



Albany Selectmen's Meeting Minutes

Albany, New Hampshire
November 29, 2023 at 5:30 p.m.

This meeting may be viewed or streamed at:

https://youtube.com/playlist?list=PLE32cPKZXM4_W1ba2XKkjQH6Flf_gx5AI

1. **Call to Order:** Chair K. Golding called the meeting to order at 5:37 p.m.

In Attendance: Chair K. Golding, Selectmen K. Robitaille and J. Drouin, Sheriff D. Richardi, Conservation Commission Chair C. Ryan, Conservation Commission Secretary S. Wadsworth, Conservation Commission Member, Kevin Tilton, Town Administrator K. Collins and videographer, L Slitt.

2. **Pledge of Allegiance:** Chair K. Golding led the meeting in The Pledge.

3. **New Business:**

- A. Approval of November 8, 2023 Selectmen's Meeting minutes, including (1) set of Non Public minutes**

Selectman K. Robitaille made a motion to approve the minutest of the November 8, 2023 Selectmen's Meeting, including (1) set of Non Public Minutes, as presented. Selectman J. Drouin seconded. Motion passed: 3-0-0.

- B. Approval of November 29, 2023 consent file**

__Review & Sign manifest(s) in the amount of \$160,223.45, \$62,310.87 and \$12,871.13 this includes an accounts payable and payroll manifest for 11/15, 11/22 and 11/29/2023

K. Robitaille made a motion to accept the November 8, 2023 consent file, as presented. Selectman J. Drouin seconded. Motion passed: 3-0-0.

- C. Review, discuss and approve/deny Residential Building Permit for 2038 NH Route 16. (this item was tabled at the 11/8/2023 meeting)**

The Board reviewed the building permit and the email from Building Permit Administrator, D. Pandora.

Chair K. Golding made a motion to approve the building permit pending receipt of the application for local septic system. Selectman K. Robitaille seconded. Motion failed: 0-3-0.

- D. Review, discuss and approve/deny request for waiver of Parking Violation #2369**

The Board reviewed the email request for a waiver from violator and the email from Deputy Sheriff Rowe.

Chair K. Golding made a motion to approve the request for waiver of violation for discussion . Selectman K. Robitaille seconded. The Board discussed the parking in front of the gate at White Ledge Campground. Chair K. Golding is looking for more information on the parking there and the tickets distributed at that sight.

Chair K. Golding withdrew her motion and Selectman K. Robitaille withdrew his second.

Chair K. Golding made a motion to table this item pending additional information for Deputy Rowe. Selectman K. Robitaille seconded. Motion passed: 3-0-0.

E. Review and discuss contract for mapping services from Avitar
The Board reviewed and discussed the contract for mapping services from Avitar

Chair K. Golding made a motion to approve 3 year contract for mapping. Selectman K. Robitaille seconded. Motion passed: 3-0-0.

F. Review, discuss and approve Land Use Change Tax for Map 9, Lot 173

The Board reviewed the email from Assessor, J. Call

Chair K. Golding made a motion to approve the LUCT for Map 9, Lot 173. Selectmen J. Drouin seconded. Motion passed: 3-0-0

G. Review, discuss and approve/deny request for appeal of Parking Violation #2342

The Board reviewed the email from the violator.

Chair K. Golding made a motion to table the request for waiver of violation #2342. Selectman K. Robitaille seconded. Motion passed: 3-0-0

4. Town Administrator's Report:

A. Review and discuss selectmen's meeting schedule for December 2023

The Town Administrator has spoken with the TC/TX and they would like to close the office on both Monday 12/25 and Tuesday 12/26. The TA will come in for part of 12/26 to cut payroll which is required by 2:00 p.m. that day but she will use the rest of her annual vacation to take Tuesday. She also asked the BOS if they will hold the final meeting of 2023 on Wednesday, 12/27? The Board approved closing 12/25 and 12/26 and meeting on 12/27

B. Review and discuss 2024 draft budget and warrant

The Board tabled this item until 12/13/2023 meeting

5. APPOINTMENTS/PUBLIC HEARING

A. 5:45 – 6:00 p.m.

Meet with representative(s) from Albany Conservation Commission to discuss Intent to Cut in Town Forest on Bald Hill Road to relieve moth damage. Also discuss revenue from Cut and request to waive timber tax

The CC is asking the Town to waive the timber tax. According to Tim Nolin, if the tax is waived no bond is required.

Chair K. Golding made a motion to waive timber tax on salvage cut in town forest on Bald Hill Road. Selectman K. Robitaille seconded. Motion passed 3-0-0.

The Conservation Commission would like the proceeds of the salvage cut to be placed in the Conservation Fund. The Town Administrator noted that she emailed NHMA's legal inquiries regarding this and was told that the town meeting would have to vote on that, not the Board of Selectmen. The Board is in agreement to put delegating fee from timbering into Conservation Fund on the 2024 Warrant.

The ConComm would like to have some portion of the LUCT go to the Conservation Fund to support the ConComm and Town Forest management. Chair K. Golding is not against this in theory but when the town forest was purchased Steve Knox told the town meeting that not another cent will come from taxpayers. This is taking revenue from monies that off set the tax rate. Chair K. Golding doesn't want to make a decision on this tonight.

B. 6:00 p.m.

Meet representative(s) from Carroll County Sheriff's Department to discuss status of enforcement in 2023, budget for 2024 and town on-going law enforcement efforts *(some, or all, of this appointment may be conducted in Non Public Session under RSA 91-A:3, II (c))*

In 2023 the Sheriff's Department did extra patrols to use the funds that were earmarked for more patrols. Sheriff Richardi would like to propose the same for 2024 and the cost would remain \$47,000. Chair K. Golding suggested going from 3 to 4 patrols per week. Conway will still respond if they are available. Sheriff will respond to 9-1-1 calls whether there is someone on duty in Albany, or not.

S. Wadsworth asked if there was any way to put up one of those speed signs on the Albany portion of Route 16? Sheriff Richardi noted that the Town would have to purchase the unit(s) and then get permission from NH DOT to place them on a State Highway. This was done in Eaton and the Sheriff suggested that the TA contact Eaton for more information. The Board also made S. Wadsworth aware that the NH DOT had already denied lowering the speed limit on Route 16 in Albany. The TA will provide him with the request and the response from DOT.

6. Old Business:

A. Chapel/Historical Society – Town Attorney has filed with the Probate Court for the clearing of the Chapel deed of restrictions

7. NH DOT Project 29597 NH Rte 16 –

8. Other Business (and Board reports):

A. Planning Board – Selectman K. Robitaille – none

B. Other: TAC meeting was in Lancaster – Selectman K. Robitaille has been in contact with Nick from North County Council.

9. Correspondence: none

10. Public Comment: none

11. Non Public Session under RSA 91-A:3, II as necessary

RSA 91-A:3, II (c). Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body, itself unless such person requests an open meeting.

Chair K. Golding made a motion to go into Non Public Session at 6:39 p.m. under RSA 91-A:3, II (c). Selectman K. Robitaille seconded. Roll Call Vote: Chair K. Golding – aye; Selectman K. Robitaille – aye; Selectman J. Drouin – aye

Information was provided by Sheriff Richardi – no decisions were made in Non Public Session

Chair K. Golding made a motion to leave Non Public Session and seal the minutes at p.m. Selectman 7:03 p.m. seconded. Roll Call Vote: Chair K. Golding – aye; Selectman K. Robitaille – aye; Selectman J. Drouin – aye

12. Next Meeting: **Wednesday, December 13, 2023 at 5:30 p.m.**

13. Adjournment: *Chair K. Golding made a motion to adjourn at 7:05 p.m. Selectmen J. Drouin seconded. Motion passed: 3-0-0.*

Submitted by:
Kelley A. Collins
Town Administrator