer price index for 2014 is an increase of .8%. Using the consumer price index as a basis for salary increases, Selectman Rose made a motion to increase the Town Clerk/Tax Collector line by \$174, the Deputy Town Clerk/Tax Collector line by \$93, the Treasurer line by \$64 and the SS;Med line by \$26, Chairman Robitaille seconded the motion and all were in favor.

The Board discussed the Town Administrator salary and the cost of dental insurance. For nine months of coverage at an 80/20 split between the Town and Town Administrator, the amount to be budgeted would be \$1,061. Selectman Rose made a motion to approve \$1,061 for dental insurance in lieu of a salary increase for the Town Administrator, Chairman Robitaille seconded the motion and all were in favor.

Note: Under RSA 91-A:3, III. *Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of this board, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.*

Motion made to seal these minutes? If so, motion made by _____, seconded by _____, because it is determined that divulgence of this information likely would...

- Affect adversely the reputation of any person other than a member of this board
- Render a proposed action ineffective
- Pertains to preparation or carrying out of actions regarding terrorism

Roll Call Vote to seal minutes:	Kelly Robitaille	Y	N
	Jack Rose	Y	N
	Cathy Ryan	Y	N

Motion: PASSED / DID NOT PASS (circle one)

Motion to leave nonpublic session and return to public session by Selectman Rose, seconded by Chairman Robitaille.

Motion: **PASSED** / **DID NOT PASS** (circle one)

Nonpublic meeting tape removed, public meeting tape replaced (if applicable).

Public session reconvened at 5:00 a.m./**p.m.**

These minutes recorded by: Kathleen Vizard, Town Administrator

DRAFT