



# Albany Selectmen's Meeting Minutes

Albany, New Hampshire  
August 9, 2023 at 5:30 p.m.

This meeting may be viewed or streamed at:

[https://youtube.com/playlist?list=PLE32cPKZXM4\\_W1ba2XKkjQH6Flf\\_gx5AI](https://youtube.com/playlist?list=PLE32cPKZXM4_W1ba2XKkjQH6Flf_gx5AI)

1. **Call to Order:** Chair J. Spofford called the meeting to order at 5:30 p.m.

In Attendance: Chair J. Spofford, Selectperson K. Golding, Selectman K. Robitaille, Town Administrator K. Collins and Videographer

2. **Pledge of Allegiance:** Chair J. Spofford led the meeting in The Pledge.

3. **New Business:**

- A. **Approval of July 12, 2023 Selectmen's Meeting minutes, including (1) set of sealed Non Public minutes**

*Chair J. Spofford made a motion to approve the minutes of the July 12, 2023 Selectmen's Meeting, including (1) set of sealed Non Public minutes, as presented. Selectperson K. Golding seconded. Motion passed: 3-0-0.*

- B. **Approval of August 9, 2023 consent file**

\_\_Review & Sign manifest(s) in the amount of **\$7,831.47, \$7,433.88, \$4,277.36 and \$9,046.41** this includes an accounts payable and payroll manifest for 7/19, 7/26, 8/2 (*the \$9046.41 covers 8/9 payroll and A/P and 8/16/2023 payroll as both Treasurer and Deputy Treasurer are out of State next week.*)

\_\_Review, discuss and approve/deny Pistol Permit for (2) residents on Croto Lane

\_\_Review, discuss and approve/deny Residential Building Permit for a deck at 60 Old Colony Road

\_\_Review, discuss and approve/deny Residential Building Permit for multi lift at 54 Ridgeview

*Chair J. Spofford made a motion to approve the August 9, 2023 Consent File, as presented. Selectperson K. Golding seconded. Motion passed: 3-0-0.*

- C. **Review, discuss and approve/deny request for waiver of camping ticket**

*Chair J. Spofford made a motion to deny Mr. Conklin's request for a reduction in the camping ticket to a parking ticket. Selectperson K. Golding seconded. Motion passed: 3-0-0.*

**4. Town Administrator's Report:**

**A. Review status of legal letter to owner of 2509 NH Route 16 re: a business that did not go through Planning Board approval**

The Town Administrator noted that it appears the person at 2509 NH Route 16 has stopped advertising vehicles for sale in front of his property.

**B. Review, discuss and approve/deny request for time off from Town Administrator**

The Board reviewed the Town Administrator's request for time off from 9/28 thru 10/8/2023 and approved the time off

**5. APPOINTMENTS/PUBLIC HEARING – none**

**6. Old Business:**

**A. Chapel/Historical Society – Charitable Trusts** has notified the Town Attorney that they will support our request to “clear” the deed restrictions for the Chapel

**B. NH DOT Project 29597 NH Rte 16** – review and discuss submission from DOT

The Board reviewed the NH DOT preliminary data

**7. Other Business (and Board reports):**

**A. Planning Board – Selectman K. Robitaille –**

**B. Conservation Commission – review most recent minutes**

**C. Other:**

**8. Correspondence:**

**A. Review & discuss approved Driveway Permit for M6, L30 NH**

**Route 16 for a sub shop/retail** (*this property has not been utilized as a sub shop/retail for a number of years and therefore the selectmen may want to refer the owner to the Planning Board for a site plan review*)

The Board reviewed the NH DOT Driveway Permit

**B. Review and discuss approved Driveway Permit from NH DOT for Map 3, Lot 37-1 residence on NH Route 16**

The Board reviewed the NH DOT Driveway Permit

**C. Review and discuss Management Letter from Auditors for 2022 Audit**

The Board reviewed the management letter from the Town's Auditors for the 2022 audit

**9. Public Comment: none**

\_\_\_JS  
\_\_\_KG  
\_\_\_KR

**10. Non Public Session under RSA 91-A:3, II as necessary - none**

**11. Next Meeting: Wednesday, August 23, 2023 at 5:30 p.m.**

**12. Adjournment: Chair J. Spofford made a motion to adjourn at 5:50 p.m. Selectperson K. Golding seconded. Motion passed: 3-0-0.**

Submitted by:  
Kelley A. Collins  
Town Administrator