



# Albany Selectmen's Meeting Minutes

Albany, New Hampshire  
September 10, 2025 at 4:30 p.m.

This meeting may be viewed or streamed at:

[https://youtube.com/playlist?list=PLE32cPKZXM4\\_W1ba2XKkjQH6Flf\\_gx5AI](https://youtube.com/playlist?list=PLE32cPKZXM4_W1ba2XKkjQH6Flf_gx5AI)

1. **Call to Order:** The Chairman called the meeting to order at 4:30pm.  
**In Attendance:** Chairman K. Robitaille, Selectman J. Drouin, Selectman R. Hiland, Town Administrator A. Haynes, Road Agent C. Coleman and Conservation Commission member J. Ryan.
2. **Pledge of Allegiance:** The Chairman led the meeting in the Pledge.
3. **New Business:**
  - A. **Approval of Selectmen's Meeting Minutes for August 27, 2025.**  
*Selectman R. Hiland made a motion to approve the August 27, 2025 Meeting Minutes as presented. Selectman J. Drouin seconded. Motion passed 3-0-0.*
  - B. **Approval of September 10, 2025 Consent File**  
    \_\_\_ Review & Sign manifest(s) in the amount of **\$2,803.42 and \$7,606.97**  
    this includes an accounts payable and payroll manifests for 9/2/2025 and 9/9/25.
  - C. Review and approve/deny Residential Building Permit Application for 30 Stowell Drive M9, L90.
  - D. Review and sign Original Warrant Tax Yield Levy for Operation #25-003-03-T.
  - E. Review and discuss Approval for Subdivision of Land on Drake Hill Rd. M6, L47.
  - F. Review and discuss Approval for Construction of an Individual Sewage Disposal System for M9, L151.  
*Selectman R. Hiland made a motion to approve the September 10, 2025 Consent File as presented. Chairman K. Robitaille seconded. Motion passed 3-0-0.*
  - G. **Town Administrator's Report:**
    - A. Review and discuss NH Local Welfare Administrators Association Workshop for September 18, 2025 for the TA at NHMA in Concord, NH.  
The Town Administrator informed the BOS of her upcoming training scheduled at NHMA in Concord, NH for Thursday September 18, 2025.  
*Selectman R. Hiland made a motion to approve the Town Administrator's training on September 18, 2025. Selectman J. Drouin seconded. Motion passed 3-0-0.*
    - B. Review and discuss Budget requests to Boards and Committees.  
The BOS and TA discussed a deadline of October 1, 2025 for all Boards and Committees to submit their preliminary budgets to the TA. Road Agent C. Curtis advised the Board that his budget will have an increase of \$8,000.00 to accommodate for the rising costs of goods and services with approximately \$4,000.00 towards winter road maintenance and \$4,000.00 towards summer road maintenance. Conservation Commission member J. Ryan advised the Board that the C.C. budget will remain the same as last year.
4. **APPOINTMENT –**
5. **Old Business:**
6. **Other Business (and Board reports):**



- A. Planning Board – MWV Habitat for Humanity Project with HEB Engineers.  
The BOS discussed the APB's upcoming project with HEB Engineers and Habitat for Humanity. The Board has requested that the Town Treasurer is to open an escrow account to accommodate the bond for the project. Road Agent C. Coleman offered to check on the project periodically as it proceeds.
- B. Conservation Commission – J. Ryan requested that the monitor/TV be moved from the Conference room into the meeting room.
- C. Solid Waste Committee – none
- D. Chapel Committee – none
- 7. Other:** Discuss future uses of the Conference Room.  
The BOS discussed future uses of the Conference Room. The BOS discussed dividing the room by adding a wall and second door. This would provide additional storage for the Town Clerk's records while keeping them separate and secure from other storage needs. Selectman R. Hiland offered to reach out to a local contractor to get an estimate on the desired changes to the room.
- 8. Correspondence:**
  - A. Letter from the NHDOT to request usage of the Town Hall for a Public Hearing regarding project Albany #45056 for November 19<sup>th</sup> or 20<sup>th</sup>, 2025.  
The BOS reviewed and discussed the NHDOT request to use the Town Hall for their upcoming project Albany #45056. Chairman K. Robitaille noted that he had spoken with J. Ayotte of NHDOT in regard to the Nickerson Rd. intersection project being ready to go and requiring a public hearing.  
*Selectman R. Hiland made a motion to approve the NHDOT's request to hold a public hearing at the Albany Town Hall. Selectman J. Drouin seconded. Motion passed 3-0-0.*
- 9. Public Comment:**
- 10. Non Public Session under RSA 91-A:3, II as necessary –**
- 11. Next Meeting: September 24, 2025 at 4:30 p.m.**
- 12. Adjournment:** *Chairman K. Robitaille made a motion to adjourn at 4:59pm. Selectman J. Drouin seconded. Motion passed 3-0-0.*

Respectfully Submitted By,  
Alisa Haynes  
Town Administrator