



# Albany Selectmen's Meeting Minutes

Albany, New Hampshire  
October 19, 2022 at 5:30 p.m.

1. **Call to Order:** Chair K. Golding called the meeting to order at 5:30 p.m.

This meeting may be viewed or streamed at:

<https://www.youtube.com/channel/UCWTUwTLWsTlivkVVcQPGU1g>

**In Attendance:** Chair K. Golding, Selectperson J. Spofford, Selectman K. Robitaille, Town Administrator K. Collins, Supervisor of the Checklist and resident D. Solomon, residents from 1974 NH Route 16 Mr. & Mrs Roche and Videographer L. Slit

2. **Pledge of Allegiance:** Chair K. Golding led the meeting in The Pledge.

3. **New Business:**

- A. Approval of October 5, 2022 Selectmen's Meeting minutes**

*Selectperson J. Spofford made a motion to approve the minutes of the 10/5/2022 Selectmen's Meeting, as presented. Chair K. Golding seconded. Motion passed: 3-0-0.*

- B. Approval of October 19, 2022 consent file**

\_\_Review & Sign manifest(s) in the amount of \$14,900.09 , this includes payroll and accounts payable for 10/19/2022

\_\_Review, discuss and approve/deny Resident Pistol/Revolver License for owner at 1546 Bald Hill Road

\_\_Review, discuss and approve/deny Local Approval for Construction of an Individual Sewage Disposal System for M6, L69 NH Route 17

*Chair K. Golding made a motion to approve the consent file of October 19, 2022, as presented. Selectman K. Robitaille seconded. Motion passed: 3-0-0.*

- C. Review, discuss and approve/deny Sign Permit application for 1974 NH Route 16 (this was tabled at the 10/5/2022 BOS meeting)**

The Board discussed the Sign Permit application as submitted. After reviewing the Town's Zoning Ordinance with regard to signs permitted, it was noted that this property does not qualify for a primary sign as the business has not been through the process required by the town zoning

ordinance, for either a home occupation or a home-based business. Since there is no legal business being run from the residence it does not qualify for this sign permit.

Mr. Roche asked who allowed the town to place the town hall generator outside their bedroom window and who is in the town hall building at 1:00 in the morning with the lights on?

*Chair K. Golding made a motion to deny the sign permit application for 1974 NH Route 16 and notify the owners that they may apply again when they have gone through the zoning ordinance process for either a home occupation or home business. Selectman K. Robitaille seconded. Motion passed: 3-0-0.*

**D. Review, discuss and decide on course of action regarding NHMA's letter on disposition of legal files**

*The Board is fine with NHMA disposing of their legal files*

**4. Town Administrator's Report:**

**A. Reminder November meetings will be on 11/9 and 11/30**

The Town Administrator will attempt to schedule the public hearing for the Chapel deed-quieting to 11/30/2022

**B. Review process for setting 2022 tax rate**

The Town Administrator noted that DRA has just begun to set tax rates. Right now DRA is waiting for the signed MS45 from Carroll County and the person is out of town through at least Saturday. The local school is all set, as is the village. Rather than waiting until possibly 11/9 to get a tax rate the TA is wondering if she can provide information, similar to last year, via email and poll the Board? The Board is fine with that process and if they have questions the Chairman would be happy to call a meeting.

**5. APPOINTMENTS/PUBLIC HEARING**

**5:45 p.m. Meet with Chief Solomon/Conway Fire to review and discuss proposal for contract for 2023-2026**

This meeting was re-scheduled for November 9, 2022

**6. Old Business:**

**A. Chapel/Historical Society** – See email from Town Attorney with next steps, including holding a public hearing. Hoping to have public hearing on 11/30

**B. Federal Land Access Program (FLAP)** – Review email Josh McAllister/Engineer with HEB sent to US DOT program manager on 10/3/2022

**7. Other Business (and Board reports):**

**A. Planning Board – Chairperson Golding** – There was a meeting last week that Chair K. Golding was unable to attend.

**B. Other:** NH DOT has notified the Town they have not had much of a response to their survey cards for the Route 16 Project. Chair K. Golding suggested stuffing a survey card into the tax bill envelope that should be going out in early November. The TA was tasked with checking with J. Ayotte the project manager about getting a card printed that would fit in the #9 envelope that tax bills get mailed in.

**8. Correspondence:**

**A. Review and discuss NTE amount for health, dental, disability and life insurance for 2023**

The Board reviewed the “not to exceed” amount for the 2023 insurances

**B. Review and discuss NTE amount for Worker’s Compensation and Property & Liability Insurances**

The Board reviewed the “not to exceed” amount for insurances

**9. Public Comment:**

**Supervisor of the Checklist vacancy**

Mrs. Solomon wants the Board to be aware that Cindy Carboni has left the Supervisor of the Checklist position. Barbara Alkalay has accepted, and been sworn in as a SoC.

**Albany is now in District 2 not District 1.**

Mrs. Solomon suggested it may be good for Albany to have some kind of meeting to explain the change from District 1 to District 2 and what that means for Albany. She asked if the Board of Selectmen would be amenable to having a meeting to explain the change to District 2. The Board asked who is going to explain it? She suggested the people running for office explain it. The Board is happy to have someone use the building for a meeting, if they are so inclined but they do not feel there is enough time between now and 11/8 to set that meeting up.

**10. Non Public Session under RSA 91-A:3, II as necessary - none**

**11. Next Meeting: November 9, 2022 at 5:30 PM at Albany Town Hall**

**12. Adjournment: Chair K. Golding made a motion to adjourn at 6:09 p.m. Selectman K. Robitaille seconded. Motion passed: 3-0-0.**

\_\_\_KG  
\_\_\_JS  
\_\_\_KR

Respectfully submitted by  
Kelley A. Collins  
Town Administrator