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Albany Selectmen's Meeting Minutes

Albany, New Hampshire
July 13, 2022 at 5:30 p.m.

- 1. Call to Order:** Chair K. Golding called the meeting to order at 5:30 p.m.

This meeting may be viewed or streamed at:

<https://www.youtube.com/channel/UCWTUwTLW5TlivkVVcQPGU1g>

- 2. Pledge of Allegiance:** Chair K. Golding led the Meeting in The Pledge.

In Attendance: Chair K. Golding, Selectperson J. Spofford, Selectman K. Robitaille, Town Administrator K. Collins, resident Dorothy Solomon, and the following members and officers of the Conway Area Lions Club: President, Alicia Gildea, Vice President Sharon Duso, Treasurer Rick Lammey and members Beth Gray, Rick Gaudreau and Videographer L. Slit

- 3. New Business:**

- A. Approval of June 22, 2022 Selectmen's Meeting minutes, including (1) set of sealed Non Public minutes.**

Chair K. Golding made a motion to accept the minutes of the June 22, 2022 Selectmen's Meeting, including (1) set of sealed minutes, as presented.

Selectman K. Robitaille seconded. Motion passed: 3-0-1. (Selectperson Spofford abstained as she was not in attendance at the June 22nd meeting)

- B. Approval of July 13, 2022 consent file**

__Review & Sign manifest(s) in the amount of **\$8,159.11, \$2,441.54 and \$2,810.90** this includes payroll and accounts payable for 6/31, 7/6 and 7/13/2022.

Chair K. Golding made a motion to approve the Consent File as presented. Selectperson J. Spofford seconded. Motion passed: 3-0-0.

- C. Review, discuss and approve/sign representation letter for the 2021 Audit**

The Board reviewed, approved and signed the representation letter from Roberts & Greene for the 2021 audit.

Chair K. Golding made a motion to approve and sign the representation letter for the 2021 audit from Roberts & Greene. Selectman K. Robitaille seconded. Motion passed: 3-0-0.

D. Review, discuss and approve/sign the Forest Fire Report/Bill for the fire on June 26th and 27th.

Chair K. Golding made a motion to approve and sign the Forest Fire Report/Bill for the fire in Albany on June 26th and 27th. Selectman K. Robitaille seconded. Motion passed: 3-0-0.

The Town Administrator noted that the cost of fighting this forest fire was paid by Conway Village Fire and is included in our contract for services. In order for them to receive the 50% reimbursement from the State of NH they need this bill signed and they will submit to the State. This fire was in the town of Albany and not on USFS land.

The Board wants to thank the Conway Village Fire Department for taking such good care of Albany.

4. Town Administrator's Report:

A. Review and discuss applying for FEMA public assistance for COVID-19 expenses.

The Board reviewed and discussed whether they will be applying for FEMA assistance for COVID-19 expenses. The Town Administrator noted that since we do not have our own police/fire or EMS departments we should be all set on personal protective equipment supplies. The Board agrees that the Town is all set on COVID supplies and does not intend to request additional funding for any supplies.

B. Review and discuss process for possible tax dedeed property auction

The Town Administrator asked for some guidance on the proposed tax dedeed property auction. Would the Board rather wait until after the 3 additional years has expired. This would put the auction at the weekend before Thanksgiving. The Board is good with holding an auction in November.

C. Review and discuss how to apply \$500 abatement for resident

The Town Administrator needs some direction on the abatement the Board approved that was for 2022 taxes and equivalent to a Veteran's Tax Credit. The resident's first issue 2022 tax bill was \$156 and even if the second issue bill is more it is unlikely to reach the \$500 amount of the abatement. There is \$363 due from 2021 but the abatement was only for 2022 taxes. We need to correct this so the tax collector can apply the abatement properly.

Chair K. Golding made a motion to rescind the June 8th abatement in the amount of \$500 for Map 3, Lot 61-19. Selectman K. Robitaille seconded.

Motion passed: 3-0-0.

Chair K. Golding made a motion to abate \$156 on Map 3, Lot 61-19 for first issue 2022 taxes. Selectman K. Robitaille seconded. Motion passed: 3-0-0.

The Board agreed that the Town Administrator shall present a second abatement for the second issue 2022 tax bill upon issue of that bill for the Board's approval.

D. Review and discuss update on status of land use complaints from resident

The Town Administrator notes that she has heard from both the residents that letters regarding alleged building without building permit complaints were filed against by another resident. Both residents noted that they had done some minor repairs and little if any structural work. The resident at 170 Chase Hill Road has filed an after-the-fact building permit because as they replaced deck boards they did find some rot on some of the structural timbers and replaced them for safety reasons. Building Permit Administrator, Peter Carboni has waived his fee on this permit.

Chair K. Golding made a motion to approve building permit for Map 9, Lot 101, after the fact. Selectman K. Robitaille seconded. Motion passed: 3-0-0.

5. APPOINTMENTS: 6:00 p.m.

A. Presentation of bench from Conway Area Lions Club. Members present: President, Alicia Gildea, Vice President, Sharon Duso, Treasurer, Rick Lammey, and members Beth Gray and Rick Gaudreau

The meeting moved outdoor, in front of Town Hall, for the presentation of a bench made from 100% recycled plastic to the Town of Albany from the Conway Area Lions Club at 6:00 p.m.. The Selectmen are very appreciative of the beautiful bench and the fact that it is made from 100% recycled materials. The Selectmen are happy to collect plastic for future benches. The Lions Club members noted that this is only for soft plastic (ex: grocery bags, the plastic used to wrap cases of water or to wrap pallets, etc.)

6. Old Business:

A. Chapel/Historical Society – The Town Attorney's questions have been answered, now it's in his hands.

B. Federal Land Access Program (FLAP) – In accordance with phone call on 3/16/2022 with representative from US DOT's GeoTech team, Josh McAllister from HEB Engineering and the Town Administrator, Kelley Collins the Board has authorized the TA, Road Agent, and Town Engineer to meet with a representative from Conway Fire, CC Sheriff's Department and the School Transportation Department to discuss the feasibility of closing Passaconaway Road

7. Other Business (and Board reports):

A. Planning Board – Chairperson Golding – July meeting was cancelled

B. Carroll County Broadband Committee – Review, discuss and sign letter of support for NHEC and Consolidated Communications to apply for federal funding to provide fiber optic, high speed internet services to Albany. The Board of Selectmen signed a letter for NHEC and Consolidated Communications, supporting their applications for federal funding to provide fiber optic, high speed internet services to Albany.

C. Other:

Chair K. Golding wants to follow up on taxpayer who the Board provided additional time to pay past due taxes. He did pay the additional amount, as agreed.

Chair K. Golding made a motion to abate a total of \$915.98 as follows: 2013 \$300.38, 2015 \$299.61 and 2016 \$315.99 on Map 3, Lot 61-37.

This is a beginning balance abatement. Selectman K. Robitaille seconded for discussion.

Discussion: The Town Administrator pointed out that this does not adhere to the Selectmen's written Payment Policy and we had another person on a payment plan and the Board did not abate anything when they breached the agreement.

Motion passed: 2-0-1.

8. Correspondence:

A. Review and discuss letter from John B. Slack regarding gypsy moth problem on Passaconaway Road

The Board of Selectmen reviewed the letter from Mr. Slack. The letter is acknowledged.

B. Review and discuss a Potential Regional Impact notice from the Town of Conway a proposed subdivision on Eagle's Way and Eastman Road which will have a bank, (17) residential dwellings, a daycare, assisted care/services building, medical building, community building and 225 unit subdivision

The Board of Selectmen reviewed the notice from Conway of a Potential Regional Impact

C. Review and discuss email from Eversource with offer to meet with Board to discuss recent Vegetation Management Scorecard

The Board reviewed the offer, from Eversource, to meet with them.

9. Public Comment: none

10. Non Public Session under RSA 91-A:3, II as necessary - none

11. Next Meeting: July 27, 2022 at 5:30 PM at Albany Town Hall

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12. Adjournment: Meeting was adjourned immediately following outdoor presentation of the donated bench at 6:15 p.m.

Submitted by:
Kelley A. Collins
Town Administrator