



# Albany Selectmen's Meeting Minutes

Albany, New Hampshire  
June 22, 2022 at 5:30 p.m.

**1. Call to Order:** Chair K. Golding called the meeting to order at 5:30 p.m.

This meeting may be viewed or streamed at:

<https://www.youtube.com/channel/UCWTUwTLWsTlivkVcQPGU1g>

**2. Pledge of Allegiance:** Chair K. Golding led the meeting in The Pledge.

**In Attendance:** Chair K. Golding, Selectman K. Robitaille, Town Administrator K. Collins, Videographer L. Slit

**Absent:** Selectperson J. Spofford

**3. New Business:**

**A. Approval of June 8, 2022 Selectmen's Meeting minutes**

*Selectman K. Robitaille made a motion to accept the minutes of the June 8, 2022 Selectmen's Meeting, as presented. Chair K. Golding seconded.*

**Motion passed: 2-0-0.**

**B. Approval of June 22, 2022 consent file**

\_\_Review & Sign manifest(s) in the amount of **\$49,685.93 and \$25,533.58** this includes payroll and accounts payable for 6/15 and 6/22/2022.

\_\_Review, discuss and approve/deny Pistol Permit for resident at 16 Brookside Avenue

\_\_Review, discuss and approve/deny building permit for replacement & enlargement of deck at 8 Croto Lane

\_\_Review, discuss and approve/deny building permit for single family prefab 42 x27.5" single family home at 1617 Passaconaway Road, Map 9, L24-2

*Chair K. Golding made a motion to approve the June 22, 2022 consent file, as presented. Selectman K. Robitaille seconded. Motion passed: 2-0-0.*

**C. Review and discuss "next steps" for alleged Current Use violation at M9, L98.** Board sent a certified letter on 5/26/2022 which was picked up by owner on 6/2/2022 giving owner 10 days from receipt to respond to

allegations. The Board reviewed the written response from the owner and the TA has sent it to the Assessor for his review.

**D. Review, discuss and sign “no objection” letter for new owner of AR Deli & Grocery, 1294 NH Route 16, at owner’s request**

The Board signed the letter.

**E. Review and discuss letter from resident regarding possible Zoning Violations at 13 Stowell Drive and 170 Chase Hill Road.**

The Board reviewed the letter from a resident suggesting that there may be alleged zoning violations at the above addresses in the form of building without building permits. The TA drafted letters to each of these owners, for the Board’s signature, requesting additional information. The Board signed the letters.

**F. Review, discuss and sign PA-28 Inventory form for 2023, from NH DRA**

The Board is not going to require PA-28 forms for 2023 and signed the form for the Department of Revenue Administration.

**G. Review, discuss and sign PA-16 Application for Reimbursement to Towns and Cities in Which Federal and State Forest Land is Situated for 2022**

The Board reviewed and signed the PA-16 form

**H. Review, discuss and approve/deny abatement request for M9, L28-3, 1628 Passaconaway Road.**

*Chair K. Golding made a motion to approve the abatement to M9, L28-3 as recommended by the Town’s Assessor, Jason Call. Selectman Robitaille seconded. Motion passed: 2-0-0.*

**4. Town Administrator’s Report:**

**A. Review and discuss the re-setting of Civil War Veteran, Orren Chase’s headstone**

The TA made the Board aware that Mr. Chase’s headstone has been re-set. The TA asked if the Board would like her to prepare a thank you letter. They do and she will.

**B. Review and discuss email from Melissa Davis from the Passaconaway Valley Civic Association.**

The Board reviewed the email from Ms. Davis

**C. Review and discuss dates for LHMP update meetings – tentatively set for Wednesday, 9/7/2022 at 6 p.m. and Tuesday, 9/20/2022 at 10 a.m.**

The TA noted that she has set two tentative meetings and so far Cathy Ryan from the ConComm and Sheriff Richardi have noted their availability. Chair K. Golding suggested sending the dates to the rest of the stakeholders to check their availability. The TA will take care of this.

**5. APPOINTMENTS:**

**6. Old Business:**

- A. Chapel/Historical Society** – The Town Attorney’s questions have been answered, now it’s in his hands.
- B. Federal Land Access Program (FLAP)** – In accordance with phone call on 3/16/2022 with representative from US DOT’s GeoTech team, Josh McAllister from HEB Engineering and the Town Administrator, Kelley Collins the Board has authorized the TA, Road Agent, and Town Engineer to meet with a representative from Conway Fire, CC Sheriff’s Department and the School Transportation Department to discuss the feasibility of closing Passaconaway Road

**7. Other Business (and Board reports):**

- A. Planning Board – Chairperson Golding** – The PB met on 6/13 for a Site Plan Review (SPR) for a single family home trying to be a meeting house. The water is a deeded right on the property across the street and the applicant did not have it in writing so the PB has continued the SPR to their next meeting. There was also a SPR for the property at 2219 NH Route 16, for an office building for a timber frame building company. Some of their equipment will be stored out back, on site. The PB waived a few of the things and will move forward with the application.
- B. Carroll County Broadband Committee** – Co-Chair of CCBC, R. Hiland provided the Town with a copy of the Feasibility Study that they commissioned
- C. Other:**

**8. Correspondence:**

**A. Review and discuss letter from USDA regarding comments on the Sandwich Vegetation Management Project**

The Board reviewed the letter from the USDA regarding the Sandwich Vegetation Management Project.

**B. Review and discuss letter from New England Vacant Land regarding Town selling M7, L117**

The Board reviewed the offer from New England Vacant Land regarding their interest in purchasing M7, L117. This is part of the Town Forest and

the Town can only sell property by sealed bid, public auction or other ways if Town Meeting has approved. The Board is not interested in selling this lot.

**C. Review & discuss Upcoming Changes from Charter Communications**

The Board reviewed the Upcoming Changes notice from Charter Communications.

- 9. Public Comment:** Dorothy Solomon noted that for about two weeks there has been a disabled truck on the Kanc. She checked with USFS and they were told that it was a NH Fish & Game thing. She was asked to get the plate, which she did, and call F & G, and she did and then nothing happened. She called the Sheriff's Department and they spoke to Fish and Game and the Sheriff told them that something broke on the truck and they were abandoning it there. Which they cannot do. Within 2 days the truck was removed.

**Recess**

*Chair K. Golding made a motion to recess at 5:56 p.m. Selectman K. Robitaille seconded. Motion passed:2-0-0*

**10. Non Public Session under RSA 91-A:3, II as necessary**

**A. Non Public Session under RSA 91-A:3, II (c) "...a matter which, if discussed in public, may adversely affect a member of the public..."**

The Board will meet with a resident who has a payment plan with the Town.  
*Chairperson K. Golding made a motion to go into Non Public Session at 5:59 p.m. Selectman K. Robitaille seconded. Roll Call Vote: Chair K. Golding - aye; Selectman K. Robitaille - aye*

*Chair K. Golding made a motion to accept a payment of \$1077.72 principal in one week by 4:30 p.m. on Wednesday 6/29/2022 and once that is paid, she will make a motion at the next BOS meeting to abate, the rest. Selectman K. Robitaille seconded. Motion passed: 2-0-0.*

*Chairperson K. Golding made a motion to leave Non Public Session at 6:12 p.m and seal the minutes. Selectman K. Robitaille seconded. Roll Call Vote: Chair K. Golding - aye; Selectman K. Robitaille - aye*

**11. Next Meeting: July 13, 2022 at 5:30 PM at Albany Town Hall**

**12. Adjournment:** *Chairperson K. Golding made a motion to adjourn at 6:13 p.m. Selectmen K. Robitaille seconded. Motion passed: 2-0-0.*

Submitted by: Kelley A. Collins/Town Administrator