

# Albany Selectmen's Meeting Minutes

Albany, New Hampshire  
March 2, 2022 at 5:30 p.m.



This meeting may be streamed at [www.TownHallStreams.com](http://www.TownHallStreams.com)

- 1. Call to Order:** Selectperson J. Spofford called the meeting to order at 5:30 p.m.

**In Attendance:** Selectperson J. Spofford, Selectman K. Robitaille, Town Administrator K. Collins, Dorothy Solomon and Edward Alkalay/Moderator were present. Chairperson K. Golding - absent

- 2. Pledge of Allegiance:** Selectperson J. Spofford led the meeting in The Pledge.

- 3. New Business:**

- A. Approval of February 16, 2022 Selectmen's Meeting minutes**  
*Selectman K. Robitaille made a motion to approve the minutes of the February 16, 2022 Selectmen's Meeting, as presented. Selectperson J. Spofford seconded. Motion passed: 2-0-0.*

- B. Approval of March 2, 2022 consent file**

\_\_\_Review & Sign manifest(s) in the amount of **\$160,302.40** and **\$ 156,047.03** , this includes payroll and accounts payable for 2/16/2022 and 3/2/2022.

\_\_\_Review, discuss and approve/deny Local Approval for Construction of an Individual Sewage Disposal System at 1784 NH Route 16, Map 6, Lot 112

*Selectman K. Robitaille made a motion to approve the consent file, as presented. Selectperson J. Spofford seconded. Motion passed: 2-0-0.*

- C. Review, discuss and approve/sign 2022 Assessing Services Agreement with Northtown Associates, LLC**

The Board reviewed and discussed the 2022 Assessing Services agreement. After reviewing the letter from NH DRA with suggestions for the contract the Board would like the Town Administrator (TA) to solicit a little more information from Jason Call.

*Selectman Robitaille made the motion totable pending discussion with Jason Call re: DRA;s recommendations Selectperson J. Spofford seconded. Motion passed: 2-0-0.*

**D. Review, discuss and approve/deny request to place portable toilets at the South Moat Trail head for Rockhopper Races, LLC for a race to be held Saturday, August 27, 2022 (see email)**

The Board reviewed and discussed the use of portable toilets on the South Moat Trail head for a race in August 2022. Since the trailhead is actually US Forest Land property and in view of the recent vandalism on the Kanc, the Board would like the TA to review this request with a representative from the USFS. This item was tabled.

**E. Review, discuss and name the driveway that used to service the Waldorf School (runs up the south side of Coleman Rental on Rte 16)**

The Board reviewed and discussed the email from Curtis Coleman and Leah Valladares, noting that their preference is Lovejoy Hill Road. *Selectman K. Robitaille made the motion to name the driveway Lovejoy Hill Road. Selectperson J. Spofford seconded. Motion passed: 2-0-0.*

**F. Review, discuss and approve/deny use of the Conference Room for Center Conway Baptist Church on Sunday, March 13, 2022.**

The Board reviewed the application for the use of the Conference Room. *Selectperson J. Spofford made the motion to approve the facility use application and authorize the Town Administrator to sign and distribute the key and code and to waive any fee except the refundable cleaning fee. Selectman K. Robitaille seconded. Motion passed: 2-0-0.*

**4. Town Administrator's Report:**

The Town Administrator received an application for a pole license from Consolidated Communications and asked the Board for permission to run it by the Town Attorney prior to putting it before the Board for approval. The Board agreed to permit the TA to run this application by Attorney Matthew Serge.

**5. APPOINTMENTS:**

**A. Meet with Moderator, Ed Alkalay, to review procedures for Town Meeting and Elections on March 8, 2022**

The Board discussed elections and town meeting with Moderator Alkalay. Upon adjournment of the meeting, the Moderator, Mrs. Solomon, the TA and Selectmen set up the room for the March 8 elections and town meeting.

**6. Old Business:**

**A. Chapel/Historical Society –** The Town Attorney is working on clearing the deed to the chapel for the Town

**B. Federal Land Access Program (FLAP)** – Town Administrator has had a brief phone call with Program Manager, Jacinda Russell today, 3/2/2022 and they will have another call at 10:00 a.m. on Wednesday, March 16, 2022 which will include the Town’s Engineer, Josh McAllister, the Town Road Agent, Curtis Coleman, the TA, and a representative from the US DOT’s GeoTech team.

**7. Other Business (and Board reports):**

- A. Planning Board – Chairperson Golding –**
- B. Other:**

**8. Correspondence:**

**A. Review email from a resident of Madison, regarding Senate Bill 249 in reference to short term rentals and asking for Albany’s support against that bill**

The Board reviewed the letter and tabled this item.

**B. Review email from Mt. Washington Valley CoC regarding any issues Albany may have with tourism**

The Board reviewed the email from MWV Chamber of Commerce.

**9. Public Comment:** D. Solomon noted that they had parking issues on Moat View for years and finally had the Sheriff give tickets and that seemed to help.

**10. Next Meeting:** March 23, 2022 at 5:30 PM at Albany Town Hall

**11. Adjournment:** *Selectperson J. Spofford made a motion to adjourn at 6:13, Selectman K. Robitaille seconded. Motion passed: 2-0-0.*

Submitted by:  
Kelley A. Collins  
Town Administrator