



Albany Selectmen's Meeting Minutes

Albany, New Hampshire
December 23, 2025 at 4:30 p.m.

This meeting may be viewed or streamed at:
<https://www.youtube.com/@AlbanyNhTownHall>

1. **Call to Order:** The Chair called the meeting to order at 4:34 pm.
In Attendance: Chairman K. Robitaille, Selectman J. Drouin, Selectman R. Hiland, Town Administrator A. Haynes (remotely).
2. **Pledge of Allegiance:** The Chair led the meeting in the Pledge.
3. **New Business:**
 - A. **Approval of Selectmen's Meeting Minutes for December 9, 2025.**
Selectman R. Hiland made a motion to accept the December 9, 2025 Meeting Minutes as presented. Selectman J. Drouin seconded. Motion passed 3-0-0.
 - B. **Approval of December 23, 2025 Consent File**
___ Review & Sign manifest(s) in the amount of **\$54,092.28 and \$9,677.99**
this includes an accounts payable and payroll manifests for 12/16/2025 and 12/22/2025.
 - C. Review, discuss and sign 2025 Municipal Assessment Data Certificate for NHDRA and North Town Associates, LLC.
Selectman R. Hiland made a motion to approve the December 23, 2025 Consent File as presented. Selectman J. Drouin seconded. Motion passed 3-0-0.
 - D. **Town Administrator's Report:**
 - A. Review and discuss 2025 encumbrances.
 - Emergency Operation Plan = \$2,000.00
 - Certified Computer Solutions upgrades to .gov = \$5,000.00*Selectman R. Hiland made a motion encumber \$2,000.00 for the Emergency Operation Plan and \$5,000.00 for upgrading computer systems to .gov. Chairman K. Robitaille seconded. Motion passed 3-0-0.*
4. **APPOINTMENT –**
5. **Old Business:** Discuss changes to the Conference Room.
The BOS reviewed and discussed potential changes to the Conference Room.
6. **Other Business (and Board reports):**
 - A. Planning Board – N/A
 - B. Conservation Commission – N/A
 - C. Solid Waste Committee – Selectman R. Hiland noted that the Solid Waste Committee is in the final stages of writing an updated Memorandum of Understanding. They are hoping to have the final document near the end of January 2026.
 - D. Chapel Committee – N/A
7. **Other: Public Hearing to consider the use of funds from the Revaluation Capital Reserve Fund to pay for the 2025 Town-wide Property Revaluation.**
Selectman R. Hiland made a motion to adjourn from the regular Selectman's meeting and enter into the Public Hearing at 4:53pm. Chairman K. Robitaille seconded.



Roll Call Vote:

Chairman K. Robitaille – Aye

Selectman J. Drouin – Aye

Selectman R. Hiland – Aye

Selectman R. Hiland made a motion to expend the funds out of the Revaluation Expendable Trust Fund of \$25,000.00 to pay for the 2025 Property Revaluation. Selectman J. Drouin seconded.

Motion passed 3-0-0.

No Public in attendance.

Chairman K. Robitaille made a motion to adjourn the Public Hearing and enter back into the regular Selectman's meeting at 4:56pm. Selectman J. Drouin seconded. Motion passed 3-0-0.

Roll Call Vote:

Chairman K. Robitaille – Aye

Selectman J. Drouin – Aye

Selectman R. Hiland – Aye

8. Correspondence:

A. Review and discuss letter from J. Reardon in regard to Aviation Drive.

The BOS reviewed and discussed the emails from the Residents of Aviation Drive. At this time the BOS needs further information from the Albany Planning Board before making any decisions on the renaming/remapping of Aviation Drive and the Air Strip.

B. Important dates for local officials from NHMA.

The BOS reviewed and discussed the Important Dates list from NHMA.

9. Public Comment:

10. Non Public Session under RSA 91-A:3, II as necessary –

11. Next Meeting: January 14, 2026 at 4:30 p.m.

The Board of Selectmen have also scheduled a Budget Workshop Session for Monday January 5, 2025 at 4:00PM at the Albany Town Hall.

12. Adjournment: *Chairman K. Robitaille made a motion to adjourn the meeting at 5:02pm. Selectman J. Drouin seconded. Motion passed 3-0-0.*

Respectfully Submitted By,
Alisa Haynes
Town Administrator