



Town of Albany, NH  
Planning Board Monthly Meeting  
November 14<sup>th</sup> 2022

Call to Order: 6:37

Attendance: Sean Wadsworth (Chair), Kathy Golding (Select Board Rep), Morris West (Alternate)

Excused: Curtis Coleman, Bryan Bailey,

Sean Wadsworth tabled the approval of the October 10<sup>th</sup> 2022 draft minutes, to be addressed at the APB Dec12th 2022 meeting.

Sean Wadsworth appointed Morris West as a voting member for this meeting

New Business:

Kathy Golding advised that the APB should send a letter to the ASB requesting that Morris West be made a full member of the APB.

The APB continues to need new members. Kathy Golding suggested asking Sandy Vizard if she would let community members know of the APB and ZBA vacancies at the Town Clerks office. The APB should also post on the Town website, and announce the need at the March town meeting.

Select Board Report: Kathy stated that election day turnout was 65%. ASB is beginning work on the budget. A new furnace was installed today for the Town Hall.

Sean Wadsworth asked what the proper procedure is for citizens to report Road issues/needs to the town. Kathy Golding stated that road maintenance requests or notifications should be sent to the Town Administrator, who will pass them along to the road agent.

CIP:

Chapel Capital Reserve Fund: Kathy Golding stated that the Town is holding a public hearing to acquire Title to the Chapel. Once completed, the steeple has been identified as the highest need for maintenance. Continue annual funding at \$1000/yr.

Town Hall Property Capital Reserve Fund: Continue annual funding at \$6000/yr.

Emergency Management Expendable Capital Reserve Fund: Continue annual funding at \$1000/yr.

Highway Expendable Trust Fund: Kathy Golding stated that the Passaconaway Rd project and FLAP grant are on hold, as the most recent proposal from the Federal agency required shutting down a portion of Passaconaway Rd in order to perform improvements. This would in turn block/restrict access for some residents to Fire & Safety access, which makes the FLAP proposal as it stands a non-starter. ASB is awaiting a revised proposal. Kathy Golding suggested that for 2022 the contribution continue at \$60,000, and then 2023 and beyond the funding amount be reduced to \$30,000/yr.

Drake Hill Road Bridge Expendable Capital Reserve Fund: Kathy stated that the NHDOT Bridge Grant fund is closed at this time. If it reopens Albany's application should be in line to receive funding at the 80/20% match. Sean proposed increasing the annual contribution to \$15,000 annually.



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Cemetery Expendable Trust Fund: This is near it's target of \$25,000. Kathy suggested reducing the annual contribution to \$500/yr.

Revaluation Trust Fund: The next Revaluation is scheduled for 2025, with an expected cost of \$20,000. Kathy suggested increasing the annual contribution to \$4000/yr.

These proposals will be reviewed at the next APB monthly meeting.

Sean Wadsworth brought up the need to improve the organization of the APB files/closet, specifically the need for a filing system for maps/plats. Sean asked about the possibility of utilizing some of space in the Treasurer's office for maps/plats, and if the Town had any unused large format filing drawers that may be repurposed for the APB. Kathy Golding suggested that a request be sent to the ASB for their review.

Kathy Golding made a motion to adjourn. Morris West seconded. The motion carried at 7:26pm

Next meeting to be held on Dec 12<sup>th</sup> 2022 at 6:30pm

Respectfully submitted,

Sean Wadsworth – Chair/Secretary