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# Albany Selectmen's Meeting Minutes

## Albany, New Hampshire August 28, 2024 at 4:30 p.m.

This meeting may be viewed or streamed at:

[https://youtube.com/playlist?list=PLE32cPKZXM4\\_W1ba2XKkjQH6Fif\\_gx5AI](https://youtube.com/playlist?list=PLE32cPKZXM4_W1ba2XKkjQH6Fif_gx5AI)

**1. Call to Order:** Vice Chair called the meeting to order at 4:30 p.m.

**In Attendance:** Chair K. Robitaille, Selectmen J. Drouin and R Hiland, Town Administrators K. Collins and A. Haynes and Videographer

**2. Pledge of Allegiance:** The Chair led the meeting in The Pledge

**3. New Business:**

**A. Approval of Selectmen's Meeting minutes for August 14, 2024**

Selectmen R. Hiland made a motion to approve the minutes of the August 14, 2024 Selectmen's Meeting. Selectmen J. Drouin seconded. **Motion passed: 3-0-0.**

**B. Approval of August 28, 2024 consent file**

\_\_ Review & Sign manifest(s) in the amount of \$4,597.80, \$150,000 and \$163,808.43 this includes an accounts payable and payroll manifests (2) for 8/21 and (1) for 8/28/2024

\_\_ Review & discuss Application for Vendor Permit

Selectman R. Hiland made a motion to approve the August 28, 2024 consent file, as presented. Selectman J. Drouin seconded. **Motion passed: 3-0-0.**

**C. Review and discuss use of Chapel (i.e. setting up a Chapel Use Committee)**

The Board reviewed and discussed the use of the Chapel and setting a new Chapel Use Committee. There was a committee who inventoried the stuff in the Chapel and even has photos. Do we want to keep it as a church, turn it into a meeting room? Selectmen R. Hiland suggested getting some input from the Town. Solicit some ideas on what to do with the space from residents of the Town. Do we want to fix the steeple, or remove it. Selectmen R. Hiland suggested there may be grants available for work on the chapel.

**D. Review & discuss Jan – Aug 2024 expenditure & revenue reports**

The Board reviewed the expenditure and revenue report. Chair K. Robitaille suggested getting a price on repairs and repaving of Town Hall parking lot. TA noted that C. Coleman/Road agent has solicited a quote from paving company for complete reworking of parking lot at \$39K. She also noted that the septic tank should be inspected and pumped during this process.

**E. Review & discuss next Chapters for Emergency Operations Plan (EOP) update**

The Board will review the next chapters for the EOP update (table to next agenda)

Moved to Item #5 out of order

**4. Town Administrator's Report:**

**A. Review and discuss potential training opportunities for new TA**

The Board, and both TAs reviewed upcoming training opportunities.

**B. Review, discuss and sign code enforcement letter for 60 Brookside Avenue re: failure to obtain building permit and septic sizing**

The Board reviewed, discussed and signed a letter to the owner of 60 Brookside Avenue re: alleged zoning violation(s)

*Selectmen R. Hiland made a motion to sign and send letter to owner of 60 Brookside Avenue regarding possible zoning violations, Selectman J. Drouin seconded. Motion passed: 3-0-0.*

**5. APPOINTMENT –**

**A. Meet with Amanda Emory from Best Buddies International to discuss use of the town hall building (this item was tabled from 8/14/2024 meeting)**

The Board met with Amanda Emory from Best Buddies to discuss potential parking for craft fair and spaghetti supper. Ms. Emory noted that they have decided to just hold the spaghetti dinner and not the craft fair. They just made the decision a couple of days ago so did not re-submit an application. The board consented to use under category 4 \$125.00 per day and a \$50.00 refundable cleaning charge.

**6. Old Business: none**

**7. Other Business (and Board reports):**

A. Planning Board –

B. Conservation Commission –

**8. Other: Review and discuss ten-year plan for North Country Council (NCC)**

Selectman R. Hiland asked Chair K. Robitaille if anything is going on with the ten-year plan for the intersection of 16 and 113. The NCC Traffic Advisory Committee (TAC) meets tomorrow and they have put together what NCC feels is a very strong application to get the 16/113 intersection on the ten-year plan. Once it gets on the ten-year plan it will be incumbent on the town to push it to get it moved up on the list.

Chair K. Robitaille has a meeting Tuesday with Rep McConkey and NH DOT Commissioner Cass to see what we have to do to get the speed limit on 16 in Albany reduced.

Selectman R. Hiland suggested getting Boards Of Selectmen from Tamworth, Albany, Conway and Ossipee to a meeting about Route 16.

**9. Correspondence: none**

**10. Public Comment: none**

**11. Non Public Session under RSA 91-A:3, II as necessary – none**

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**12. Next Meeting: Tuesday, September 10, 2024 at 4:30 p.m. in Selectmen's Office**

**13. Adjournment: *Selectmen R. Hiland made a motion to adjourn at 5:30 p.m. Selectman J. Drouin seconded. Motion passed: 3-0-0.***

Submitted by:  
Alisa Haynes  
Town Administrator