



# Albany Selectmen's Meeting Minutes

Albany, New Hampshire  
April 23, 2025 at 4:30 p.m.

This meeting may be viewed or streamed at:

[https://youtube.com/playlist?list=PLE32cPKZXM4\\_W1ba2XKkjQH6Flf\\_gx5AI](https://youtube.com/playlist?list=PLE32cPKZXM4_W1ba2XKkjQH6Flf_gx5AI)

1. **Call to Order:** The Chair called the meeting to order at 4:30 pm.
2. **In Attendance:** Chairman K. Robitaille, Selectman J. Drouin, Selectman R. Hiland, Town Administrator A. Haynes and Videographer.
3. **Pledge of Allegiance:** The Chairman led the meeting in the Pledge.
4. **New Business:**
  - A. **Approval of Selectmen's Meeting minutes for April 9, 2025.**  
*Selectman R. Hiland made a motion to approve the Selectman Meeting minutes for April 9, 2025 as presented. Chairman K. Robitaille seconded. Motion passed 3-0-0.*
  - B. **Approval of April 23, 2025 consent file**  
    \_\_Review & Sign manifest(s) in the amount of **\$19,449.69 and \$22,736.40**  
    this includes an accounts payable and payroll manifests for 4/15/2025 and 4/22/25.
  - C. Review, discuss, and sign Pistol/Revolver Licenses.
  - D. Review, discuss, and sign PA-7 Notice of Intent to Cut Wood or Timber for M9, L19, 32 & 173.
  - E. Review, discuss and sign PA-7 Notice of Intent to Cut Wood or Timber for M9, L35.
  - F. Review, discuss and approve/deny Residential Building Permit Application for 11 Oliverian Brook Rd.
  - G. Review, discuss, approve/deny Local Approval for Construction of an Individual Sewage Disposal System for Passaconaway Rd M9A, L52.
  - H. Review, discuss, approve/deny Local Approval for Construction of an Individual Sewage Disposal System for 1503 Bald Hill Rd M6A, L166.
  - I. Review and discuss Approval for Construction of Individual Sewage Disposal System for 426 Drake Hill Rd, M3, L65.
  - J. Review and discuss Approval for Construction of Individual Sewage Disposal System for Moat View Dr, M9, L135.
  - K. Review, discuss and sign PA-9 forms and Original Warrant Yield Tax Levy forms for 24-003-01-T and 24-003-02-T reports of timber cuts.  
*Selectman R Hiland made a motion to approve the April 23, 2025 Consent File.*  
*Selectman J. Drouin seconded. Motion passed 3-0-0.*
5. **Town Administrator's Report:**
  - A. Review and discuss Trustees of Trust Fund appointments.  
The BOS advised the TA to reach out to the candidates and see who is still interested in the positions.

B. Discuss TA training at Primex on 4/24/25.

- 6. APPOINTMENT** – *Chairman K. Robitaille made a motion to appoint Selectman R. Hiland to the Carroll County Communications District. Selectman J. Drouin seconded. Motion passed 3-0-0.*

- 7. Old Business:** Review and discuss quote from Valley Vision for cameras.  
The Town Administration presented the BOS information and costs related to switching over to recording Albany Town Hall meetings on our own equipment.

*Chairman K. Robitaille made a motion to approve 5% COLA increase for the Town Clerk/Tax collector to be retroactively applied to 1/1/2025. Selectman R. Hiland seconded. Motion passed 3-0-0.*

*Chairman K. Robitaille made a motion to approve an increase in hourly pay to \$30.00 per hour for the Deputy Town Clerk/Tax collector to be retroactively applied to 1/1/2025. Selectman R. Hiland seconded. Motion passed 3-0-0.*

- 8. Other Business (and Board reports):**

- A. Planning Board – April meeting was cancelled and needs to be rescheduled.
- B. Conservation Commission – none
- C. Solid Waste Committee – The Solid Waste Committee is in the process of converting documents and updating the M.O.U.
- D. Chapel Committee – next meeting 5/13/2025 at 6:00pm

- 9. Other:** The Bos reviewed and discussed moving forward with noise ordinance on NH RT 16 regarding the unnecessary use of engine brakes.  
The BOS discussed water damage to the ceiling in the Treasurer's office. The BOS advised the TA to reach out to Primex to see if the damage will be covered by insurance.

- 10. Correspondence:**

- 11. Public Comment:**

- 12. Non Public Session under RSA 91-A:3, II as necessary –**

- 13. Next Meeting: May 14, 2025 at 4:30 p.m.**

- 14. Adjournment:** *Selectman R. Hiland made a motion to adjourn the meeting at 4:59pm. Chairman K. Robitaille seconded. Motion passed 3-0-0.*

Minutes Submitted By,  
Alisa Haynes  
Town Administrator