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# Albany Selectmen's Meeting Minutes

Albany, New Hampshire  
May 11, 2022 at 5:30 p.m.



This meeting may be viewed or streamed at:

<https://www.youtube.com/channel/UCWTUwTLWstIivkVVcQPGU1g>

**1. Call to Order:** Chair K. Golding called the meeting to order at 5:31 p.m.

**In Attendance:** Chair K. Golding, Selectperson J. Spofford, Town Administrator K. Collins, resident D. Solomon and Valley Vision videographer

**Absent:** Selectman K. Robitaille

**2. Pledge of Allegiance:** Chair K. Golding led the meeting in The Pledge.

**3. New Business:**

**A. Approval of April 27, 2022 Selectmen's Meeting minutes**

*Chair K. Golding made a motion to approve the minutes of the April 27, 2022 Selectmen's Meeting, as presented. Selectperson J. Spofford seconded.*

**Motion passed: 2-0-0**

**B. Approval of May 11, 2022 consent file**

Review & Sign manifest(s) in the amount of \$2,992.36 and \$10,203.89, this includes payroll and accounts payable for 5/4 and 5/11/2022.

*Chair K. Golding made a motion to approve consent file of May 11, 2022, as presented. Selectperson J. Spofford seconded. Motion passed: 2-0-0*

**C. Review and discuss Veteran's Tax Credit for the resident at 8 Ross Farm Road**

The Town Administrator noted that in accordance with the requirements of the NH Department of Revenue Administration she has sent out letters to all the residents currently receiving Veteran's Tax Credit and/or Elderly Exemptions. One of the residents receiving a Veteran's Tax Credit had both letters returned to the Town (one to the physical address and one to the PO box). Generally, NH DRA recommends removing those Tax Credits, if owner cannot be located or does not respond. In addition, she has not heard back from any of the residents currently receiving an Elderly Exemption and they are required to qualify income and assets annually. The TA is asking for how to proceed with these. The Board instructed the TA to remove the Veteran's Tax Credit as the surviving

spouse is now deceased. With regard to the elderly exemptions, Chairperson Golding would like to see the list. The TA will provide Chair with the list.

**D. Review and discuss updating appointment of Sara Young-Knox to the MWVEC**

MWVEC has reached out to confirm that Sara Young-Knox is still the representative for Albany. I sent Mrs. Young-Knox an email and she called to say she is happy to continue to represent Albany on the Mount Washington Valley Economic Council.

*Chair K. Golding made a motion to appoint Sara Young-Knox to the MWVEC for another year. Selectperson J. Spofford seconded. Motion passed: 2-0-0.*

**4. Town Administrator's Report:**

**A. Review and discuss setting up an appointment at the May 25, Board meeting to accept the donation of a bench from the Conway Area Lion's Club**

The Town Administrator will agenda time for the presentation of the donated Conway Area Lion's Club bench for the May 25, 2022 meeting.

**B. Review and discuss CCS's recommendation to migrate from the .org domain to a more secure .gov domain**

Last week our insurance company, Primex sent out a cybersecurity notice. After speaking to our IT company, CCS, they recommended migrating our website and emails from a .org domain to a .gov domain. We would continue to keep the .org domain so that no one else could use it. The Board agreed to migrate the website and emails from the .org domain to a .gov domain with any charges going against the American Recovery grant.

**C. Review and discuss the disposition of tax deeded property at 45 Bridge Street**

The TA made the Board aware that in August, the property that was tax deeded in 2019 will be an additional three years from non-payment of taxes. According to State Statutes, tax deeded property can only be sold by sealed bid or public auction. The TA noted that the town took an additional property in 2021, located at 227 High Street. Since that property has not been held for the additional 3 years, the Town is required to give the most recent owner 90 days notice that it will be bid or auctioned. The Board approved the TA getting information from Rick Sager at NH Tax Deed Auctions, to see if he would be interested in holding another auction for Albany.

**5. APPOINTMENTS: none**

**6. Old Business:**

- A. Chapel/Historical Society** – The Town Attorney has some questions about the Chapel for the Board (see email)  
The Board reviewed Attorney Serge’s email with questions about the Chapel ownership and use. Chair K. Golding suggested the TA contact Mary or Arthur Leavitt regarding the question about whether any church services have been held in the Chapel since the Town took restricted ownership.
- B. Federal Land Access Program (FLAP)** – In accordance with phone call on 3/16/2022 with representative from US DOT’s GeoTech team, Josh McAllister from HEB Engineering and the Town Administrator, Kelley Collins the Board has authorized the TA, Road Agent, and Town Engineer to meet with a representative from Conway Fire, CC Sheriff’s Department and the School Transportation Department to discuss the feasibility of closing Passaconaway Road
- C. Review, discuss and approve pole license for Consolidated Communications** Town Administrator has sent CC the Town’s application and Resolution for pole license.

**7. Other Business (and Board reports):**

- A. Planning Board – Chairperson Golding** – The Planning Board met this week. Chairperson K. Golding was unable to attend.
- B. Carroll County Broadband Committee** – Co-Chair of CCBC, R. Hiland provided the Town with a copy of the Feasibility Study that they commissioned
- C. Other:**

**8. Correspondence:**

- A. Review Eversource HB-700 forms**  
The Board reviewed Eversource’s HB-700 forms
- B. Review letter from NH Dept of Safety regarding rulemaking concerning readoption of rules pertaining to the Sexual Offender/Offender Against Children Registration**  
The Board reviewed the letter from the NH Department of Safety regarding rulemaking
- C. Review and discuss North Country Council’s Solicitation for FY 2025-2034 Ten Year Transportation Improvement Plan Projects.**  
The Board reviewed the notice from NCC. Chair K. Golding noted that this solicitation may be of interest to Selectman Robitaille.

**9. Public Comment:** none

**10. Non Public Session under RSA 91-A:3, II as necessary**

- A. Non Public Session under RSA 91-A:3, II (c), a matter which if discussed in public may, adversely affect the reputation of a person, other than a member of the body or agency itself.**

*Chair K. Golding made a motion to go into Non Public Session under RSA 91-A:3, II (c) at 5:52 p.m. Selectperson J. Spofford seconded. Roll Call Vote: Chair K. Golding – yes; Selectperson J. Spofford – yes. Motion passed: 2-0-0.*

The Board reviewed a payment plan made in August 2020 with a resident who has delinquent taxes.

*Chair K. Golding made a motion, in accordance with the Town's Payment Plan Policy, to have the Town Attorney notify the owner of Map 3, Lot 61-37 that the Board will be asking the Tax Collector to proceed with the 30 Day Notice of Impending Tax Deed. Selectperson J. Spofford seconded. Motion passed: 2-0-0.*

*Chair K. Golding made a motion to leave Non Public Session under RSA 91-A:3, II (c) at 6:21 p.m. and seal the minutes indefinitely. Selectperson J. Spofford seconded. Roll Call Vote: Chair K. Golding – yes; Selectperson J. Spofford – yes. Motion passed: 2-0-0.*

**11. Next Meeting:** May 25, 2022 at 5:30 PM at Albany Town Hall

**12. Adjournment:** Chair K. Golding adjourned the meeting at 6:22 p.m.

Submitted by:  
Kelley A. Collins  
Town Administrator