



Albany Selectmen's Meeting Minutes

Albany, New Hampshire
September 7, 2023 at 5:30 p.m.

This meeting may be viewed or streamed at:

https://youtube.com/playlist?list=PLE32cPKZXM4_W1ba2XKkjQH6FIf_gx5AI

1. Call to Order: Chair J. Spofford called the meeting to order at 5:30 p.m.

In Attendance: Chair J. Spofford, Selectman K. Robitaille, Town Administrator K. Collins and Videographer

Absent: Selectperson K. Golding – excused

2. Pledge of Allegiance: Chair J. Spofford led the meeting in The Pledge

3. New Business:

A. Approval of August 23, 2023 Selectmen's Meeting minutes

Chair J. Spofford made the motion to approve the August 23, 2023 Selectmen's Meeting minutes, as presented. Selectman K. Robitaille seconded. Motion passed: 2-0-0.

B. Approval of September 6, 2023 consent file

__Review & Sign manifest(s) in the amount of **\$155,269.48 and \$5,408.33**, this includes an accounts payable and payroll manifest for 8/30 and 9/6/2023
__Review, discuss and approve/deny Commercial Building Permit for a solar installation at 2521 NH Route 16

Selectman K. Robitaille made the motion to approve the September 6, 2023 Consent File minutes, as presented. Selectman K. Robitaille seconded. Motion passed: 2-0-0.

C. Review and discuss resignation of Selectboard Chair, Jennifer Spofford, effective October 3, 2023

Chair J. Spofford made a motion to accept her resignation. Selectman K. Robitaille seconded. Motion passed: 2-0-0.

The Board approved having the Town Administrator run an ad for residents interested in serving out J. Spofford's term on the Selectboard.

D. Review, discuss and approve/deny Municipal Facility Use Application for the USDA Forest Service for October 5, 2023.

Selectman K. Robitaille made a motion to approve the MFUA for USDA Forest Service under Category 1, no charge. Chair J. Spofford seconded. Motion passed: 2-0-0.

E. Review, discuss and approve/deny Municipal Facility Use Application for Community Loan Fund/Piper Meadows on September 17th

The Board reviewed the Municipal Facility Use Application for Community Loan Fund/Piper Meadows on September 17, 2023.

Selectman K. Robitaille made a motion to approve the MFUA for Community Loan Fund under Category 3 (\$100 per day with \$50 refundable cleaning fee). Chair J. Spofford seconded. Motion passed: 2-0-0.

4. Town Administrator's Report:

A. Review & discuss estimate for having carpets cleaned at town hall by DuraClean

The Board reviewed the estimate from DuraClean provided by the Town Administrator. The Board would like the TA to get a second quote from someone like Service Masters. If DuraClean is competitive she may proceed.

5. APPOINTMENTS/PUBLIC HEARING – none

6. Old Business:

A. Chapel/Historical Society – Charitable Trusts has notified the Town Attorney that they will support our request to “clear” the deed restrictions for the Chapel

B. NH DOT Project 29597 NH Rte 16 – review and discuss submission from DOT (meeting with DOT moved to 10/11/2023)

7. Other Business (and Board reports):

A. Planning Board – Selectman K. Robitaille – second Monday of the month

B. Other:

8. Correspondence:

A. Review & discuss letter from NH DRA regarding our Assessing contract

The Board reviewed the letter from the New Hampshire Department of Revenue Administration regarding our 2023 Assessing contract

B. Review & discuss latest quarterly franchise fee notice from Charter

The Board reviewed the latest quarterly franchise fee notice from Charter

C. Review & discuss Notification from Charter

The Board reviewed the Notification from Charter regarding the Disney channels

D. Review & discuss Notice of Annual Membership Meeting and Elections from NHMA

The Board reviewed the Notice of Annual Membership Meeting and Elections from NHMA

9. Public Comment: none

10. Non Public Session under RSA 91-A:3, II as necessary – none

11. Next Meeting: Wednesday, September 27, 2023 at 5:30 p.m.

Handwritten initials "JS" and "KR" in purple ink, with a signature below them.

12. Adjournment: Chair J. Spofford made a motion to adjourn at 5:39 p.m.
Selectman K. Robitaille seconded. Motion passed: 2-0-0.

Submitted by
Kelley A. Collins
Town Administrator