



# Albany Selectmen's Meeting Minutes

Albany, New Hampshire  
December 27, 2023 at 5:30 p.m.

This meeting may be viewed or streamed at:

[https://youtube.com/playlist?list=PLE32cPKZXM4\\_W1ba2XKkjQH6Fif\\_gx5AI](https://youtube.com/playlist?list=PLE32cPKZXM4_W1ba2XKkjQH6Fif_gx5AI)

**1. Call to Order:** Chair K. Golding called the meeting to order at 5:32 p.m.

**In Attendance:** Chair K. Golding, Selectmen K. Robitaille and J. Drouin, Town Administrator K. Collins

**2. Pledge of Allegiance:** Chair K. Golding led the meeting in The Pledge.

**3. New Business:**

**A. Approval of December 13, 2023 Selectmen's Meeting minutes**  
*Selectman K. Robitaille made a motion to accept the minutes of the December 13, 2023 meeting, as presented. Selectman J. Drouin seconded. Motion passed: 3-0-0.*

**B. Approval of December 27, 2023 consent file**

\_\_Review & Sign manifest(s) in the amount of \$9,277.86, and \$6,177.77 this includes an accounts payable and payroll manifest for 12/20, and 12/27/2023

\_\_Review and approve/deny Local Approval for Construction of an Individual Sewage Disposal System for Map 10, Lot 19 on High Street

\_\_Review and approve/deny Commercial Building Permit for World Fellowship Center for foundation repairs & maintenance

\_\_Review and approve (5) Pistol Permits for:

(2) residents at 1631 Passaconaway Road

(2) residents at 21 Cross Over Road

(1) resident at 6 Tabor Circle

*Selectmen K. Robitaille made a motion to approve the December 27, 2023 consent file, as presented. Selectman J. Drouin seconded. Motion passed: 3-0-0.*

**C. Review, discuss and execute deed returning 24 Brookside Avenue to original owner (tax dedeed 12/8/2022 and redeemed)**  
The Town Administrator noted this redemption was paid in full.

(see motion below)

**D. Review, discuss and execute deed returning 65 Golden Oaks Road to original owner (tax deeded 12/8/2022 and redeemed)**

The Town Administrator noted this redemption was paid in full.

*Chair K. Golding made a motion to execute the deed returning the both properties: 24 Brookside Avenue and 65 Golden Oaks Road to the previous owner(s). Selectmen K. Robitaille seconded. Motion passed: 3-0-0.*

**E. Review and discuss draft 2024 Budget and Warrant**

The Board went thru the budget line by line and the draft Warrant.

Changes were made and the Town Administrator will provide the revised budgets to planning board, conservation commission and follow up with Town Clerk/Tax Collector to review additional information.

**4. Town Administrator's Report:**

**A. Review and discuss items to be encumbered from 2023 operating budget to 2024**

*Chair K. Golding made a motion to encumber:*

- \$5000 from the legal line 4153.01 into 2024 to complete the work in probate court of clearing the deed to the Chapel
- \$5000 from the legal line – tax deeding into 2024 to pay for the legal demolition and hauling of 11 Octa Lane. The work is complete but not billed.

*Selectman K. Robitaille seconded. Motion passed: 3-0-0.*

**B. Review and discuss meeting dates (including budget public hearing) for February 2024**

The Town Administrator suggested moving the first Selectmen's Meeting in February to 2/7 at 5:30 p.m. to be immediately followed by the Budget Public Hearing at 6:00 p.m. with an alternate date of 2/8/2024 at 5:30 p.m. She did note that she will not be here on 2/14/2024.

The Selectmen's meeting on January 10, 2024 will start at 5:00 p.m. as one of the Board members has a conflict. Selectman J. Drouin will be out of town on January 10, 2024 and not at the meeting.

**5. APPOINTMENTS/PUBLIC HEARING**

**A. 5:45p.m. – Public Hearing under RSA 31:95-b to accept unanticipated revenue for highways \$10,939.32 and \$12,626.95 for municipal bridges.**

*Chair K. Golding opened the public hearing at 7:07 p.m. to review and discuss the unanticipated revenue for highways and for bridges.*

*Chair K. Golding made a motion to accept \$10,939.32 for in additional highway monies and \$12,626.95 for municipal bridges in accordance with RSA 31:95-b. Selectman K. Robitaille seconded. Motion passed: 3-0-0.*

**6. Old Business:**

**A. Chapel/Historical Society** – Town Attorney has filed with the Probate Court for the clearing of the Chapel deed of restrictions

**7. NH DOT Project 29597 NH Rte 16** – Selectman K. Robitaille noted there does not appear to be anything new on the Route 16 project but he has been in contact with Nick from NCC regarding engineering for a proposed Route 16/Route 113 safety project. HEB should have engineering done next week and Selectman Robitaille is hoping this gets fast-tracked and not have to wait ten years.

**8. Other Business (and Board reports):**

**A. Planning Board** – Selectman K. Robitaille – nothing new

**9. Correspondence:**

**A. Review and discuss draft minutes of December 5, 2023  
Conservation Commission Meeting**

The Board reviewed the ConComm's 12/5/2023 minutes

**B. Review letter and draft budget from Carroll County**

The Town Administrator noted that the draft budget is available for anyone to review in her office.

**10. Public Comment:** none

**11. Non Public Session under RSA 91-A:3, II as necessary** - none

**12. Next Meeting:** Wednesday, January 10, 2024 at 5:00 p.m.

**13. Adjournment:** *Chair K. Golding made a motion to adjourn at 7:14 p.m. Selectman J. Drouin seconded. Motion passed: 3-0-0.*

Submitted by:  
Kelley A. Collins  
Town Administrator