



Albany Selectmen's Meeting Minutes

Albany, New Hampshire
April 24, 2024 at 4:30 p.m.

This meeting may be viewed or streamed at:

https://youtube.com/playlist?list=PLE32cPKZXM4_W1ba2XKkjQH6Flf_gx5AI

1. Call to Order: Chair called the meeting to order at 4:30 p.m.

In Attendance: Chair K. Robitaille, Selectmen J. Drouin and R. Hiland, Town Administrator K. Collins and Videographer L. Slitt

2. Pledge of Allegiance: The Chair led the meeting in The Pledge.

3. New Business:

A. Approval of April 10, 2024 Selectmen's Meeting minutes

Selectman R. Hiland made a motion to approve the April 10, 2023 Selectmen's Meeting minutes, as presented. Chair K. Robitaille seconded. **Motion passed: 3-0-0.**

B. Approval of April 24, 2024 consent file

 Review & Sign manifest(s) in the amount of \$1,835.71 and \$9,095.55 this includes an accounts payable and payroll manifests for 4/17 and 4/24/2024

Selectman J. Drouin made a motion to approve the consent file, as presented. Selectman R. Hiland seconded. **Motion passed: 3-0-0.**

C. Review, discuss and approve/deny request for Charitable Exemption under RSA 72:23-V for Mount Washington Valley Habitat for Humanity (see Assessor's recommendation)

Chair K. Robitaille made a motion to discuss the Charitable Exemption for MWV Habitat for Humanity. Selectman J. Drouin seconded.

Selectman R. Hiland made a motion to amend the original motion and to table the approval/denial of the Charitable Exemption for Habitat for Humanity and to have Town Administrator discuss further with Town Assessor and possibly Town Attorney. Chair K. Robitaille seconded.

Amendment passed: 3-0-0. Moved original motion: Passed: 3-0-0.

D. Review, discuss and approve/deny request for Charitable Exemption under RSA 72:23-V for Lakes Region Conservation Trust (see Assessor's recommendation)

Selectman R. Hiland made a motion to deny the request for a Charitable Exemption for Lakes Region Conservation Trust. Selectman J. Drouin seconded. **Motion passed: 3-0-0.**

E. Review, discuss and approve/deny request for waiver of traffic violation

Selectman R. Hiland made a motion to deny the request for a waiver of traffic violation. Selectman J. Drouin seconded. **Motion passed: 3-0-0.**

F. Review and discuss "draft" financial statement for 2023 from town auditors

The Board reviewed the draft financial statements and will have the TA let the Auditors know that they can finalize the statements

G. Review, discuss and appoint Amalia Torres as an Alternate to the Planning Board on the PB's recommendation

Selectman R. Hiland made the motion to appoint Amalia Torres to the Planning Board as an Alternate. Selectman J. Drouin seconded. Motion passed: 3-0-0.

H. Review, discuss, approve/deny and set rate for use of Town Hall Facility for Robert Frost Public Charter School

Chair K. Robitaille made a motion to approve the request for use of the Town Hall Facility for Robert Frost Charter School. Selectman J. Drouin seconded.
Selectman R. Hiland made a motion to amend the motion to set the fee at Category 2, \$150 fee plus \$50 refundable cleaning fee. Chair K. Robitaille seconded. Amendment passed: 3-0-0. Moved original motion passed: 3-0-0.

4. Town Administrator's Report:

A. Review and discuss options for updating Albany's Emergency Operations Plan (EOP)

The Town Administrator met with the Town's Representatives from NH HSEM and they noted that failure to get started on the update to our EOP could result in a delay of the Town receiving emergency funds and/or grants.

Chair K. Robitaille made a motion to go with Option 3 as provided by June Garneau at Mapping and Planning Solutions. Selectman J. Drouin seconded. Motion passed: 3-0-0.

B. Review and discuss March 31, 2024 Expenditure and Revenue Reports

The Board reviewed the April 30, 2024 Expenditure and Revenue Reports (March 31, 2024 above was an error)

C. Review and discuss condemning 16 Bear Road (see photos and video) on recommendation of Health Officer

The Town Administrator has some photos from Deputy Sheriff Rowe which she forwarded to our Health Officer and the Health Officer noted that based on the photos he would recommend condemning the building.

Selectman R. Hiland made a motion to condemn 16 Bear Road. Chair K. Robitaille seconded. Motion passed: 3-0-0.

5. APPOINTMENT – none

6. Old Business:

A. NH DOT Project 29597 NH Rte 16 – Review email from Project Manager, Jason Ayotte for potential dates for NH DOT's public hearing on Project #29597

The Board reviewed Project Manager, Jason Ayotte's email. The Board discussed dates for NH DOT public hearing and would like to have the public hearing on June 12, 2024 immediately following the 4:30 p.m. Selectmen's Meeting.

7. Other Business (and Board reports):

- A. **Planning Board** – Selectman J. Drouin attended the most recent meeting and noted there will be a lot line adjustment coming up. Selectman R. Hiland mentioned that when he was on the planning board the Board would have one meeting a month and one Worksession per month where they would review regulations for corrections or revisions.

B. Conservation Commission –

8. Other: Chair K. Robitaille asked Selectmen R. Hiland if he knew how the vote turned out in the House for Senate Bill 471. The vote was 10 – 10, so it goes to the full House for a vote with no recommendation. Chair K. Robitaille mentioned that there may be grants available for speed enforcement through the Department of Safety. The Town Administrator will look in to whether the Town can qualify for one of those grants.

9. Correspondence:

A. Review and discuss letter from Town of Holderness Planning Board to consider a site plan and slopes review to install well pumps, building, water lines and communications tower
The Board reviewed the letter from the Town of Holderness Planning Board.

B. Review and discuss (2) Notices of Upcoming Changes from Charter Communications
The Board reviewed the (2) Notices of Upcoming Changes from Charter Communications

10. Public Comment: none

11. Non Public Session under RSA 91-A:3, II as necessary –

A. Meet with Town Clerk/Tax Collector under RSA 91-A:3, II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.

Chair K. Robitaille made a motion to go into Non Public Session under RSA 91-A:3, II (c) at 5:15 p.m. Selectman R. Hiland seconded. Roll Call Vote: Chair K. Robitaille – aye; Selectman J. Drouin – aye; Selectman R. Hiland – aye.

No decision was made in Non Public Session

Selectman Hiland made a motion to leave Non Public Session under RSA 91-A:3, II (c) at 5:35 p.m. Selectman J. Drouin seconded. Roll Call Vote: Chair K. Robitaille – aye; Selectman J. Drouin – aye; Selectman R. Hiland – aye.

B. RSA 91-A:3, II (b) The hiring of any person as a public employee.

Selectman Hiland made a motion to go into Non Public Session under RSA 91-A:3, II (c) at 5:36 p.m. Selectman J. Drouin seconded. Roll Call Vote: Chair K. Robitaille – aye; Selectman J. Drouin – aye; Selectman R. Hiland – aye.

The Board approved putting the Town Administrator employment opportunity on the Town website

Selectman Hiland made a motion to leave Non Public Session under RSA 91-A:3, II (c) at 5:45 p.m. and seal the minutes. Selectman J. Drouin seconded. Roll Call Vote: Chair K. Robitaille – aye; Selectman J. Drouin – aye; Selectman R. Hiland – aye.

- C. RSA 91-A:3, II (c)** Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting

Selectman Hiland made a motion to go into Non Public Session under RSA 91-A:3, II (c) at 5:45 p.m. Selectman J. Drouin seconded. Roll Call Vote: Chair K. Robitaille – aye; Selectman J. Drouin – aye; Selectman R. Hiland – aye.

Selectman Hiland made a motion to leave Non Public Session under RSA 91-A:3, II (c) at 5:59 p.m. and seal the minutes Selectman J. Drouin seconded. Roll Call Vote: Chair K. Robitaille – aye; Selectman J. Drouin – aye; Selectman R. Hiland – aye.

12. Next Meeting: Wednesday, May 8, 2024 at 4:30 p.m.

13. Adjournment: Chair K. Robitaille made a motion to adjourn at 5:59 p.m. Selectman R. Hiland seconded. Motion passed: 3-0-0.

Submitted by
Kelley A. Collins
Town Administrator