

Albany Selectmen's Meeting Minutes

Albany, New Hampshire
January 19, 2022 at 5:30 p.m.



- 1. Call to Order:** Chairperson K. Golding called the meeting to order at 5:30 p.m.

This meeting may be streamed at www.TownHallStreams.com

- 2. Pledge of Allegiance:** Chairperson K. Golding led the meeting in the Pledge.

In Attendance: Chairperson K. Golding, Selectperson J. Spofford, Selectman K. Robitaille and Town Administrator K. Collins

- 3. New Business:**

- A. Approval of December 29, 2021 Selectmen's Meeting minutes**

Selectman K. Robitaille made a motion to accept the minutes of the December 29, 2021 Selectmen's Meeting, as presented. Chairperson K. Golding seconded. Motion passed: 3-0-0.

- B. Approval of January 19, 2022 consent file**

__ Review & Sign manifest(s) in the amount of \$ 27,400.27, \$ 13,701.11 and \$ 5,892.91, this includes payroll and accounts payable for 1/5/2022, 1/12/2022 and 1/19/2022.

__ Review, approve/deny and sign pistol permits for J. Phillips and S. Nadeau

__ Review, discuss and sign Timber Tax worksheets for Map 10 Lot 2 , 240 High Street and Map 10, Lot 20, 254 High Street

__ Review, discuss and approve/deny Local Approval for Construction of an Individual Sewage Disposal System at Map 3, Lot 52

Chairperson K. Golding made a motion to accept January 19, 2022 consent file, as presented. Selectperson J. Spofford seconded. Motion passed: 3-0-0.

- C. Review, discuss and approve abatement for 45 Bridge Street which is owned by the Town.**

This item was withdrawn by the Town Administrator

D. Review and discuss 2022 Proposed Budget and 2022 Draft Warrant. (Discuss specifics of the renewable energy warrant article based on email from our Assessor)

The Board and Town Administrator reviewed each line item of the 2022 proposed operating budget and all currently drafted warrant articles. The Board will finalize these items for the February 2, 2022 Budget Public Hearing at their next meeting on January 26, 2022.

Selectperson J. Spofford made a motion to remove Article 10 regarding renewable energy exemption(s) RSA 72:61-72, due to additional information provided by the Town's licensed Assessor (see email).

Selectman K. Robitaille seconded. Motion passed: 3-0-0.

The Town Administrator will notify Mr. Taylor that the article has been removed so that he may petition it onto the Warrant if he chooses.

4. Town Administrator's Report:

A. Review and discuss the Mt. Washington Valley Economic council invoice for 2022

The TA noted that we annually pay \$50 even though MWVE bills us \$300 annually for membership. She would like the Board to advise her on what to pay for 2022. The Board agreed to pay \$50.

B. Review and discuss locking in fixed price for oil and propane for 2022

The Board agreed to lock in at the fixed prices.

C. Review and discuss accepting the donation of a bench from the Conway Area Lion's club – brown

The Board agreed that a bench in front of Town Hall would be nice and appreciate the Lion's Club willingness to do this for the Town.

5. APPOINTMENTS: none

6. Old Business:

A. Chapel/Historical Society – The Town Attorney is working on clearing the deed to the chapel for the Town

B. Federal Land Access Program (FLAP) – Town Administrator has emailed both the Program Manager, Jacinda Russell, and the Town's Engineer, Josh McAllister on 10/21/2021, 11/15/2021, 12/6/2021

7. Other Business (and Board reports):

A. Planning Board – Chairperson Golding – The Planning Board revisited a voluntary lot merger. The Planning Board approved the voluntary merger.

B. Conservation Commission –

C. Other: Selectperson J. Spofford met with Age Friendly Committee, who would like a link on the Town's website to the Gibson Center. The Town

Administrator noted that we do not generally allow that due to the fact that we do not have anyone managing our website, it falls to the TA and also there is some liability in recommending services on the Town's website. Chairperson K. Golding asked if other Towns are including this on their website. Selectperson J. Spofford will look into this further.

8. Correspondence:

A. Review and discuss email from White Mountain Nation Forest regarding update to the Schedule of Proposed Actions (SOPA)
The Board reviewed the SOPA

9. Public Comment: none

10. Next Meeting: January 26, 2022 at 5:30 PM at Albany Town Hall
BUDGET PUBLIC HEARING: February 2, 2022 at 6:00 p.m. – immediately following 5:30 Selectmen's Meeting.

11. Non-Public Sessions:

A. NonPublic Session under RSA 91-A:3, II (c) "a matter which, if discussed in public, may adversely affect the reputation of a person, other than a member of the board or agency itself"

Chairperson K. Golding made a motion to go into Non Public Session under RSA 91-A:3, II (c) to discuss the status of a payment plan for past due taxes at 7:45 p.m. Selectman K. Robitaille seconded. Roll Call Vote: Chairperson K. Golding – yes; Selectman J. Spofford – yes; Selectman K. Robitaille – yes.

Chairperson K. Golding made a motion to leave Non Public Session and seal the minutes at 8:01 p.m.. Selectperson J. Spofford seconded. Roll Call Vote: Chairperson K. Golding – yes; Selectman J. Spofford – yes; Selectman K. Robitaille – yes.

Chairperson K. Golding made a motion to proceed with having the Town Attorney send the notice of the 3rd and final breach of a payment agreement for past due taxes and notify owner that the Board has requested that the Tax Collector prepare and send the "30 Day Notice of Impending Tax Deed" to this taxpayer. Selectman K. Robitaille seconded. Motion passed: 3-0-0.

B. Non Public Session under RSA 91-A:3, II (a) "The dismissal, promotion or compensation of any public employee or the disciplining of such employee...unless the employee affected requests that the meeting be open."

Chairperson K. Golding made a motion to go into Non Public Session under RSA 91-A:3, II (c) to discuss the status of a payment plan for past due taxes at 8:02 p.m. Selectman K. Robitaille seconded. Roll Call Vote: Chairperson

K. Golding – yes; Selectman J. Spofford – yes; Selectman K. Robitaille – yes.

The Board discussed the compensation of the Deputy Town Clerk/Tax Collector Katelyn Quint. Chairperson K. Golding would like to transition the Deputy from hourly to salary at a rate of \$280/week. This is how former Deputies have been compensated. Chairperson K. Golding is very impressed with Ms. Quint's abilities and notes that the Town is very lucky to have found her.

Chairperson K Golding made a motion to leave Non Public Session at 8:09 p.m. Selectman K. Robitaille seconded. Roll Call Vote: Chairperson K. Golding – yes; Selectman J. Spofford – yes; Selectman K. Robitaille – yes.

Chairperson K Golding made a motion to change rate from hourly to salary at \$280 per week, effective immediately. Selectperson J. Spofford seconded. Motion passed: 3-0-0.

12. Adjournment: *Chairperson K. Golding made a motion to adjourn at 8:10 p.m. Selectman K. Robitaille seconded. Motion passed: 3-0-0.*

Submitted by:
Kelley A. Collins
Town Administrator