



# Albany Selectmen's Meeting Minutes

Albany, New Hampshire  
September 27, 2023 at 5:30 p.m.

This meeting may be viewed or streamed at:

[https://youtube.com/playlist?list=PLE32cPKZXM4\\_W1ba2XKkjQH6Flf\\_gx5AI](https://youtube.com/playlist?list=PLE32cPKZXM4_W1ba2XKkjQH6Flf_gx5AI)

**1. Call to Order:** Chair J. Spofford called the meeting to order at 5:30 p.m.

**In Attendance:** Chair J. Spofford, Selectperson K. Golding, Selectman K. Robitaille, Road Agent Curtis Coleman, USDA Forest Service District Ranger J. Innes, Town Administrator K. Collins, Sam Farrington and Videographer

**2. Pledge of Allegiance:** Chair J. Spofford led The Meeting in The Pledge.

**3. New Business:**

**A. Approval of September 6, 2023 Selectmen's Meeting minutes**

*Chair J. Spofford made a motion to approve the minutes of the September 6, 2023 meeting, as presented. Selectman K. Robitaille seconded. Motion passed: 2-0-1*

**B. Approval of September 27, 2023 consent file**

\_\_Review & Sign manifest(s) in the amount of **\$32,599.24, \$2,582.79 and \$10,806.37** this includes an accounts payable and payroll manifest for 9/13, 9/20, 9/27 and payroll for 10/4/2023

\_\_Review, discuss and approve pistol permit for resident at 5 Octa Lane

\_\_Review, discuss and approve/deny Residential Building Permit for interior remodeling at 20 Ferncroft Road, Map 2, Lot 2

*Selectperson K. Golding made a motion to approve the consent file, as presented. Selectman K. Robitaille seconded. Motion passed: 3-0-0.*

**C. Review, discuss and approve letters to owners on the 2023 deed list.**

The Board reviewed and signed the letters to the (3) owners on the 2023 deed list.

**D. Review, discuss and approve re-appointment of Bryan Bailey as a Member of the Planning Board**

*Selectman K. Robitaille made a motion to re-appoint Bryan Bailey as a member of the Planning Board, Chair J. Spofford seconded. Motion passed: 3-0-0.*

**E. Review, discuss and sign the 2023 MS-1**

The Board reviewed and signed the 2023 MS-1 as prepared by the Town Administrator

*Selectperson K. Golding made the motion to approve and sign the 2023 MS-1, as presented. Selectman K. Robitaille seconded. Motion passed: 3-0-0.*

**F. Review, discuss and sign Timber Tax bill for operation 23-003-02-T**  
The Board reviewed and signed the Timber Tax bill for operation #23-003-02-T  
*Selectperson K. Golding made a motion to approve and sign the timber tax warrant and certification, as presented. Selectman K. Robitaille seconded. Motion passed: 3-0-0.*

**4. Town Administrator's Report:**

**A. Review and discuss notification from NH Homeland Security and Emergency Management (NH HSEM) re: FEMA's implementation of Immediate Needs Funding**

The Board reviewed the documentation regarding FEMA's Immediate Needs Funding provided by the NH Department of Homeland Security and Emergency Management (NH HSEM)

**5. APPOINTMENTS/PUBLIC HEARING**

**6:00 p.m. Meet with James Innes/USDA Forest Ranger and Road Agent, Curtis Coleman to review and discuss two projects in Albany: 1) the Sandwich Vegetation Management Project and 2) a fuels reduction project off High Street**

The Board met with Road Agent, Curtis Coleman and District Ranger, James Innes to review and discuss two projects in Albany, as stated above.

For the first project, the Sandwich Vegetation Management Project, one area is off the Liberty Trail and one is off the Ferncroft trail head. The timber sale for this project would likely happen in 2026. Road Agent, Curtis Coleman, had question about dust on the Ferncroft trailhead, and noted that the bridge is in good shape.

C. Coleman would like to see calcium chloride applied every 6 weeks of the project. Road Agent noted that the town will have a big problem if the Federal Government tries to haul on Passaconaway Road. They used to put in a temporary bridge and haul if off the Kanc.

For the second project, the fuels reduction project off High Street – there will be some timber removal and it will be High Street and hauled out on High Street. They will try to get the beech and undergrowth out of there so if there is a wild fire there is room to fight it. This project probably won't be approved for at least another year, could be 2025.

There is a section of High Street that is paved and C. Coleman noted that the Town would not re-pave until after this cut is done.

**6. Old Business:**

**A. Chapel/Historical Society** – Town Attorney has filed with the Court for the clearing of the Chapel deed of restrictions

**B. NH DOT Project 29597 NH Rte 16** – review and discuss submission from DOT (meeting with DOT tentatively moved to 10/25/2023).

The Selectmen would like to see both North Country Council and local State Representatives involved in this project.

**7. Other Business (and Board reports):**

**A. Planning Board – Selectman K. Robitaille** – There was a meeting last week with Saco and Swift Rivers Advisory Committee and Albany is doing more than what most other towns are doing. They would be concerned with any new construction close to the river(s)

**B. Other:** Selectmen K. Golding and K. Robitaille thanked Chair J. Spofford for her service as selectmen and noted their appreciation.

**8. Correspondence:**

**A. Review and discuss draft Conservation Commission minutes for September 5, 2023 meeting**

The Board reviewed the draft Conservation Commission minutes for September 5, 2023

**B. Review and discuss Notification from Charter Communications**

The Board reviewed the Notification provided by Charter Communications

**9. Public Comment: none**

**10. Non Public Session under RSA 91-A:3, II as necessary**

**A.** Non Pubic Session under RSA 91-A:3, II (c), Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

*Chair J. Spofford made a motion to go into Non Public Session under RSA 91-A:3, II (c) at 6:29 p.m. Selectperson K. Golding seconded. Roll Call Vote: Chair J. Spofford – aye; Selectperson K. Golding – aye; Selectman K. Robitaille – aye.*

*Selectperson K. Golding made a motion to waive the last \$53.15 of payment plan for the redemption of a tax deeded parcel. Chair J. Spofford seconded. Motion passed: 3-0-0.*

*Chair J. Spofford made a motion to leave Non Public Session and seal the minutes at 6:33 p.m. Selectperson K. Golding seconded. Roll Call Vote: Chair J. Spofford – aye; Selectperson K. Golding – aye; Selectman K. Robitaille – aye.*

**11. Next Meeting: Wednesday, October 11, 2023 at 5:30 p.m.**

**12. Adjournment:** *Chair J. Spofford made a motion to adjourn at 6:34 p.m. Selectman K. Robitaille seconded. Motion passed: 3-0-0.*

Submitted by:

Kelley A. Collins  
Town Administrator