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Albany Selectmen's Meeting Minutes

Albany, New Hampshire
November 25, 2025 at 4:30 p.m.

This meeting may be viewed or streamed at:

<https://www.youtube.com/@AlbanyNhTownHall>

1. **Call to Order:** The Chairman called the meeting to order at 4:31pm.
In Attendance: Chairman K. Robitaille, Selectman J. Drouin, Selectman R. Hiland and Town Administrator A. Haynes.
2. **Pledge of Allegiance:** The Chairman led the meeting in the Pledge.
3. **New Business:**
 - A. **Approval of Selectmen's Meeting Minutes for November 12, 2025.**
Selectman R. Hiland made a motion to approve the November 12, 2025 Meeting Minutes as presented. Selectman J. Drouin seconded. Motion passed 3-0-0.
 - B. **Approval of October 8, 2025 Consent File**
Review & Sign manifest(s) in the amount of \$322,195.01 and \$159,024.40 this includes an accounts payable and payroll manifests for 11/18/2025 and 11/24/2025.
Selectman R. Hiland made a motion to approve the November 25, 2025 Consent File as presented. Selectman J. Drouin seconded. Motion passed 3-0-0.
 - C. **Town Administrator's Report:**
 - A. Review, discuss and decide on how much Unassigned Fund Balance to use, if any to reduce the tax rate.
The Select Board reviewed and discussed how much of the Unassigned Fund Balance to use to reduce the Tax Rate.
Selectman R. Hiland made a motion to use \$150,000.00 out of the Unassigned Fund Balance to help the people of Albany and lower the tax rate. Selectman J. Drouin seconded. Motion passed 3-0-0.
 - B. Review, discuss and approve/deny time off request for Town Administrator.
The BOS reviewed and discussed the T.A. request for time off.
Selectman R. Hiland made a motion to approve the T.A.'s request for time off. Selectman J. Drouin seconded. Motion passed 3-0-0.
4. **APPOINTMENT –**
5. **Old Business:**
6. **Other Business (and Board reports):**
 - A. Planning Board – Meeting 12/8/25
 - B. Conservation Commission – Meeting 12/2/2025
 - C. Solid Waste Committee – none
 - D. Chapel Committee – Selectman J. Drouin let the Board know that Chapel Committee will be winding down efforts for the year. They will resume the project in the spring.
7. **Other:**

Selectman R. Hiland advised the Board that he had met with a contractor to discuss changes to the Conference Room. Selectman Hiland met with the T/C to see what the storage requirements are so the Contractor can come up with a few options.

Chairman K. Robitaille discussed the NHDOT Public Hearing that took place at the Albany Town Hall on 11/19/25. The Commission passed the project unanimously however it is currently on hold due to lack of funding.

8. Correspondence:

A. Information Request letter from D. Tinkham.

The BOS reviewed and discussed the letter from D. Tinkham.

9. Public Comment:

10. Non Public Session under RSA 91-A:3, II (a) to discuss the promotion or compensation of a public employee.

11. Next Meeting: December 9, 2025 at 4:30 p.m.

Chairman K. Robitaille made a motion that should documentation need signing to set the tax rate for the Town before the next Select Board Meeting that the Selectman may sign out of session. Selectman J. Drouin seconded. Motion passed 3-0-0.

12. Adjournment: *Chairman K. Robitaille made a motion to adjourn at 5:01pm. Selectman J. Drouin seconded. Motion passed 3-0-0.*

Respectfully Submitted By,
Alisa Haynes
Town Administrator