



# Albany Selectmen's Meeting Minutes

## Albany, New Hampshire

### May 22, 2024 at 4:30 p.m.

This meeting may be viewed or streamed at:

[https://youtube.com/playlist?list=PLE32cPKZXM4\\_W1ba2XKkjQH6Flf\\_gx5AI](https://youtube.com/playlist?list=PLE32cPKZXM4_W1ba2XKkjQH6Flf_gx5AI)

**1. Call to Order:** Chair called the meeting to order at 4:30 p.m.

**In Attendance:** Chair K. Robitaille, Selectmen J. Drouin & R. Hiland, Town Administrator K. Collins and Videographer, L. Slitt, property owner F. Schultz

**2. Pledge of Allegiance:** Chair led the meeting in The Pledge

**3. New Business:**

**A. Approval of May 8, 2024 Selectmen's Meeting minutes**

Selectman R. Hiland made a motion to approve the minutes of the May 8, 2024 Selectmen's Meeting, as presented. Selectman J. Drouin seconded. **Motion passed: 3-0-0.**

**B. Approval of May 22, 2024 consent file**

\_\_ Review & Sign manifest(s) in the amount of **\$45,135.59** and **\$2,682.89** this includes an accounts payable and payroll manifests for 5/15 and 5/22/2024

\_\_ Review, discuss and approve/deny residential building permit for farmer's porch at 2186 NH Route 16

\_\_ Review, discuss and approve/deny residential building permit for 28 x 12' shed at 68 Red Eagle Street

Selectman R. Hiland made a motion to approve the May 22, 2024 consent file, as presented.

Selectman J. Drouin seconded. **Motion passed: 3-0-0.**

**C. Review and discuss letter from the Town of Conway soliciting an Albany representative to the Solid Waste Committee**

The Board reviewed and discussed who might represent Albany on the solid waste committee. Selectman R. Hiland is interested.

Chair K. Robitaille made a motion to appoint R. Hiland to the Lower Mount Washington Valley Solid Waste District Committee. Selectman J. Drouin seconded. **Motion passed: 3-0-0.**

**D. Review and discuss sending a letter to the owner of Map 3, Lot 10 reminding them that Zoning Ordinance prohibits more than one residence per lot**

The Board reviewed the photo of a tiny home in the driveway at Map 3, Lot 10 and signed a letter reminding the owners of the Town's Zoning Ordinance.

Selectman K. Robitaille made a motion to send the letter regarding the tiny home to the owner of Map 3, Lot 10. Selectman J. Drouin seconded. **Motion passed: 3-0-0.**

opinion” this is a shed. It is exactly like the sheds he has on his property in Lee NH. He shared photos of these Lee NH sheds and Selectman J. Drouin asked if those Lee shed also have bathrooms and kitchens and he stated they do not. The Board of Selectmen alleges this is an “unpermitted” use.

In addition, in 2024 Mr. Schultz has submitted a building permit application to “repair/replace and existing bunkhouse”. While the bunkhouse may be a pre-existing, non-conforming use (it appears to fail to meet the Town’s setbacks) the selectmen cannot issue a building permit until the “unpermitted” cabin situation is resolved. The Board also noted that in view of the Town Administrator’s discussion with the NH Department of Environmental Services, Subsurface Systems Bureau in order to consider the bunkhouse permit the owner will have to either provide an updated septic system or a letter from NH DES stating that no new permit is required.

*Selectman R. Hiland made a motion to authorize the Town Attorney to draft a cease and desist letter with a 30 day deadline to remove the cabin. Chair K. Robitaille seconded. Motion passed: 3-0-0.* Selectman R. Hiland noted that Mr. Schultz will have 30 days to remove it or build a shed there, or turn it into a shed. Selectman R. Hiland also noted that we will probably need permission to allow the Building Permit Administrator to inspect the premises after this is done. *Selectman J. Drouin made a motion to deny the building permit for the bunkhouse without prejudice, pending resolution of the “unpermitted” shed/cabin and letter from DES regarding their approval of new or existing septic. Chair K. Robitaille seconded. Motion passed: 3-0-0.*

**6. Old Business:**

**A. NH DOT Project 29597 NH Rte 16** – The NH DOT Public Hearing on this project is set for June 12, 2024

**7. Other Business (and Board reports):**

**A. Planning Board** – There was a meeting on May 13,, 2024 where a lot line adjustment was considered.

**B. Conservation Commission** – The Board reviewed the draft minutes of May 7, 2024 ConComm Meeting

**8. Other:** none

**9. Correspondence:** none

**10. Public Comment:** none

**11. Non Public Session under RSA 91-A:3, II as necessary** – none

**12. Next Meeting:** Wednesday, June 12, 2024 at 4:30 p.m.

**13. Adjournment:** *Selectman R. Hiland made a motion to adjourn at 5:17 p.m. Selectmen J. Drouin seconded. Motion passed: 3-0-0.*

Submitted by:  
Kelley A. Collins