



# Albany Selectmen's Meeting Minutes

## Albany, New Hampshire

### May 14, 2025 at 4:30 p.m.

This meeting may be viewed or streamed at:

[https://youtube.com/playlist?list=PLE32cPKZXM4\\_W1ba2XKkjQH6Flf\\_gx5AI](https://youtube.com/playlist?list=PLE32cPKZXM4_W1ba2XKkjQH6Flf_gx5AI)

1. **Call to Order:** The Chairman called the meeting to order at 4:30pm.  
**In Attendance:** Chairman K. Robitaille, Selectman J. Drouin, Selectman R. Hiland, Town Administrator A. Haynes and Videographer.
2. **Pledge of Allegiance:** The Chair led the meeting in The Pledge.
3. **New Business:**
  - A. **Approval of Selectmen's Meeting minutes for April 23, 2025.**  
*Selectman R. Hiland made a motion to approve the April 23, 2025 meeting minutes as presented. Selectman J. Drouin seconded. Motion passed 3-0-0.*
  - B. **Approval of May 14, 2025 consent file**  
    \_\_Review & Sign manifest(s) in the amount of **\$8,026.39, \$4,013.08 and \$55,097.70** this includes an accounts payable and payroll manifests for 4/29/2025, 5/6/25 and 5/13/25.
  - C. Review, discuss, and sign PA-7 Notice of Intent to Cut wood or Timber for M9, L41.
  - D. Review, discuss, approve/deny Residential Building Permit for M9, L135 Moat View Dr.
  - E. Review, discuss and approve/deny Driveway permit Application for M9, L135 Moat View Drive.
  - F. Review, discuss and approve/deny Residential Building Permit Application for M9, L169 118 Abenaki Way.
  - G. Review and sign MS-232.
  - H. Review, discuss, approve/deny After-The-Fact Residential Building Permit for M6A, L166 1503 Bald Hill Rd.
  - I. Review and sign Rate of Pay Change forms for TC/TX and Deputy TC/TX.
  - J. Review, discuss and approve/deny Residential Building Permit Application for M9, L52 1474 Passaconaway Rd.  
*Selectman R. Hiland made a motion to approve the May 14, 2025 Consent File in its entirety as presented. Selectman J. Drouin seconded. Motion passed 3-0-0.*  
*Selectman R. Hiland made a motion to approve Pistol Permit Application that was accidentally left out of the Consent File. Selectman J. Drouin seconded. Motion passed. 3-0-0.*
  - K. **Town Administrator's Report:**
    - A. Review and discuss camera and equipment purchase for the Town Hall.  
The BOS reviewed and discussed a purchase order for a camera and equipment for Town Hall meetings. The Selectmen gave the approval for the Town Administrator to purchase the items reviewed.
    - B. Review and discuss water damage to the Treasurer's office ceiling.  
The BOS reviewed and discussed recent water damage in the office of the Treasurer. The Town Administrator discussed communication with Primex to file a claim for the damage and repairs. The BOS discussed getting an estimate for the needed repairs.



4. **APPOINTMENT** – *Selectman R. Hiland made a motion to reappoint J. Ferris to the Albany Zoning Board of Adjustments. Selectman J. Drouin seconded. Motion passed 3-0-0.*  
*Chairman K. Robitaille made a motion to reappoint R. Hiland to the Albany Zoning Board of Adjustments. Selectman J. Drouin seconded. Motion passed. 3-0-0.*
5. **Old Business:** Review and discuss Albany Noise Ordinance.  
The BOS reviewed and discussed amending the Albany Noise Ordinance to include restricting the unnecessary use of Engine and Exhaust Brakes on NH RT 16. This has been supported by many of the Albany Residents via petition. The BOS discussed the penalties and enforcement of the amendment. The BOS discussed reaching out to the Madison NH Select Board, The Carroll County Sheriff Department and the Albany Road Agent for support on this matter.
6. **Other Business (and Board reports):**
  - A. Planning Board – 5/12/2025 meeting: The Bos discussed the approved lot merger on Aviation Drive. The BOS asked the Town Administrator to invite S. Wadsworth to an upcoming BOS meeting.
  - B. Conservation Commission – none
  - C. Solid Waste Committee – none
  - D. Chapel Committee – 5/13/2025 meeting: Chairman K. Robitaille discussed attending the meeting and the committee plans of handling the contents of the Chapel.
7. **Other:**
8. **Correspondence:**
  - A. Review and discuss letter from Chocorua View Retreat, LLC.  
The Bos reviewed and discussed the letter from Chocorua View Retreat, LLC. The Selectmen discussed that is one hundred percent resident responsibility to ensure accurate information and timely payments on tax bills. The BOS has no authority to wave accrued penalties or interest on delinquent payments.  
*Selectman R. Hiland made a motion to have signage made for the Albany TC/TX stating that it is one hundred percent resident responsibility for accurate current information and timely payments on tax bills. Chairman K. Robitaille seconded. Motion passed 3-0-0.*
  - B. Review and discuss letter from NH DOT Project – Albany 45056  
The BOS reviewed and discussed upcoming road work in Albany by NH DOT.
  - C. Review and discuss ticket appeal letters on ticket numbers 2518 and 2519.  
The BOS reviewed and discussed the ticket appeal letters. Sheriff Deputy S. Rowe had provided photo evidence of the offences. After reviewing the photo evidences the following motions were made.  
*Selectman R. Hiland made a motion to deny ticket 2519 appeal from San Pham. Selectman J. Drouin seconded. Motion passed 2-1-0.*  
*Selectman R. Hiland made a motion to deny ticket 2518 appeal from Shannon Miller. Selectman J. Drouin seconded. Motion passed 2-1-0.*  
Chairman K. Robitaille abstained from voting as he had not seen the photos.
9. **Public Comment:**
10. **Non Public Session under RSA 91-A:3, II as necessary –**
11. **Next Meeting: May 28, 2025 at 4:30 p.m.**
12. **Adjournment:** *Chairman K. Robitaille made a motion to close the meeting at 5:09pm. Selectman R. Hiland seconded. Motion passed 3-0-0.*

Submitted by,  
Alisa Haynes, Town Administrator