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Albany Selectmen's Meeting Minutes

Albany, New Hampshire
October 11, 2023 at 5:30 p.m.



This meeting may be viewed or streamed at:

https://youtube.com/playlist?list=PLE32cPKZXM4_W1ba2XKkjQH6Flf_gx5AI

1. Call to Order: K. Golding called the meeting to order at 5:32 p.m.

Selectperson K Golding made a motion to accept Jennifer Spofford's resignation from the position of selectman, effective October 3, 2023, with regrets. Vice Chair K. Robitaille seconded. **Motion passed: 2-0-0.**

Selectperson K. Golding noted that James Drouin is interested in filling the position of selectman.

Selectperson K. Golding made a motion to appoint James Drouin as Selectman to fill the vacancy created by Jennifer Spofford's resignation. The term of this appointment will be until the March 2024 town election. Vice Chair K. Robitaille seconded. **Motion passed: 2-0-0**

Selectperson K Golding swore J. Drouin in as selectman.

Selectman K. Robitaille made a motion to appoint K. Golding as Chair through the March 2024 elections. Selectman J. Drouin seconded. **Motion passed: 3-0-0.**

Chair K. Golding made a motion to keep K. Robitaille as Vice Chair. Selectman J. Drouin seconded. **Motion passed: 3-0-0.**

In Attendance: Chair K. Golding and Selectmen K. Robitaille and J. Drouin, Town Administrator K. Collins, and Videographer

2. Pledge of Allegiance: K. Golding led the meeting in The Pledge.

3. New Business:

A. Approval of September 27, 2023 Selectmen's Meeting minutes, including (1) set of Non Public Minutes

Chair K. Golding made a motion to approve the September 27, 2023 Selectmen's Meeting minutes, including (1) set of Non Public minutes, as presented. K. Robitaille seconded. **Motion passed: 2-0-1**

B. Approval of October 11, 2023 consent file

__Review & Sign manifest(s) in the amount of \$56,399.30, this includes an accounts payable and payroll manifest for 10/11/2023

Chair K. Golding made the motion to approve the October 11, 2023 consent file, as presented. Selectman K. Robitaille seconded. Motion passed: 3-0-0.

C. Review, discuss and approve Conway Area Humane Society/Profile Subaru adoption day for 10/14/2023

Chair K. Golding made a motion to approve the Pet Adoption Day jointly being held by the way Area Humane Society and Profile Subaru. Selectman K. Robitaille seconded. Motion passed: 3-0-0.

D. Review, discuss and approve/waive (3) tax deeds for 2020 taxes

The Town Administrator noted that David Pandora, the Town's Building Permit Administrator toured all the properties today. He did not see a reason to waive tax deeds except possibly for the mobile home as they present maintenance issues. The TA also noted that all three owners signed for the certified letter the selectmen sent last week regarding an offer to discuss payment plans.

Chair K. Golding made a motion to waive the tax deed on the 3 properties on the deed list. Selectman K. Robitaille seconded for discussion. Chair called the motion to a vote. Motion failed: 0-3-0. The Board is in favor of the Tax Collector taking these properties by tax deed unless payment is received. The deed date is October 19, 2023.

4. Town Administrator's Report:

A. Review and discuss using DuraClean to clean carpets at town hall

The Town Administrator has called Service Master for a second quote but they have never called back. She would like permission to proceed with DuraClean. The Board is fine with the TA using DuraClean.

B. Review and discuss notice from NH Department of Labor, Safety Division

The Town Administrator provided the Board with a notice from the NH DoL regarding a Safety Summary and questions regarding a Joint Loss Management Committee. The Board would like the TA to do whatever she can to bring the Town into compliance.

5. APPOINTMENTS/PUBLIC HEARING

A. Meet with James Drouin to discuss his interest in serving out the term for selectman recently vacated by J. Spofford (review and sign appointment form) – *This item was taken out of order, see minutes above.*

6. Old Business:

- A. Chapel/Historical Society** – Town Attorney has filed with the Court for the clearing of the Chapel deed of restrictions
- B. NH DOT Project 29597 NH Rte 16** – review and discuss submission from DOT (meeting with DOT tentatively moved to 10/25/2023). The Board would like to meet with NH DOT Project Manager Jason Ayotte and Transportation Manager from North Country Council Nick Altonaga on October 25, 2023 if possible. The TA will provide Selectman J. Drouin with information on the project ahead of that meeting.

7. Other Business (and Board reports):

- A. Planning Board – Selectman K. Robitaille** – The Planning Board met with Upper Saco river watershed committee – PB supports their efforts and the PB will provide them with a letter of support. The committee is also looking for financial support.
The Planning Board also discussed a subdivison for a lot(s) on Passaconaway Road.

B. Other: none

8. Correspondence:

- A. Review and discuss letter from Town of Bartlett regarding next year's Reach the Beach Rally**

The Board reviewed the letter from the Town of Bartlett, which will not be supporting a special license for the Reach the Beach Rally in 2024.

- B. Review and discuss Carroll County Communications District 2023 Annual Report**

The Board will review the Carroll County Communications District 2023 Annual Report

9. Public Comment: none

10. Non Public Session under RSA 91-A:3, II as necessary – none

11. Next Meeting: Wednesday, October 25, 2023 at 5:30 p.m.

12. Adjournment: Chair K. Golding made a motion to adjourn at 6:28 p.m. Selectman J. Drouin seconded. Motion passed: 3-0-0.

Submitted by:
Kelley A. Collins/Town Administrator