



# Albany Selectmen's Meeting Minutes

Albany, New Hampshire  
December 9, 2025 at 4:30 p.m.

This meeting may be viewed or streamed at:  
<https://www.youtube.com/@AlbanyNhTownHall>

1. **Call to Order:** The Chair called the meeting to order at 4:30pm.  
**In Attendance:** Chairman K. Robitaille, Selectman J. Drouin, Selectman R. Hiland, Town Administrator A. Haynes
2. **Pledge of Allegiance:** The chair led the meeting in the Pledge.
3. **New Business:**
  - A. **Approval of Selectmen's Meeting Minutes for November 25, 2025.**  
*Selectman R. Hiland made a motion to approve the Selectman's Meeting Minutes for November 25, 2024 as presented. Selectman J. Drouin seconded. Motion passed 3-0-0.*
  - B. **Approval of December 9, 2025 Consent File**  
\_\_\_ Review & Sign manifest(s) in the amount of **\$6,344.44 and \$64,490.60**  
this includes an accounts payable and payroll manifests for 12/3/2025 and 12/8/2025.
  - C. Review, discuss and sign 2025 Municipal Assessment Data Certificate for NHDRA and North Town Associates, LLC.
  - D. Review, discuss and approve/deny Residential Building Permit Application for 32 Ridge View Dr. M7, L107.
  - E. Review and discuss Approval for Construction of Individual Sewage Disposal System for 1995 NH RT 16, M6, L73.  
*Selectman R. Hiland made a motion to remove item C. from the Consent File and to table the item pending further information from the Assessor. Chairman K. Robitaille seconded. Motion passed 3-0-0.*  
*Selectman R. Hiland made a motion to approve the December 9, 2025 Consent File as presented with the exclusion of Item C. Selectman J. Drouin seconded. Motion passed 3-0-0.*
  - F. **Town Administrator's Report:**
    - A. Review and discuss progress on 2026 Budget.  
The Board reviewed and discussed the 2026 Town Budget. Selectman R. Hiland recommended adding a Budget Work Session sometime before the next Selectman's meeting.
    - B. Review, discuss and approve/deny time off request for Town Administrator.  
The Board reviewed and discussed the T. A's request for time off.  
*Selectman R. Hiland made a motion to approve the T. A's time off request. Selectman J. Drouin seconded. Motion passed 3-0-0.*
4. **APPOINTMENT –**
5. **Old Business:** Selectman J. Drouin spoke of an Albany family that has suffered multiple tragedies recently. The BOS discussed the posting of the family's Go Fund Me on the Town Website. The T.A will reach out to NHMA legal to see if we can post the fundraiser.
6. **Other Business (and Board reports):**
  - A. Planning Board –



- B. Conservation Commission –
- C. Solid Waste Committee –
- D. Chapel Committee –
- 7. Other:**
- 8. Correspondence:**
  - A.** Upcoming Changes letter from Charter Communications.
- 9. Public Comment:**
- 10. Non-Public Session under RSA 91-A:3, II (a) to discuss the promotion or compensation of a public employee.**
- 11. Selectman R. Hiland made a motion to go into Non-Public Session under RSA 91-A:3, II (a) to discuss the promotion or compensation of a public employee at 4:47pm.**
  - Roll Call Vote:**  
**Chairman K. Robitaille = Aye, Selectman J. Drouin = Aye, Selectman R. Hiland = Aye.**
  - The Board of Selectman came out of the non-public session at 5:07 pm.
- 12. Chairman K. Robitaille made a motion to seal the non-public minutes under RSA 91-A:3, II (a) to discuss the promotion or compensation of a public employee.**
  - Roll Call Vote:**  
**Chairman K. Robitaille = Aye, Selectman J. Drouin = Aye, Selectman R. Hiland = Aye.**
- 13. Next Meeting: December 23, 2025 at 4:30 p.m.**
- 14. Adjournment:** *Chairman K. Robitaille made a motion to adjourn at 5:08pm. Selectman J. Drouin seconded. Motion passed 3-0-0.*

Respectfully Submitted By,  
Alisa Haynes  
Town Administrator