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# Albany Selectmen's Meeting Minutes

Albany, New Hampshire  
January 26, 2022 at 5:30 p.m.

This meeting may be streamed at [www.TownHallStreams.com](http://www.TownHallStreams.com)

**1. Call to Order:** Chairperson K. Golding called the meeting to order at 5:30 p.m.

**In Attendance:** Chairperson K. Golding, Selectperson J. Spofford, Selectman K. Robitaille and Town Administrator K. Collins

**2. Pledge of Allegiance:** Chairperson K. Golding led the meeting in The Pledge.

**3. New Business:**

**A. Approval of January 19, 2022 Selectmen's Meeting minutes, including (1) set of sealed Non Public minutes and (1) set of non-sealed Non Public minutes**

*Selectman K. Robitaille made a motion to approve the minutes of the January 19, 2022 Selectmen's Meeting, including (1) set of sealed NonPublic minutes and (1) set of non-sealed NonPublic minutes, as presented. Selectperson J. Spofford seconded. Motion passed: 3-0-0.*

**B. Approval of January 26, 2022 consent file**

**Review & Sign manifest(s) in the amount of \$ 6,462.49, this includes payroll and accounts payable for 1/26/2022.**

*Chairperson K. Golding made a motion to approve the January 19, 2022 consent file, as presented. Selectman K. Robitaille seconded. Motion passed: 3-0-0.*

**C. Review, discuss, approve and sign the grant agreement for the update to Albany's Local Hazard Mitigation Plan (LHMP)**

*Chairperson K. Golding made a motion to accept the terms of the Building Resilient Infrastructure and Communities (BRIC) as presented in the amount of \$6,999.75 to update the community's Local Hazard Mitigation Plan. Furthermore, the Board acknowledges that the total cost of this project will be \$9,333.00, in which the town will be responsible for a 25% match (\$2,333.25)." Selectman K. Robitaille seconded. Motion passed: 3-0-0.*

**D. Review, discuss, approve and sign the 2022 Contract with Conway Area**  
The Board reviewed, approved and signed the 2022 contract. *Chairperson K. Golding made the motion to approve and sign the 2022 contract with the Conway Area Humane Society, Selectman K. Robitaille seconded. Motion passed:3-0-0.*

**E. Review, discuss, and approve or deny request for appeal of Violation #2154 including email from ticketing Deputy.**

The Board reviewed the Violation and the letter from the violator's Mom, as well as the email from Deputy S. Rowe.

*Chairperson K. Golding made a motion to deny the appeal to Violation #2154. Selectperson J. Spofford seconded. Motion passed: 3-0-0.*

**4. Town Administrator's Report:**

**A. Review & discuss notice of withdrawal of Eversource's (PSNH) BTLA appeal of 2020 Property Taxes.**

The Board reviewed the email withdrawing Eversource's appeal

**B. Review, discuss, approve and sign abatement for 2021 property taxes on 227 High Street.**

The Board reviewed, approved and signed the abatement of 2021 property taxes for 227 High Street, this property was taken by tax deed in November of 2021.

*Chairperson K. Golding made a motion to abate the 2021 taxes on 227 High Street in the amount of \$605, Selectman J. Spofford seconded.*

**Motion passed: 2-0-1.**

**C. Review and discuss the purchase of a copier/scanner/printer for small Conference Room at Town Hall**

The Board reviewed the offer from Porter Office Machines and approved a refurbished Konica/Minolta 4050 for \$595, which will be charged to account 4150.62. This is for the use of the Land Use Boards and the Supervisors of the Checklist.

*Chairperson K. Golding made the motion to purchase the above machine, Selectperson J. Spofford seconded. Motion passed: 3-0-0.*

**D. Review and discuss cover and dedication for 2021 Annual Town Report**

The Town Administrator made the Board aware of the reports she is currently missing for the Town Report. She also asked them about the dedication and cover. The Board is fine with using the Town emblem for the cover and letting Minuteman choose the color. The Board is also going without a dedication for the 2021 report.

**5. APPOINTMENTS: none**

**6. Old Business:**

**A. Chapel/Historical Society** – The Town Attorney is working on clearing the deed to the chapel for the Town

**B. Federal Land Access Program (FLAP)** – Town Administrator has emailed both the Program Manager, Jacinda Russell, and the Town’s Engineer, Josh McAllister on 10/21/2021, 11/15/2021 and again on 12/6/2021.

**C. Review, discuss and finalize the proposed 2022 Budget and Warrant for the February 2, 2022 Budget Public Hearing**

The Board reviewed all the line items of the operating budget and all current Warrant Articles. The 2022 proposed Operating Budget was set at \$750,482 which is \$5,105 less than 2021. The Board voted to recommend/not recommend warrant articles, as follows:

*Chairperson K. Golding made a motion to recommend Warrant Articles #2 through 9, as presented. Selectperson J. Spofford seconded. Motion passed: 3-0-0.*

*Chairperson K. Golding made a motion to recommend WA # 10 which is the petition warrant article for \$2,000 for the Family Resource Center at Children Unlimited. Selectman K. Robitaille seconded. Motion passed: 3-0-0.*

*Chairperson K. Golding made a motion to recommend WA # 12 which is the petition warrant article for \$3,000 for the Meals on Wheels program provided by the Gibson Center. Selectman K. Robitaille seconded. Motion passed: 3-0-0.*

We are still waiting for petition articles from Tri County Community Action Program, Valley Vision, Starting Point, White Mountain Community Health Center and Conway Area Human Society. Petition Articles are due Tuesday, February 1, 2022.

**7. Other Business (and Board reports):**

**A. Planning Board – Chairperson Golding** – The next PB meeting is Monday, February 14, 2022 at 6:30 p.m.

**B. Other:**

**8. Correspondence:**

**9. Public Comment: none**

**10. Next Meeting: February 2, 2022 at 5:30 PM at Albany Town Hall, followed by the 2022 Budget Public Hearing at 6:00 p.m.**

**11. Non-Public Sessions: as necessary**

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**12. Adjournment:** Chairperson K. Golding made a motion to adjourn at 6:37 p.m. Selectperson J. Spofford seconded. Motion passed: 3-0-0

Submitted by:  
Kelley A. Collins  
Town Administrator