



Albany Selectmen's Meeting Minutes

Albany, New Hampshire
August 10, 2022 at 5:30 p.m.

1. **Call to Order:** Chair K. Golding called the meeting to order at 5:30 p.m.

This meeting may be viewed or streamed at:

<https://www.youtube.com/channel/UCWTUwTLWsTlivkVVcQPGU1g>

2. **Pledge of Allegiance:** Chair K. Golding led the meeting in The Pledge.

3. **New Business:**

- A. **Approval of July 27, 2022 Selectmen's Meeting minutes**

Selectman K. Robitaille made a motion to accept the minutes of the July 27, 2022 Selectmen's Meeting, as presented. Selectperson J. Spofford seconded.

Motion passed: 3-0-0.

- B. **Approval of August 10, 2022 consent file**

__Review & Sign manifest(s) in the amount of **\$2,950.95 and \$41,768.70**, this includes payroll and accounts payable for 8/3 and 8/10/2022.

__Review, discuss and approve/deny commercial building permit application for M7, L69 for work on cell tower on Bald Hill Road

Selectman K. Robitaille made a motion to approve the August 10, 2022 consent file, as presented. Selectperson J. Spofford seconded.

Motion passed: 3-0-0.

- C. **Review and discuss, approve and sign contract for NH Tax Deed & Property Auctions to conduct November 2022 auction of town tax dedeed properties**

The Board reviewed the contract for the proposed 11/19/2022 auction of (2) tax dedeed properties.

Chair K. Golding made the motion to approve and sign the contract to have NH Tax Deed & Property Auctions conduct an auction for the sale of (2) tax dedeed properties in November 2022. Selectman K Robitaille seconded.

Motion passed: 3-0-0.

4. Town Administrator's Report:

A. Review, discuss and approve time off request from Town Administrator for October 2022

The Board reviewed and approved a time off request for the Town Administrator for October 6 through the 17th.

B. Review, and discuss Town of Albany's Party Fund (originally voted for town-wide summer cookout and winter children's party)

The Board reviewed and discussed the possibility of closing the Town of Albany's Party Fund, at the request of the Treasurer.

The Board requested that the Town Administrator (TA) obtain legal advice from the Town Attorney. It does not appear that the fund was established by Town Meeting vote but clearly the funds were raised and appropriated by a petition warrant article each year.

5. APPOINTMENTS:

A. 5:45 p.m. Meet with Curtis Coleman/Road Agent, to discuss additional revenue sharing funds available to town and 2022 road projects

The Board reviewed the current plan for paving projects in 2022 as well as additional work that may be done with the additional Highway Block Grant and Municipal Bridge Aid monies being allocated.

The Road Agent ran through the roads he intends to pave this year (2022) Bald Hill Road from southern end, up over hill to Tin Mountain property; a portion of Drake Hill Road, a portion of Passaconaway Road and he intends to do some work on the Town Hall driveway. He has some preliminary pricing, waiting for numbers from Pike. There is currently approximately \$189,000 available for paving in 2022.

The Bridge Aid funds can only be used on bridges but the Road Agent did note that the Ferncroft, Drake Hill and Passaconaway bridges could use some guardrail updating and painting.

NH DOT Route 16 Project #29597

Selectman Robitaille and the Town Administrator met with the Project Manager, Jason Ayotte and (2) engineers for the Route 16 project. NH DOT is currently in the "data collection" phase, which includes the surveying they did earlier in the spring and summer. Construction likely would not be until the summer of 2025. Although this project has a heading of a rumble strip project it is much more than that. The State will be looking at drainage, environmental issues, width of road, the concrete portion of road, as well as whether turn lanes are needed. There will be both information public meetings as well as formal public hearing(s) on this project.

6. Old Business:

A. Chapel/Historical Society – The Town Attorney’s questions have been answered, now it’s in his hands.

B. Federal Land Access Program (FLAP) –

7. Other Business (and Board reports):

A. Planning Board – Chairperson Golding – The PB met on Monday, August 8th and has approved a site plan for a two-story office space for a construction building on NH Route 16.

B. Carroll County Broadband Committee –

C. Other:

Selectman Robitaille was in town hall this afternoon and noticed that someone had brought their dog in to town hall. He also notes that the TA is allergic to dogs. Selectman K. Robitaille made a motion to allow certified service dogs only in town hall. Chair K. Golding seconded. **Motion passed: 3-0-0.**

8. Correspondence:

A. Review and discuss quarterly statistics from Conway Fire Department

The Board reviewed the second quarter statistics from Conway Fire

B. Review and discuss letter from Charter Communications regarding Programming Changes (2)

The Board reviewed the programming changes from Charter Communications.

C. Review and discuss letter from NH DOT outlining 2022’s Highway Block Grant funding level

The Board reviewed the letter from NH DOT

9. Public Comment:

Mrs. D. Solomon when she suggested the bin for recycling of plastic bags be put outside, she did not take in to consideration the weather. She just wanted to make it easy on the Town Administrator. The recycle bin was supposed to be in the first week of August. The TA will be in touch with the Conway Area Lion’s Club for a status update.

Mrs. D. Solomon noted that Albany is a little town and we have much of anything. What we do have is excellent fire and EMS service from Conway Village Fire. On August 18, 2022 at Conway Fire Station at 5:00 p.m. there is going to have a meeting about the dissolution of the fire department and

___ KG
___ JS
___ KR

plans for moving forward. Mrs. Solomon thinks it is really important for the residents of Albany to attend and ask questions.

10. Non Public Session under RSA 91-A:3, II as necessary - none

11. Next Meeting: August 24, 2022 at 5:30 PM at Albany Town Hall

12. Adjournment: *Selectman K. Robitaille made the motion to adjourn at 6:37 p.m. Chair K. Golding seconded. Motion passed: 3-0-0.*

Respectfully submitted by:
Kelley A. Collins
Town Administrator