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Albany Selectmen's Meeting Minutes

Albany, New Hampshire
February 22, 2023 at 5:30 p.m.

1. Call to Order: Chair K. Golding called the meeting to order at 5:30 p.m.

This meeting may be viewed or streamed at:

https://youtube.com/playlist?list=PLE32cPKZXM4_W1ba2XKkjQH6Flf_gx5AI

2. Pledge of Allegiance: Chair K. Golding led the meeting in The Pledge.

3. New Business:

A. Approval of February 8, 2023 Selectmen's Meeting minutes, which includes the 2023 Budget Public Hearing and (1) set of Non Public, sealed minutes

Selectmen K. Robitaille made a motion to accept the minutes of the February 8, 2023 Selectmen's Meeting, including the Budget Public Hearing and (1) set of sealed Non Public minutes, as presented. Selectperson J. Spofford seconded. Motion passed: 3-0-0.

B. Approval of February 22, 2023 consent file

__Review & Sign manifest(s) in the amount of \$51,203.34 and \$154,990.41 this includes an accounts payable and payroll manifest for 2/15 and 2/22/2023

__Review, discuss and approve "as-built" plan for Local Septic System at Map 6 Lot 128 (this was previously approved)

Selectmen K. Robitaille made a motion to approve the consent file, as presented. Selectperson J. Spofford seconded. Motion passed: 3-0-0.

C. Review, discuss, and update as needed the Town's Investment Policy

The Board reviewed the Town's Investment Policy as approved in 2019, as required. The Board had no changes to the Town's Investment Policy

Chair K. Golding made a motion to re-adopt the Town's Investment Policy. Selectman K. Robitaille seconded. Motion passed: 3-0-0.

D. Review, discuss, approve and sign the MS-636 and Warrant for public posting

The Board reviewed the 2023 MS-636 (Budget) and 2023 Warrant. The Town Administrator will post them at town hall and on the website tonight before she leaves.

Chair K. Golding made a motion to approve and sign the 2023 Warrant and MS-636, as presented. Selectman K. Robitaille seconded. Motion passed: 3-0-0.

4. Town Administrator's Report:

A. Review and discuss the disposition of 11 Octa Lane. See Fire Chief's photos and town attorney's recommendations

As the Board approved at their last meeting, Chief Solomon went out to look at 11 Octa Lane and provided photos showing that the back of the building is missing. Since the building is not longer sound the Town will look into demolition and clearing. The previous owner must be given a 90-day notice to redeem.

B. Review and discuss quote from New Business Directions to update QuickBooks in 2023

The TA just wanted the Board to know that she was just notified that it appears that we will have to update QuickBooks this year and it will be about \$1000 to do so. This was not specifically included in the proposed budget but the TA thinks it can be absorbed.

Status Update on Tax Deeded properties

The TA made the Board aware that she has received a final payment to redeem the tax deeded property at 59 Golden Oaks Road. The Board agreed to sign the redemption deed but it is not to be filed at the Registry of Deeds until the redemption check clears.

The TA also noted that she has received an email with notice that a letter is on the way with an offer to make a payment plan. This will be disclosed further to the Board in Non Public Session.

5. APPOINTMENTS/PUBLIC HEARING - none

6. Old Business:

A. Chapel/Historical Society –

B. Federal Land Access Program (FLAP) –

7. Other Business (and Board reports):

A. Planning Board – Chairperson Golding – Met on 2/13 discussed commercial vs. residential properties on Route 16.

B. Other: none

8. Correspondence:

A. Review and discuss letter from NH Department of Revenue

Administration regarding the 2022 equalization ratio for Albany

The Board reviewed the equalization ratio for Albany as provided by the NH DRA

9. Public Comment: none

10. Non Public Session under RSA 91-A:3, II as necessary

A. Non Public Session under RSA 91-A:3, II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting

Chair K. Golding made a motion to go into Non Public Session at 5:46 p.m.

Selectman K. Robitaille seconded. Roll Call Vote: Chair K. Golding – aye; Selectperson J. Spofford – aye; Selectman K. Robitaille – aye.

The Board reviewed, discussed and accepted payment to redeem 59 Golden Oaks Road.

Chair K. Golding made a motion to leave Non Public Session at 5:55 p.m. and seal the minutes. Selectman K. Robitaille seconded. Roll Call Vote: Chair K. Golding – aye; Selectperson J. Spofford – aye; Selectman K. Robitaille – aye.

B. Non Public Session under RSA 91-A:3, II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting

Chair K. Golding made a motion to go into Non Public Session at 5:56 p.m.

Selectman K. Robitaille seconded. Roll Call Vote: Chair K. Golding – aye; Selectperson J. Spofford – aye; Selectman K. Robitaille – aye.

The Board reviewed, and discussed and acceptance of a payment plan to redeem a tax deeded propertyt

Chair K. Golding made a motion to leave Non Public Session at 6:10 p.m. and seal the minutes. Selectman K. Robitaille seconded. Roll Call Vote: Chair K. Golding – aye; Selectperson J. Spofford – aye; Selectman K. Robitaille – aye.

11. Next Meeting: March 8, 2023 at 5:30 PM at Albany Town Hall,

12. Adjournment: *Selectman K. Robitaille made a motion to adjourn at 6:15 p.m. Selectperson J. Spofford seconded. Motion passed: 3-0-0.*

Submitted by:

Kelley A. Collins

Town Administrator