

Albany Selectmen's Meeting Minutes

Albany, New Hampshire
November 8, 2023 at 5:30 p.m.



This meeting may be viewed or streamed at:

https://youtube.com/playlist?list=PLE32cPKZXM4_W1ba2XKkjQH6Flf_gx5AI

1. Call to Order: Chair K. Golding called the meeting to order at 5:30 p.m.

In Attendance: Chair K. Golding, Selectmen K. Robitaille & J. Drouin, NH DOT Project Manager J. Ayotte & K. Corliss, NH Representative M. McConkey, Town Administrator K. Collins and videographer

2. Pledge of Allegiance: Chair K. Golding led the meeting in The Pledge.

3. New Business:

A. Approval of October 25, 2023 Selectmen's Meeting minutes, including (1) set of Non Public minutes

Chair K. Golding made a motion to accept the minutes of the October 25, 2023 Selectmen's Meeting, including (1) set of Non Public minutes, as presented. Selectman K. Robitaille seconded. Motion passed: 3-0-0.

B. Approval of November 8, 2023 consent file

__Review & Sign manifest(s) in the amount of \$4,413.39, and \$173,465.31 this includes an accounts payable and payroll manifest for 11/1/2023 and 11/8/2023

__Review, discuss, approve/deny Local Approval for Construction of an Individual Sewage Disposal System for 1545 Passaconaway Road

__Review, discuss, approve/deny Permanent Application for Property Tax Credit (Veteran's) for owner of 472 Drake Hill Road for the 2024 tax year

Chair K. Golding made a motion to accept the November 8, 2023 consent file, as presented. Selectman K. Robitaille seconded. Motion passed: 3-0-0.

C. Review, discuss and approve/deny Town of Albany Safety Manual.

Appoint (4) members to the Joint Loss Management Committee
The TA noted that the Department of Labor has given us 30 days from yesterday to provide them with a Joint Loss Management Committee.

Chair K. Golding made a motion to approve the Safety Manual, as presented and to appoint Kelley Collins & Sandra Vizard as management representatives on the JLMC and Katelyn Quint and Kathleen Flaschner as

labor representatives on the JLMC. Selectman J. Drouin seconded. Motion passed: 3-0-0.

D. Review and discuss dog bite complaint on Abenaki Way

The Board will discuss this with the representatives from Carroll County Sheriffs Department

E. Review, discuss and sign letter regarding the access gate from Piper Meadows MH Park and Drake Hill Road

The TA noted that the Road Agent has had on-going conversations with the current owner of the Park about the importance, from a safety standpoint, of keeping this access closed. So far he has been unsuccessful and he feels it is important to put this owner on notice before the possible change of ownership. The Selectmen signed a letter to the owner of Piper Meadows that the Road Agent will now have control of the gate access to Drake Hill Road

F. Review, discuss and approve ending balance abatement of \$12,500 for Map 6, Lot 104)

An error was made and this abatement will rectify and correct this property record.

Chair K. Golding made a motion to approve an ending balance abatement of \$12, 500 for Map 6, Lot 104. Selectman K. Robitaille seconded. Motion passed: 3-0-0.

G. Review & discuss building permit for Map 6, Lot 91 NH Route 16

The building permit application has been sent to the Building Permit Administrator and he has not yet responded. Although the owner

4. Town Administrator's Report:

A. Review and discuss the Conservation Commission's written request to be on the 11/25/2023 BOS agenda to discuss timbering a portion of the town forest on Bald Hill Road.

5. APPOINTMENTS/PUBLIC HEARING

A. Meet with NH DOT Project 29597 Manager, Jason Ayotte, North Country Council Transportation Planner, Nicholas Altonaga and State Representative Mark McConkey

The Board met with Jason Ayotte, Kathy Corlis and Nick Altonago to discuss the NH DOT Project #29597

B. Meet with Sheriff Domenic Richardi regarding 2023 status, 2024 budget and on-going law enforcement efforts *(some, or all, of this*

appointment may be conducted in Non Public Session under RSA 91-A:3, II (c))

6. Old Business:

- A. Chapel/Historical Society** – Town Attorney has filed with the Court for the clearing of the Chapel deed of restrictions – Attorney M. Serge noted that everything has been filed in Probate Court but they run a little slower than Superior Court.

- B. NH DOT Project 29597 NH Rte 16** – review and discuss submission from DOT (see appointment above)

7. Other Business (and Board reports):

- A. Planning Board – Selectman K. Robitaille –**
- B. Other:**

8. Correspondence:

- A. Review & discuss email from NH DOT regarding required bridge signage**

The TA noted that this message was forwarded to the Town’s Road Agent, Curtis Coleman, and he has taken care of the Ferncroft Bridge signage and will take care of the rest.

- B. Review & discuss notice of Upcoming Changes from Charter Communications**

The Board reviewed the notice from Charter

- C. Review email from resident regarding enforcement of Junkyard Ordinance at 1510 Passaconaway Road**

The Board reviewed the email from a resident

9. Public Comment:

10. Non Public Session under RSA 91-A:3, II as necessary

- A.** (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting

Chair K. Golding made a motion to go into Non Public Session under RSA 91; A:3, II (c) at 6:42 p.m. Selectman K. Robitaille seconded. Roll Call Vote: Chair K. Golding – aye; Selectman K. Robitaille – aye; Selectman J. Drouin – aye.

No decision was made in Non Public Session

Chair K. Golding made a motion to leave Non Public Session and seal the minutes at 7:05 p.m. Selectman K. Robitaille seconded. Roll Call Vote:

___KG
___KR
___JD

Chair K. Golding – aye; Selectman K. Robitaille – aye; Selectman J. Drouin – aye.

11. Next Meeting: Wednesday, November 29, 2023 at 5:30 p.m.

12. Adjournment: Meeting was adjourned at 7:05 p.m.

Submitted by:
Kelley Collins
Town Administrator