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Albany Selectmen's Meeting Minutes

Albany, New Hampshire
March 29, 2023 at 5:30 p.m.

- 1. Call to Order:** Chair K. Golding called the meeting to order at 5:32 p.m.

This meeting may be viewed or streamed at:

https://youtube.com/playlist?list=PLE32cPKZXM4_W1ba2XKkjQH6Flf_gx5AI

In Attendance: Chair K. Golding, Selectmen K. Robitaille, Town Administrator K. Collins, and Videographer

Absent: Selectperson J. Spofford

- 2. Pledge of Allegiance:** Chair K. Golding led the meeting in The Pledge.

- 3. New Business:**

- A. Approval of March 8, 2023 Selectmen's Meeting minutes**

Selectman K. Robitaille made a motion to approve the minutes of the March 8, 2023 Selectmen's Meeting, as presented. Chair K. Golding seconded.

Motion passed: 2-0-0.

- B. Approval of March 29, 2023 consent file**

__Review & Sign manifest(s) in the amount of **\$2,002.42, \$4,217.37 and \$9,383.47** this includes an accounts payable and payroll manifest for 3/15, 3/22 and 3/29/2023

__Review, discuss and approve commercial building permit for structural work on existing building at the World Fellowship Center

Selectman K. Robitaille made a motion to approve the March 29, 2023

Consent File, as presented. Chair K. Golding seconded. Motion passed: 2-0-0.

- C. Review, discuss, approve & sign Annual Memo of Understanding (MOU) with Cable Channel 3**

The Board reviewed and discussed the Annual MOU with Cable Channel 3. The Town Administrator (TA) pointed out that the amount of the contract was \$3,600 not \$2,700 and also that generally, the Town pays all the petition articles in December not half at passing and half in November as this MOU requests.

Chair K. Golding made a motion to approve and sign the MOU with the correct amount of \$3,600 and pay as noted in the MOU. Selectman K. Robitaille seconded. Motion passed: 2-0-0.

D. Review, discuss, and approve removal of a Veteran's Tax Credit for Map 3, Lot 61-39

The Town Administrator explained that the person receiving the Veteran Tax Credit (VTC) appears to be living in Massachusetts and may no longer qualify. The TA did send a letter in February but has received no response. Chair K. Golding noted that if the owner makes contact they need to prove that Albany is their primary place of abode.

Chair K. Golding made a motion to remove the VTC for Map 3, Lot 61-39. Selectman K. Robitaille seconded. Motion passed: 2-0-0.

E. Review, discuss, approve and sign Selectmen's Deed for the re-purchase of tax deeded property at 82 Golden Oaks Road

The TA noted that the former owner of 82 Golden Oaks has re-purchased said property with a USPS MO.

Chair K. Golding made a motion to approve and sign the deed returning 82 Golden Oaks Road to the former owner. Selectman K. Robitaille seconded. Motion passed: 2-0-0.

F. Review, discuss, approve and sign off on an Automobile Inspection Station at White Mountain Motors, LLC 1297 NH Route 16, Suite A

Chair K. Golding made a motion to approve and sign off on the form for an Inspection Station at White Mountain Motors. Selectman K. Robitaille seconded. Motion passed: 2-0-0.

G. Review, discuss and approve/deny Joseph Ferris' interest in serving as a member of the Zoning Board of Adjustment (ZBA)

The Board reviewed Mr. Ferris's email expressing interest on serving on the ZBA. The Board asked the TA how many members currently serve on the ZBA. Peter DonKonics (2024), Sam Farrington (2023), Sheri Coleman (2023), Rick Hiland (2025) and Keith Croto/Alternate (2024). The Board would like the Town Administrator to reach out to S. Coleman and S. Farrington to see if they are interested in re-appointment and whether Keith Croto has any interest in serving as a full member.

Chair K. Golding made a motion to table this pending appointment of other members. Selectman K. Robitaille seconded. Motion passed: 2-0-0.

H. Review, discuss, approve/deny re-appointment of Kelley Collins as Welfare Director for Albany

Selectman K. Robitaille made a motion to re-appoint Kelley Collins as the Town of Albany's Welfare Director. Chair K. Golding seconded. **Motion passed: 2-0-0.**

I. Review, discuss, approve and sign District Agreement and ByLaws for Carroll County Communications District and appoint Rick Hiland as Albany Representative and Steve Knox and the Alternate Representative

Chair K. Golding made a motion to appoint Rick Hiland as the Albany Representative and Steve Knox as the Alternate Representative. (the agreement was already approved by Town Meeting). Selectman K. Robitaille seconded. **Motion passed: 2-0-0.**

J. Review, discuss and sign the MS-232 Report of Appropriations Actually Voted

Chair K. Golding made a motion to accept and sign the MS-232, as presented. Selectman K. Robitaille seconded. **Motion passed: 2-0-0.**

4. Town Administrator's Report:

A. Review and discuss status of alleged Zoning Violation at 1510 Passaconaway Road

The TA reviewed the status of the letter sent to the owner of 1510 Passaconaway Road. The Selectmen asked the Town Administrator to reach out to the Health Officer, J. Ferris and ask Sheriff Richardi to provide a Deputy to accompany the HO for an inspection of the property at 1510 Passaconaway Road.

5. APPOINTMENTS/PUBLIC HEARING - none

6. Old Business:

A. Chapel/Historical Society – Affidavit has been signed, notarized and returned to Town Attorney

B. Federal Land Access Program (FLAP) – The Board asked the Town Administrator to reach out to the program manager, Jacinda Russell.

7. Other Business (and Board reports):

A. Planning Board – no meeting in March. K. Golding resigned as Selectmen's Rep to PB. The Board will select a new representative to the PB at their next meeting

B. Other: Town Meeting went well, not a huge turn out.

8. Correspondence:

A. Review and discuss Notice from Town of Conway 97 room hotel, etc. at 1769 White Mountain Highway as this has Potential Regional Impact

The Board reviewed the notice for construction at 1769 White Mountain Highway in North Conway.

9. Public Comment: none

10. Non Public Session under RSA 91-A:3, II as necessary - none

11. Next Meeting: April 12, 2023 at 5:30 PM at Albany Town Hall,

12. Adjournment: Chair K. Golding made a motion to adjourn at 5:56 p.m. Selectman K. Robitaille seconded. **Motion passed: 2-0-0.**

Respectfully submitted:
Kelley A. Collins
Town Administrator