

# Albany Selectmen's Meeting Minutes

Albany, New Hampshire

September 22, 2021 at 5:30 p.m.



This meeting may be streamed at [www.TownHallStreams.com](http://www.TownHallStreams.com)

- 1. Call to Order:** Chair K. Golding called the meeting to order at 5:31 p.m.
- 2. Pledge of Allegiance:** Chair K. Golding led the meeting in The Pledge.

**In Attendance:** Chair K. Golding, Selectman R. Nadler, Selectperson J. Spofford, Town Administrator K. Collins and Chapel Committee member & resident D. Solomon

### **3. New Business:**

#### **A. Approval of September 8, 2021 Selectmen's Meeting minutes**

*Selectman Nadler made a motion to accept the minutes of the September 8, 2021 Selectmen's Meeting, as presented. Chair Golding seconded. Motion passed: 3-0-0.*

#### **B. Approval of September 22, 2021 consent file**

\_\_\_Review & Sign manifest(s) in the amount of \$ **29,036.24** and \$ **1,816.16**, this includes payroll and accounts payable for 9/15/2021 and 9/22/2021.

\_\_\_Review, approve and sign the Local Approval for Construction of an Individual Sewage Disposal System for 19 Camp Road, Map 14, Lot 34 & 35

\_\_\_Review, approve and sign warrant for gravel tax for M7, Lot 58

*Selectman Nadler made a motion to accept the September 22, 2021 consent file, as presented. Chair Golding seconded. Motion passed: 3-0-0.*

The TA noted that the Individual Sewage Disposal System for 19 Camp Road (Lot 35 is actually mostly on Map 34, which is owned by the same person.

The owner has filed a Voluntary Lot Merger form with the Planning Board)

#### **C. Review PSNH/Eversource appeal to abatement request**

The Town Administrator (TA) noted that she has sent the appeal to our licensed Assessor for his review. The Board reviewed the appeal.

#### **D. Review, discuss and potentially select contractor for Hazard Mitigation Plan update**

The Board reviewed the email from our original contractor for our HMP, Mapping and Planning Solutions from Whitefield NH.  
*Chair Golding made a motion to use Mapping and Planning Solutions for our HMP update, Selectman Nadler seconded. Motion passed: 3-0-0.*

**4. Town Administrator's Report:**

**A. Review and discuss process for 2022 Budget**

The TA would like to send out memos to TC/TX and Road Agent to submit preliminary budgets.

The Board is good with that and the Chair requested that the TA invite Sheriff Richardi to review and discuss his 2022 budget.

**B. Review & discuss replacing/refurbishing "Welcome to Albany" signs on Route 16**

The TA obtained a proposal from Gemini Signs who did the original "Welcome to Albany" signs. They are proposing to change the sign to make it more like the signage at Town Hall. Is this something the Board wants to pursue or should we budget this for 2022? The Board asked if the TA could get a price on replacing the signs that are currently there with similar signs – not the new design.

**5. APPOINTMENTS:** none

**6. Old Business:**

**A. Chapel Committee/Historical Society** – TA sent an email to the Town Attorney for "next steps" in clearing up the title/deed for the Chapel.

**B. Federal Land Access Program (FLAP)** – Review and discuss the response that Jacinda Russell/Program Manager for US DOT passed along from the GeoTech team's, in response to Engineer McAllister's inquiry.

**C. Mountain Meadow Riders request to use shoulder of Passaconaway Road in front of Map 11, Lot 56 to connect existing trail to Madison** – nothing new has been brought to our attention

**D. Review and discuss moving to semi-annual property tax billing beginning in 2022.**

There was some discussion regarding the benefits of billing twice a year.

*Chair Golding made a motion to move from annual tax billing to semi annual tax billing, beginning in 2022. Selectman Nadler seconded.*

**Motion passed: 3-0-0.**

**E. Review and discuss 2021 deed list (2018 tax year)**

The Tax Collector sends a copy of the notice about a week later by regular mail. When she sends it out regular mail, Chair Golding suggested sending the letter that the TA sent out last year, regarding a payment

plan with the Selectmen. The Town Administrator will scan and send the TC/TX a copy of the template for their use.

**7. Other Business (and Board reports):**

- A. Planning Board – Chairperson Golding** – There was a meeting last Monday, the Chair was available by phone. There was a Huttopia preliminary. They want to remove 10 tent sites and create 4 cabins. They will also remove a road to create green space. Because the cabins are less than 400 square feet the Board doesn't need to do a SPR. The next Planning Board meeting is October 11, 2021 (which is Columbus Day)
- B. Conservation Commission – Selectman Nadler** – The next ConComm meeting is October 5, 2021. Selectman Nadler asked the TA to try to track down the Conservation Commission fund which had around \$9.500 in it the last time he was involved.
- C. Other:** Selectperson Spofford is interested in the Town's zoning for Accessory Dwelling Units (ADUs)  
J. Spofford was at an Age Friendly meeting and it was mentioned that Albany had a stringent ADU zoning ordinance. Selectman Nadler thought the definitions could be clarified a bit, but that is really up to the Planning Board. He was hoping that Chair Golding might mention it to the Planning Board.

**8. Correspondence:**

**A. Review Informational Notices from NHMA on face coverings, etc.**  
The TA provided the Board with email notices from NHMA on the use of face coverings in town buildings and during elections.

**B. Review and discuss letter from NH DOT, Bureau of Planning & Community Assistance re: transportation projects between 2023-2032**

The Board reviewed the letter from NH DOT . For the last 10 or 15 years the State has been talking about updating the stretch of Route 16 between Tamworth and Conway. It just keeps getting pushed back. Tomorrow is the hearing at the Conway Town Hall at 3:00 p.m.

The Board thinks that Selectman Nadler should go and represent Albany re: The 10 year plan.

**9. Public Comment:** none

**10. Next Meeting:** October 13, 2021 at 5:30 PM at Albany Town Hall

**11. Non-Public Sessions:** as necessary

\_\_\_ KG  
\_\_\_ RN  
\_\_\_ JS

**12. Adjournment:** *Chair made a motion to adjourn at 6:22. Selectman Nadler seconded. Motion passed: 3-0-0.*

Respectfully submitted by:  
Kelley A. Collins  
Town Administrator