



# Albany Selectmen's Meeting Minutes

Albany, New Hampshire  
June 11, 2025 at 4:30 p.m.

This meeting may be viewed or streamed at:

[https://youtube.com/playlist?list=PLE32cPKZXM4\\_W1ba2XKkjQH6Flf\\_gx5AI](https://youtube.com/playlist?list=PLE32cPKZXM4_W1ba2XKkjQH6Flf_gx5AI)

1. **Call to Order:** The Chair called the meeting to order at 4:31pm.  
**In Attendance:** Chairman K. Robitaille, Selectman J. Drouin, Selectman R. Hiland, Town Administrator A. Haynes, Road Agent C. Coleman.
2. **Pledge of Allegiance:** The Chair led the meeting in the Pledge.
3. **New Business:**
  - A. **Approval of Selectmen's Meeting minutes for May 28, 2025.**  
*Selectman R. Hiland made a motion to approve the May 28, 2025 Meeting Minutes as presented. Selectman J. Drouin seconded. Motion passed 3-0-0.*
  - B. **Approval of June 11, 2025 consent file**  
\_\_\_ Review & Sign manifest(s) in the amount of **\$88,538.81, \$6,840.50 and \$5,027.51**  
this includes an accounts payable and payroll manifests for 5/31/2025, 6/3/25 and 6/10/25.
  - C. Review, discuss, and sign Gravel Tax Levy for L & A Valladares M7, L58.
  - D. Review, discuss, approve/deny PA-7 for M9, L24 / L. Griffin and E. Weiscof.
  - E. Review, discuss and approve/deny PA-7 for USDAFS Contract #188024 / T. Fadden.
  - F. Review, discuss and sign Tax Collector's Warrant.
  - G. Review and sign request for time off for Town Administrator.
  - H. Review, discuss, approve/deny Residential Building Permit for M7, L124 1060 Bald Hill Rd.
  - I. Review, discuss and approve/deny Commercial Building Permit Application for M7, L69 1133 Bald Hill Rd.
  - J. Review, discuss, approve/deny Residential Building Permit for M9, L160 82 Moat View Dr.
  - K. Review and sign Retail Registration form for Albany Auto Tire and Transmission.  
*Selectman R. Hiland made a motion to approve the June 11, 2025 Consent File as presented. Selectman J. Drouin seconded. Motion passed 3-0-0.*
  - L. **Town Administrator's Report:**
    - A. Review and discuss camera and equipment set up for the Town Hall.  
The new camera and equipment were set up in the meeting room of the Town Hall with help from Bill Edmunds of Valley Vision and Cain Drouin. All future meetings will be held in the meeting room.
    - B. Review and discuss damage to Town Hall stone wall.  
The BOS approved R. Leach to fix the damage on the Town Hall stone wall. Going forward the Town Admin is allowed to ok minor repairs to the Town Hall and property via email approval from the Board of Selectmen.
    - C. Review and discuss complaint received about 169 High St.  
The BOS and T.A. discussed the complaint made against 169 High St. The BOS requested the complaint be sent to the Albany Health Officer to look into further.

RH

- 4. APPOINTMENT** – Road Agent C. Coleman to discuss Engine Brake Restrictions and agreement with Town of Sandwich in regard to plowing Ferncroft Rd.

The BOS and the Road Agent discussed implementing the unnecessary use of Engine Brakes as outlined in the Albany Noise Ordinance. As defined in Article B. of the Albany Town Noise Ordinance.

b. Misuse of braking power exceeding tire traction limits in deceleration where there is no emergency.

The Bos and Road Agent discussed signage, placement and enforcement by the Carroll County Sheriff's Department.

*Chairman K. Robitaille made a motion to move forward with enforcing the Albany Noise Ordinance to restrict the unnecessary use of Engine Brakes and to install signage. Selectman R. Hiland seconded.*

**Motion passed 3-0-0.**

The BOS and R.A. discussed the agreement with the Town of Sandwich in regard to the plowing of Ferncroft Rd. Chairman K. Robitaille offered to attend the next available Selectmen's meeting in the Town of Sandwich for further discussion.

- 5. Old Business:** Review and discuss Albany EOP plan.

The BOS and T.A. reviewed and discussed the Albany EOP plan. The BOS and T.A. will review the plan and update accordingly to finalize.

- 6. Other Business (and Board reports):**

A. Planning Board – 6/9/2025 meeting. The APB is in the process of updating Zoning verbiage and definitions. Selectman R. Hiland reminded that they will need a Warrant Article to make changes and to also to note recently passed legislation.

B. Conservation Commission – none

C. Solid Waste Committee – none

D. Chapel Committee – 6/14/2025 Beginning Chapel cleanout at 2:00pm.

- 7. Other:** Selectman J. Drouin discussed reaching out to Certified Computer Solutions to begin updating to a .gov domain and implementing upgrades to Town computers and servers as approved for the 2025 Budget.

- 8. Correspondence:**

- 9. Public Comment:**

- 10. Non Public Session under RSA 91-A:3, II as necessary –**

- 11. Next Meeting:** June 25, 2025 at 4:30 p.m.

- 12. Adjournment:** *Chairman K. Robitaille made a motion to adjourn at 5:20pm. Selectman R. Hiland seconded. Motion passed 3-0-0.*

Respectfully submitted by,  
A. Haynes, Town Administrator