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Albany Selectmen's Meeting Minutes

Albany, New Hampshire
November 3, 2021 at 5:30 p.m.



This meeting may be streamed at www.TownHallStreams.com

1. Call to Order: Chair K. Golding called the meeting to order at 5:30 p.m.

In Attendance: Chair K. Golding, Selectperson J. Spofford, Town Administrator (TA) K. Collins, Sheriff Domenic Richardi and resident and Chapel Committee member Dorothy Solomon. Selectman R. Nadler's absence was excused.

2. Pledge of Allegiance: Chair K. Golding led the meeting in The Pledge.

3. New Business:

A. Approval of October 13, 2021 Selectmen's Meeting minutes

Chairperson K. Golding made a motion to accept the minutes of the October 13, 2021 Selectmen's Meeting, as presented. Selectperson J. Spofford seconded. Motion passed: 2-0-0.

B. Approval of October 27, 2021 consent file

___ Review & Sign manifest(s) in the amount of \$ 1,970.58, \$38,697.22 and \$ 3,380.52, this includes payroll and accounts payable for 10/20/2021, 10/27/2021 and 11/3/2021.

___ Review, discuss and approve building permit for a garage at 67 Abenaki Way, M9, L106

___ Review, discuss and approve building permit for solar installation at 4 Red Eagle Street (M9, L64)

___ Review, discuss and approve Individual Sewage Disposal System for M7, L77 on Stacey Lane

___ Review, discuss and approve Individual Sewage Disposal System for M9, L158 on Moat View Drive

___ Review, approve, and sign Pistol Permit for R. Lefebvre

___ Review, approve and sign Timber Tax Warrant for M9, L24, 24-1 and 24-2

___ Review, approve and sign building permit for 100x50' building on Bald Hill Road M7, L93-1

___ Review, approve and sign a sign permit for Profile Subaru (see attached notice of decision from ZBA) for Route 16 property

Chairperson K. Golding made a motion to accept the November 3, 2021 consent file, as presented. Selectperson J. Spofford seconded. Motion passed: 2-0-0.

C. Review, discuss, approve and sign waivers for tax deeding (November 4, 2021)

The Board reviewed the spreadsheet prepared by the Town Administrator.

Chair K. Golding made a motion to approve and sign waivers for the following properties: M3, L61-51, M3, L61-41, M3, L61-31, M3, L61-20, M3, L61-24, M3, L61-58 and M3, L61-36. Selectperson Spofford seconded. Motion passed: 2-0-0.

Chair K. Golding made a motion to abate all taxes on the property located at 110 Golden Oaks Road (m3, L61-51) and sign the appropriate form. Selectperson Spofford seconded. Motion passed: 2-0-0.

4. Town Administrator's Report:

A. Review and discuss how to proceed with appointment for vacant Supervisor of the Checklist position

The Board discussed next steps for trying to find a replacement Supervisor. Chair Golding noted that the remaining Supervisors are supposed to appoint and if they haven't after 45 days then the Moderator shall appoint. D. Solomon and C. Carboni have been trying to find someone and not having much luck.

B. Review and discuss November 25, 2021 Selectmen's Meeting. Do we want to move that meeting to 11/17/21 since it is the day before Thanksgiving?

The Board agreed to holding the next meeting on 11/17 rather than 11/24. The meetings in December have tentatively been set for 12/8 and 12/29.

5. APPOINTMENTS:

A. Meet with Sheriff Domenic Richardi to review proposed 2022 budget

The Board asked how the summer patrols went and proposed budget numbers for 2022. We get charged the detail rate and it is not going up for 2022. Sheriff Richardi asked if the Board still wants the shifts to run from January through December.

Chair Golding would like the Deputies to have keys to the town hall building again. They can come in use the facilities or check on the building if an alarm is going off. Sheriff Richardi will let the TA know how many keys and codes they will need. The Board would like them all to have their own code and a key to the front door and the conference room.

6. Old Business:

A. Chapel/Historical Society – The Town Attorney has emailed that he anticipates the work to clear the Chapel deed will take about 6 months and cost less than \$5,000. The Board would like to proceed with the legal process to clear the deed for the Chapel.

B. Federal Land Access Program (FLAP) – Town Administrator has emailed both the Program Manager, Jacinda Russell, and the Town’s Engineer, Josh McAllister. Jacinda Russell emailed a response that she will be looking at this later this week on Thursday, October 21, 2021.

7. Other Business (and Board reports):

A. Planning Board – Chairperson Golding – The PB met on 10/18 and discussed the Groundwater Source Ordinance and grant. The general consensus of the PB was that to further restrict what DES already requires is not a direction the PB wants to go in. It would further restrict things like gas stations, etc.

B. Conservation Commission – Selectman Nadler – there was a ConComm meeting last evening but Selectman Nadler was not in attendance.

C. Other: Chairperson K. Golding noted that in the coming month very she is busy with budget season in Conway. She is proposing to hire DeeAnn LeBalnc (former TC/TX) to help Sandie Vizard (current TC/TX) out. *Chair K. Golding made a motion to hire DeeAnn LeBalnc at \$30 per hour to assist the current Town Clerk Tax Collector, starting next Tuesday, November 9, 2021. Selectperson Spofford seconded. Motion passed : 2-0-0.*

Chair K. Golding noted that Mrs. Vizard is doing really well. They are very busy though, with only being open 4 hours a week.

The Town Administrator reminded the Board that she will need hiring paperwork prior to Mrs. LeBlanc starting on 11/9/2021.

The Town Administrator had one additional item. The last item on the consent file was a sign permit for Profile Subaru. They paid the \$35 sign permit fee with the original application that was filed with the Selectmen on 4/21/2021. They have filed a new application and sent an additional \$50 sign permit fee. The TA is asking whether the Board wants an additional \$35 sign permit fee?

Chairperson Golding made a motion to return the \$50 check to Profile Subaru. Selectperson Spofford seconded. Motion passed: 2-0-0.

8. Correspondence:

A. Review most recent quarterly call statistics from Conway Fire Department

The Board reviewed the most recent quarterly statistics from Conway Fire.

B. Review “Upcoming Changes” notice from Charter Communications

The Board reviewed the upcoming changes from Charter

C. Review notice from Charter offering assistance with expanding Broadband in Our Community.

The Board reviewed the notice from Charter. The notice has been sent to Steve Knox and Rick Hiland who are the Co-Chairs of the Carroll County Broadband Committee.

D. Review Notice from White Mountain Survey & Engineering re: filing of a NH DES Shoreland Permit for M6, L73 on NH Route 16

The Board reviewed the notice from White Mountain Survey and Engineering.

9. Public Comment: none

10. Next Meeting: November 17, 2021 at 5:30 PM at Albany Town Hall

11. Non-Public Sessions: as necessary

12. Adjournment: Chairperson K. Golding made a motion to adjourn at 6:18 p.m. Selectperson Spofford seconded. Motion passed: 2-0-0.

Submitted by
Kelley A. Collins
Town Administrator