



Albany Selectmen's Meeting Minutes

Albany, New Hampshire
July 23, 2025 at 4:30 p.m.

This meeting may be viewed or streamed at:

https://youtube.com/playlist?list=PLE32cPKZXm4_W1ba2XKkjQH6Ff_gx5AI

1. **Call to Order:** The Chair called the meeting to order at 4:31pm.
In Attendance: Chairman K. Robitaille, Selectman J. Drouin, Selectman R. Hiland, Town Administrator A. Haynes.
2. **Pledge of Allegiance:** The Chair led the meeting in the Pledge.
3. **New Business:**
 - A. **Approval of Selectmen's Meeting Minutes for July 9, 2025.** *Selectman R. Hiland made a motion to approve the July 9, 2025 Meeting Minutes. Selectman J. Drouin seconded. Motion passed 3-0-0.*
 - B. **Approval of July 23, 2025 consent file**
 ___ Review & Sign manifest(s) in the amount of **\$62,402.37, and \$3,988.67**
 this includes an accounts payable and payroll manifests for 7/15/2025, and 7/22/25.
 - C. Review, discuss, and approve/deny Residential Building Permit Application for 49 Stacey Lane, M7, L76.
 - D. Review and discuss Approval for Operation of Individual Sewage Disposal System for 31 Tabor Circle, M7, L9.
 - E. Review and discuss Approval for Operation of Individual Sewage Disposal System for 37 Moat View Drive, M9, L149.
 - F. Review, discuss and approve/deny Local Approval for Construction of an Individual Sewage Disposal System for Aviation Drive M92, L2.
 - G. Review, discuss and approve/deny Local Approval for Construction of an Individual Sewage Disposal System for Burton Circle M3, L77.
Selectman R. Hiland made a motion to approve the July 23, 2025 Consent File with the provision that item C must be noted as an Accessory Dwelling Unit (ADU) on the permit. Selectman J. Drouin seconded. Motion Passed 3-0-0.
 - H. **Town Administrator's Report:**
 - A. Review and discuss Statistical Revaluation Contract with Northtown Associates, LLC.
The BOS reviewed and discussed the Statistical Revaluation Contract with Northtown Associates, LLC.
The Town Administrator informed the BOS that the Department of Revenue has advised that the Contract should not be executed until it receives formal approval from the DRA. Upon approval a meeting is to be scheduled with the DRA, a Selectboard member, the Town Administrator and Northtown Associates to kickoff the Revaluation.
Selectman R. Hiland made a motion to table the Revaluation Contract pending DRA approval. Selectman J. Drouin seconded. Motion passed 3-0-0.
4. **APPOINTMENT –**
5. **Old Business:**
6. **Other Business (and Board reports):**

- KD
- A. Planning Board – The APB has approved the Smart/Reardon application for a Minor Subdivision on Aviation Drive.
 - B. Conservation Commission – none
 - C. Solid Waste Committee – none
 - D. Chapel Committee – none
- 7. Other:**
- 8. Correspondence:**
- A. Letter from Charter Communications – Upcoming Changes.
The BOS reviewed and discussed the letter of upcoming changes from Charter Communications.
 - B. Letter from the Conway Branch Rail Trail Advisory Committee requesting that the Selectboard appoint an official representative to the committee on behalf of the Town of Albany.
The BOS recommended contacting the Conservation Commission to request an Albany Representative for appointment to this committee.
- 9. Public Comment:**
- 10. Non Public Session under RSA 91-A:3, II as necessary –**
- 11. Next Meeting: August 13, 2025 at 4:30 p.m.**
- 12. Adjournment:** *Selectman R. Hiland made a motion to adjourn at 4:39pm. Chairman K. Robitaille seconded. Motion Passed 3-0-0.*

Respectfully Submitted By,
Alisa Haynes
Town Administrator