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Albany Selectmen's Meeting Minutes

Albany, New Hampshire January 24, 2024 at 5:30 p.m.

This meeting may be viewed or streamed at:
https://youtube.com/playlist?list=PLE32cPKZXM4_W1ba2XKkjQH6Flf_gx5AI

1. Call to Order: Chair K. Golding called the meeting to order at 5:33 p.m.

In Attendance: Chair K. Golding, Selectmen K. Robitaille and J. Drouin, Town Administrator K. Collins and Videographer L. Slitt

2. Pledge of Allegiance: Chair K. Golding led the meeting in The Pledge.

3. New Business:

A. Approval of January 10, 2024 Selectmen's Meeting minutes, including (1) set of sealed Non Public minutes

Selectman K. Robitaille made a motion to approve the January 10, 2024 Selectmen's Meeting minutes, including (1) set of Non Public sealed minutes. Selectman J. Drouin seconded. Motion passed: 2-0-1. (Selectman J. Drouin abstained as he did not attend the 1/10/2024 meeting)

B. Approval of January 24, 2024 consent file

__Review & Sign manifest(s) in the amount of **\$30,709.08, and \$14,774.69** this includes an accounts payable and payroll manifests for 1/17, and 1/24/2024

__Review and approve Pistol Permits for resident of 68 Red Eagle Street

__Review, discuss and approve Local Approval for Construction of Individual Sewage Disposal System for 1058 Bald Hill Road

Selectman K. Robitaille made a motion to approve the January 24, 2024 Consent File, as presented. Selectman J. Drouin seconded. Motion passed: 3-0-0.

C. Review, discuss and execute Timber Tax Warrant for 120 Chase Hill Road

Chair K. Golding made a motion to approve and sign the Timber Tax Warrant for 120 Chase Hill Road. Selectman J. Drouin seconded. Motion passed: 3-0-0.

D. Review, discuss and accept the resignation of Animal Control Officer, Joanne Gayer

Chair K. Golding made a motion to accept the resignation of Animal Control Officer, Joanne Gayer, with regrets and great appreciation. Selectman K. Robitaille seconded. Motion passed: 3-0-0.

E. Review and discuss 2024 draft Budget and Warrant

The Board reviewed the draft budget and warrant articles

The Budget Public Hearing will be held on Wednesday, February 7, 2024 (at approximately 6:00 p.m.) immediately following the 5:30 p.m. selectmen's meeting.

F. Review, discuss and approve 2024 IT Services contract with Certified Computer Solutions

Chair K. Golding made a motion to approve and sign the 2024 contract for IT Services with CCS. Selectman K. Robitaille seconded. Motion passed: 3-0-0.

G. Review, discuss and approve Municipal Facility Use Application for 2/16/2024

Chair K. Golding made a motion to approve the Municipal Facility Use Application for 2/16/2024 at \$75 for a non profit without use of kitchen, plus the \$50 refundable cleaning fee. Selectman K. Robitaille seconded. Motion passed: 3-0-0.

4. Town Administrator's Report:

A. Review, discuss and approve Request for Time Off for Town Administrator in February 2024

The Board approve time off request for the Town Administrator for February. She will post the office closure(s) on the door at Town Hall and on the front page of the Town's website.

B. Review and discuss sign permit for 1799 NH Route 16.

Chair K. Golding made a motion to approve the sign permit for NH Route 16. Selectman J. Drouin seconded. Motion passed: 2-0-1 (Selectman K. Robitaille abstained as it is his permit application)

5. APPOINTMENTS/PUBLIC HEARING – none

6. Old Business:

A. Chapel/Historical Society – Review and discuss Notice of Decision from Court. Chair K. Golding asked if the Notice of Decision will be filed at the Registry with the deed. The TA will check with the Town Attorney on "next steps"

7. NH DOT Project 29597 NH Rte 16 – Review and discuss email from Jason Ayotte/NH DOT Project Manager for project re: dates for public information meeting. Selectmen K. Robitaille and J. Drouin will hold off until April to check on a date in May or June for DOT's public informational meeting.

8. Other Business (and Board reports):

A. Planning Board – Selectman K. Robitaille – no meeting

9. Correspondence:

A. Review and discuss letter from Charter Communications re: Upcoming Changes

The Board reviewed the notice of Upcoming Changes from Charter Communications

B. Review letter of appreciation from MWVEC for continued membership

The Board reviewed the letter of appreciation from the Mount Washington Valley Economic Council

C. Review and discuss copy of email from resident C. Boisvert to Senator Bradley re: complaint(s) about Passaconaway Road

The Board reviewed the email from C. Boisvert to Senator Bradley. It appears that Senator Bradley failed to notify Mr. Boisvert that the State Police do not have any regularly scheduled hours between midnight and 6 a.m. similar to Sheriff's Dept.

10. Public Comment: none

11. Non Public Session under RSA 91-A:3, II as necessary

A. Non Public Session under RSA 91-A:3 II (a) and (c)

The dismissal, promotion, or compensation of any public employee and/or Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting

Chair K. Golding made a motion to go into Non Public Session under RSA 91-A:3, II (a) and (c) to discuss employment matters at 5:57 p.m. Selectmen K. Robitaille seconded. **Roll Call Vote: Chair K. Golding – aye; Selectman K. Robitaille – aye; Selectman J. Drouin – aye.**

The Board agreed unanimously to add \$10,000 to the 2024 draft town budget for wages, advertising and payroll taxes for a part time administrative position to train with the Town Administrator

Chair K. Golding made a motion to leave Non Public Session and seal the minutes at 6:24 p.m. Selectman K. Robitaille seconded. **Roll Call Vote: Chair K. Golding – aye; Selectman K. Robitaille – aye; Selectman J. Drouin – aye.**

12. Next Meeting: Wednesday, February 7, 2024 at 5:30 p.m., this meeting will be immediately followed the 2024 Budget Public Hearing at 6:00 p.m..

13. Adjournment: Chair K. Golding made a motion to adjourn at 6:25 p.m. Selectman J. Drouin seconded. Motion passed: 3-0-0.

Submitted by:
Kelley A. Collins
Town Administrator

