



Albany Selectmen's Meeting Minutes

Albany, New Hampshire
October 8, 2025 at 4:30 p.m.

This meeting may be viewed or streamed at:

https://youtube.com/playlist?list=PLE32cPKZXM4_W1ba2XKkiQH6Flf_gx5AI

1. **Call to Order:** The Chair called the meeting to order at 4:30pm.
2. **In Attendance:** Chairman K. Robitaille, Selectman J. Drouin, Selectman R. Hiland and Town Administrator A. Haynes.
3. **Pledge of Allegiance:** The chair led the meeting in the Pledge.
4. **New Business:**
 - A. **Approval of Selectmen's Meeting Minutes for September 24, 2025.**
Selectman J. Drouin made a motion to approve the September 24, 2025 Meeting Minutes. Chairman K. Robitaille seconded. Motion passed 3-0-0.
 - B. **Approval of October 8, 2025 Consent File**
 Review & Sign manifest(s) in the amount of **\$1,782.65 (weekly), \$165.026.04 (monthly & quarterly) and \$163,748.71**
 this includes an accounts payable and payroll manifests for 9/30/2025 and 10/7/25.
 - C. Review and approve/deny Residential Building Permit Application for Aviation Drive M7, L92-1.
 - D. Review and sign Approval for Construction of an Individual Sewage Disposal System for 2584 NH RT 16 M3, L25.
 - E. Review and sign Land Use Change Tax Bill (LUCT) for Tin Mountain Conservation Center, Inc.
Selectman R. Hiland made a motion approve the October 8, 2025 Consent File as presented. Chairman K. Robitaille seconded. Motion passed 3-0-0.
 - F. **Town Administrator's Report:**
 - A. Review and discuss Albany's Emergency Operation Plan Update.
The BOS reviewed and discussed the Albany EOP update. Selectman R. Hiland noted that the plan looks good and the Board will vote to approve the plan upon completion.
 - B. Reminder that Jason Ayotte of NHDOT will be joining the next Selectman's meeting on October 22, 2025 to discuss the NHDOT Public Hearing scheduled for November 19, 2025.
 - C. Conway Lions Club requesting to use the Albany Town Hall as a drop off point for a boots and jackets drive for TRICAP.
The BOS agreed to have the Town Hall be a drop off location for the boots and jackets drive. The BOS advised that the Meeting Room would be the best place to store the items until they are picked up.
 - D. Escrow Account to be established by the Town for the upcoming Habitat for Humanity project.
The BOS and T.A. discussed establishing an Escrow Account for the construction observation for the upcoming Habitat project. Selectman R. Hiland advised the T.A. to reach out to NHMA legal to inquire about the process of setting up and handling the account.
5. **APPOINTMENT –**

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6. Old Business:

7. Other Business (and Board reports):

- A. Planning Board – Next meeting and Public Hearing October 13, 2025 at 6:30pm at the Albany Town Hall.
- B. Conservation Commission – Meeting October 7, 2025 at 6:30 pm at the Albany Town Hall.
- C. Solid Waste Committee – The Committee is working to complete a Memorandum of Understanding. The MOU should be completed around November/December and the BOS will be provided it for approval.
- D. Chapel Committee – See progress/update email from Committee.

8. Other:

- A. Discuss placing Jersey Barriers at old entrance of Golden Oaks.
The BOS discussed the Town's responsibility to maintain closure of the old entrance to Golden Oaks. The BOS will look back in Meeting Minutes to decide if the Town is responsible for keeping the entrance closed for public access but available to be used for EMS services.
- B. Discuss Governor's Advisory Commission on Intermodal Transportation (GACIT) Public Hearing that took place on October 6, 2025 at the Conway Town Hall.
The BOS discussed the GACIT Public Hearing. Chairman K. Robitaille and Selectman R. Hiland were unable to attend, Selectman J. Drouin was in attendance. The BOS discussed the North Country Council Transportation Advisory Committee passing by Albany on the Rt113/RT16 ten-year project plans in favor of the Town of Randolph getting their project approved instead. The BOS are very unhappy with this decision as they were assured by Nick Altonaga of NCC that Albany was the first in the running for approval. The BOS discussed potentially leaving North Country Council and joining the Lakes Region Council instead, however they are unsure if this is an option. Going forward the BOS have decided to put together a NH RT 113/ NH RT 16 Intersection Committee to represent the Town of Albany and the dire need of making the intersection safer. The intersection is a major safety concern for the Town and Residents of Albany. The BOS will put together a complete package of information regarding the intersection project to submit as written testimony to the Commission (GACIT) in hopes of getting the project reconsidered and approved. The BOS plans on attending future GACIT Public Hearings to make sure their voices are heard about the importance of this project.
Selectman R. Hiland made a motion to create a RT 16 / RT 113 Intersection Project Committee. Selectman J. Drouin seconded. Motion passed 3-0-0.

9. Correspondence:

- A. Upcoming Changes letter from Charter Communications.
The BOS reviewed the letter from Charter Communications.

10. Public Comment:

11. Non-Public Session under RSA 91-A:3, II as necessary –

12. Next Meeting: October 22, 2025 at 4:30 p.m.

13. Adjournment: *Selectman R. Hiland made a motion to adjourn at 5:29 pm. Chairman K. Robitaille seconded. Motion Passed 3-0-0.*

Respectfully Submitted By,
Alisa Haynes
Town Administrator