



Albany Selectmen's Meeting Minutes

Albany, New Hampshire
March 25, 2026 at 4:30 p.m.

This meeting may be viewed or streamed at:
<https://www.youtube.com/@AlbanyNhTownHall>

1. **Call to Order:** The Chairman called the meeting to order at 4:32 pm.
In Attendance: Chairman K. Robitaille, Selectman J. Drouin, Selectman R. Hiland, Town Administrator A. Haynes and Dean Jore of NH Homeland Security and Emergency Management.
2. **Pledge of Allegiance:** The Chair led the meeting in the Pledge.
3. **New Business:**
 - A. **Approval of Selectmen's Meeting Minutes for the March 10, 2026 Selectman's Meeting.**
Selectman Hiland made a motion to approve the March 10, 2026 Selectman's Meeting Minutes as presented. Selectman Drouin seconded. Motion passed 3-0-0.
 - B. **Approval of March 25, 2026 Consent File**
___ Review & Sign manifest(s) in the amount of **\$17,708.86 and \$10,341.11**
this includes an accounts payable and payroll manifest for March 17, 2026 and March 24, 2026.
 - C. Review, discuss and approve/deny Local Approval for Construction of an Individual Sewage Disposal System for M3, L37
 - D. Review, discuss and approve/deny Pistol/Revolver License for an Albany resident.
Selectman Hiland made a motion to approve the March 25, 2026 Consent File as presented. Selectman Drouin seconded. Motion passed 3-0-0.
- E. Town Administrator's Report:**
 - A. Review and discuss 15K Amendment to Operating Budget from Town Meeting.
The BOS reviewed and discussed where to use the 15K amendment money for incentives and stipends. They discussed that this will be a complicated process and will revisit the discussion at the next meeting scheduled for 4/8/26.
 - B. Review and discuss Emergency Support Functions (ESFs) 11-18 for the Albany Emergency Operation Plan (EOP). (Sent under separate cover).
The Board reviewed and discussed the ESF's 11-18 and approved moving forward with the next steps for the EOP.
 - C. Review, discuss and appoint Colleen Cormack and Sara Young-Knox to the Albany Zoning Board of Adjustment.
The BOS reviewed and made the following appointments.
Selectman Hiland made a motion to appoint Colleen Cormack and Sara Young-Knox to the Zoning board of Adjustment. Selectman Drouin seconded. Motion passed 3-0-0.
Selectman Hiland made a motion to appoint Selectman Drouin to the Albany Planning Board. Chairman Robitaille seconded. Motion passed 3-0-0.
Chairman Robitaille made a motion to appoint Selectman Hiland to the Lower Mount Washington Valley Solid Waste District with Cathy Ryan as an alternate. Selectman Drouin seconded. Motion passed 3-0-0.

Selectman Drouin made a motion to nominate Kathy Flaschner as a Cemetery Trustee.

Selectman Hiland seconded. **Motion passed 3-0-0.**

Selectman Hiland made a motion to appoint Selectman Drouin as a Commissioner to the North Country Council. Chairman Robitaille seconded. **Motion passed 3-0-0.**

Selectman Drouin made a motion to appoint Selectman Hiland to the Carroll County Communications District. **Chairman Robitaille seconded. Motion passed 3-0-0.**

D. Review and discuss reorganizing the Select Board.

The BOS reorganized the Select Board as follows.

Selectman Hiland made a motion for K. Robitaille to remain Chairman of the Board.

Selectman Drouin seconded. **Motion passed 3-0-0.**

Chairman Robitaille made a motion for Selectman Hiland to be the Vice-Chairman of the Select Board. Selectman Drouin seconded. **Motion passed 3-0-0.**

E. Review and discuss MWV Habitat for Humanity's request for the Town of Albany to take on the role of Responsible Entity for their CPD Grant.

The BOS reviewed and discussed MWV Habitat for Humanity's request. At this time the Town does not have the manpower to take on the requested role. *Selectman R. Hiland made a motion to deny the request for the Town to be the Responsible Entity for MWV Habitat for Humanity. Chairman K. Robitaille seconded. Motion passed 3-0-0.*

4. APPOINTMENT – Dean Jore from NH Homeland Security and Emergency Management.

Mr. Jore discussed the Homeland Security and Emergency Management programs available to the Town of Albany.

5. Old Business:

A. Abatement request from 28 Ferncroft Rd.

B. Abatement request from 1265 Bald Hill Rd.

C. Review, discuss, approve/deny and sign 2026 Assessing Services Agreement from Northtown Associates, LLC.

Selectman Hiland made a motion to approve the contract with Northtown Associates, LLC with the corrections made by Jason Call. Selectman Hiland requested that the email describing the changes to the contract from J. Call be stapled to and filed with the 2026 Assessing Contract. Selectman Drouin seconded. Motion passed. 3-0-0.

D. Assessing Hearings Review Memo for M6, L167 from Northtown Associates, LLC.

6. Other Business (and Board reports):

A. Planning Board –

B. Conservation Commission –

C. Solid Waste Committee – Selectman Hiland informed the BOS that the LMWVSWD MOU has been approved by all 3 towns Select Boards. Selectman Hiland also advised the BOS on recent developments regarding mitigation strategies to address PFAS Contamination in the Landfill leachate which is treated by the North Conway Water Precinct and the related \$9.3 million Warrant Article #2 at the Precinct's annual meeting being held March 25th. The LMWVSWD, which we are a member of, will be responsible for a fair portion of the costs to remove this PFAS from the leachate from the land fill. He will keep the BOS updated on the progress of the project.

D. Chapel Committee –

7. Other:

8. Correspondence:

9. Public Comment:

10. Non-Public Session under RSA 91-A:3, II (a)



11. Next Meeting: April 8, 2026 at 4:30pm.

12. Adjournment: The Chairman adjourned the meeting at 6 :05pm.

Respectfully Submitted By,

Alisa Haynes / Town Administrator