

Minutes

Albany NH Selectmen's Meeting

February 12, 2014

At 3:45 p.m., the Selectmen's meeting was called to order. In attendance were Jack Rose, Kelly Robitaille and Rob Nadler. At 4:20 p.m., Lee Grant June Johnson, Curtis Coleman, Rick Hiland, Steve Knox, Joe Ferris, Leah Valladares and Bill Lake joined the meeting. The following business was conducted.

NonPublic Session RSA 91-A:3(a):

At 3:46 p.m. Jack made a motion to move into nonpublic session citing RSA 91-A:3 II (a). Rob seconded the motion and all were in favor. Roll call was unanimous in the affirmative.

At 4:18 p.m., Rob motioned to move into public session, seconded by Kelly and all were in favor.

At 4:20 p.m. it was determined that the minutes shall not be publicly disclosed. Jack motioned to seal the minutes, to not publicly disclose the minutes because it is determined that divulgence of the information will likely affect adversely the reputation of any person other than a member of the Board. Rob seconded the motion and all were in favor.

Regular Business:

- Reviewed & approved February 6 minutes-Jack made a motion to approve the minutes as submitted, Kelly seconded the motion and all were in favor.
- Signed checks totaling \$31,916.22.
- Reviewed & approved one pistol permit-Jack made a motion to approve the pistol permit, Rob seconded the motion and all were in favor.
- Reviewed & approved Vachon, Clukay & Co. letter of engagement for auditing services-Jack made a motion to approve the letter of engagement, Rob seconded the motion and all were in favor.
- Reviewed NHDOT letter regarding rumble strips-Jack is hopeful DOT will consider a trial strip of rumble strips on Route 16 through Albany.
- Reviewed legal opinion from Jae Whitelaw regarding letter from Bill Lake on February 3, 2014-Kathy read aloud the e-mail from Jae. No

further action will be taken by the Selectmen. The Planning Board ordinance amendments will move forth as submitted.

Miscellaneous:

Steve submitted a list of City and Town Officials of the State of New Hampshire prepared by the Bureau of Planning and Community Assistance, NHDOT, listing Joseph Ferris as Emergency Management Director.

Rob asked if the Board could make firearms in the town office building illegal. Kathy thought the Board could make it a policy.

Kathy received a proposal from Pope Security for a keyless door lock for the Selectmen's office door as well as the Town Clerk office door. They proposed \$1400 installed. Rob submitted a printout from different retailers at a cost of under \$100 for the keyless locks. He suggested paying the maintenance man for labor to put them in at a fraction of the cost of Pope. Jack and Kelly agreed.

Planning Board update:

Rob reported he attended the Planning Board meeting on Monday, in place of Jack as Selectmen's representative. David Maudsley made a presentation on the wetland protection act and the Planning Board is considering adding it to their master plan. The Planning Board also discussed digital recordkeeping. Rob suggested that it should go town wide. Jack thought that was a great idea and it should be discussed at a meeting with both boards.

Conway Library Trustee Meeting:

Jack said he and Rob attended the library trustee meeting on Monday. The trustees are looking at different options to recommend and they will notify the Selectmen if their input is required. Conway is considering to not invoice Albany annually, which would leave the Albany resident paying for their own nonresident library card and if voted so, Albany would reimburse.

Public Hearing for 2014 Proposed Municipal Budget and Warrant:

At 4:33 p.m., the public hearing on the 2014 proposed municipal budget and warrant was called to order.

Steve asked Jack if ridership of the Carroll County Transit was being tracked. Jack replied yes.

Jack read through the municipal budget by line item.

Joe asked about not getting paid for his work as Cemetery Trustee. Jack said Kim Guptill said there was no attendance at meetings. Joe said he worked. Kelly replied there are no minutes to support that.

Joe asked what percentage was used for the Town Clerk/Tax Collector, Deputy Town Clerk/Tax Collector and Treasurer wage increases. Rob replied 1.5%.

Joe asked why there was an increase in the Town Administrator line item. Jack replied the board increased the hours from 32 to 35 hours. Rob added there is no increase in hourly pay. Steve asked if the days of the increased hours had been decided. Kelly replied it was not definite yet. Steve asked if the office would be open during these hours. Kelly replied probably not.

Rob made a motion to increase the software support line item under Officer's Expense be increased from \$3100 to \$3500 for additional website upgrade. Jack seconded the motion and all were in favor.

Steve suggested classes put on by the NH Municipal Association can be brought to the town for a fee of \$475 per meeting. This would allow numerous board members to attend a class without having to travel. Jack said he was not against that. Rob suggested increasing the line item by one class to try it out. This will give some flexibility to board members. Jack made a motion to increase the conference line item under Officer's Expense from \$500 to \$1000, Rob seconded the motion and all were in favor.

The total municipal operating budget will increase from \$616,215.00 to \$617,115.00.

The Selectmen reviewed the 2014 warrant. Steve asked Curtis if he had a plan regarding article #10. Curtis discussed possible plans and said they are all flexible. Bill Lake thought projects should be earmarked.

Leah discussed article 21 which if approved, advises the Board to not support the purchase of any land by the National Forest. She asked what the difference was between that and turning tax dedeed property over to the Conservation Commission, taking it off of the tax rolls. Rob replied the benefit to the town would be there is no easements on this property and the

JR____
KR____
RN____

town could do what it wants with it such as a cemetery. Rob added there is a whole different level of control.

Jack made a motion to approve the 2014 proposed warrant and accept all articles as written, Rob seconded the motion and all were in favor.

Leah suggested that the balance of a trust fund be included in a warrant article that raises and appropriates money to be deposited into that fund.

Rob asked if the percentage of changes to the budget from one year to another be included in the town report. Kathy replied she will try to include them.

At 5:37 p.m., the public hearing was closed.

At 5:45 p.m., Jack made a motion to adjourn, Kelly seconded the motion and all were in favor.

Respectfully Submitted,

Kathleen Vizard
Town Administrator