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Albany Selectmen's Meeting Minutes

Albany, New Hampshire
September 8, 2021 at 5:30 P.M.



This meeting may be streamed at www.TownHallStreams.com

1. **Call to Order:** Chairperson K. Golding called the meeting to order at 5:30 p.m.
2. **Pledge of Allegiance:** Chairperson K. Golding led the meeting in The Pledge.

In Attendance: Chairperson K. Golding, Selectman R. Nadler, Selectperson J. Spofford, Town Administrator K. Collins

3. **New Business:**

A. **Approval of August 25, 2021 Selectmen's Meeting minutes, including (2) sets of Non Public minutes (A & B)**

Chairperson Golding made a motion to accept the minutes of the August 25, 2021 Selectmen's Meeting including (2) sets of Non Public minutes, as presented. Selectman Nadler seconded. Motion passed: 3-0-0.

B. **Approval of September 8, 2021 consent file**

__Review & Sign manifest(s) in the amount of \$ 303,669.94 and \$ 122,578.67, this includes payroll and accounts payable for 9/1/2021 and 9/8/2021.

Selectman Nadler made a motion to accept the September 8, 2021 consent file, as presented. Chairperson Golding seconded. Motion passed: 3-0-0.

(Note: the 9/1 manifest includes a \$300k payment to the school district and the 9/8 manifest includes a \$117k payment to Continental for paving of Moat View Drive)

C. **Review and discuss moving to semi-annual property tax billing beginning in 2022.**

Chairperson Golding would like the Board to consider going to twice a year property tax billing in 2022. This will help with cash flow and may not require us to borrow in anticipation of taxes. The Town Administrator provided the Board with the applicable statutes RSA 76:15-a, RSA 76:15-aa and RSA 76:15-b. There was a survey regarding this a few years ago and there were about 300-350 responses and the result was around 52% didn't want it and 48% did want it.

TA will email Michelle Clark at DRA and then put this under Old Business on agenda.

D. Review and discuss appeal to Ticket # 2127

The Board reviewed a request for waiving of fines for a Violation from a minor's mother, citing an inability to pay.

TA provided information from the Deputy Sheriff that wrote the violation. *Chairperson Golding made a motion to deny the appeal to ticket. Selectman Nadler seconded. Motion passed: 3-0-0.*

E. Review and discuss 2021 deed list (2018 tax year)

The Board reviewed the 2021 deed list. There was some discussion regarding deeding in the mobile home park.

F. Review, accept and discuss resignation of Matthew Parker as Deputy Town Clerk/Tax Collector

Chairperson Golding made a motion to accept Matthew Parker's resignation from the position of Deputy Town Clerk/Tax collector, effective 9/1/2021, with regrets. Selectman Nadler seconded. Motion passes: 3-0-0.

G. Review, accept and discuss resignation of Denise Hiland as Supervisor of the Checklist

Chairperson Golding made a motion to accept Denise Hiland's resignation from the position of Supervisor of the Checklist, with regret. Selectman Nadler seconded. Motion passed: 3-0-0.

4. Town Administrator's Report:

A. Review, discuss and sign a letter to owner of Map 6, Lot 91 regarding zoning infraction

The Board reviewed and signed the letter to the owner of M6, L91.

B. Review, discuss and sign a letter to owners of Map 7, Lot 112 regarding a zoning infraction and possible current use issue

The Board reviewed and signed the letter to the owner of M7, L112

C. The Town Administrator has filed for an extension for our MS1 with NH DRA from 9/1 to 10/5/2021

The Town Administrator made the Board aware that she has filed for an extension for the MS1.

5. Public Hearing in accordance with RSA 31:95-b to accept and expend American Rescue Plan Act (ARPA) funds in the amount of \$39,310.96

Chairperson Golding opened the public hearing in accordance with RSA 31:95-b. at 6:07 p.m.

The Town is eligible for \$78,622 with the first check for \$39,310.96 received 8/30/2021. The Board is still looking at using some of the funds for cybersecurity, which does appear to be an allowed use under ARPA. *Chairperson Golding closed the public hearing and made a motion to accept the ARPA funds in the amount of \$39,310.96 at 6:15 p.m. Selectman Nadler seconded. Motion passed: 3-0-0.*

6. APPOINTMENTS: none

7. Old Business:

A. Chapel /Historical Society – The Board would like the Town Administrator to review what needs to be done to get a clear title and deed to the chapel.

B. Federal Land Access Program (FLAP) – Town Administrator emailed Jacinda Russell/Program Manager for US DOT for a status update on Engineer McAllister’s inquiry to the GeoTech team that did the borings in October of 2020.

C. Mountain Meadow Riders request to use shoulder of Passaconaway Road in front of Map 11, Lot 56 to connect existing trail to Bartlett

The Board reviewed an email from Mike Weeks with the NH Department of Natural and Cultural Resources, Trail Bureau, regarding their need for a long-term agreement. The Board feels strongly that no further action should be taken on this matter without all parties being represented including a public hearing for concerned residents, as well as the Trail Bureau and the US Forest Service.

8. Other Business (and Board reports):

Planning Board – Chairperson Golding – The next Planning Board meeting is on Monday, September 13, 2021

Conservation Commission Meeting – Selectman Nadler – the ConComm may be looking into leasing buildings from Fish & Game to the farmers. There will be a Trail day on October 23rd. The ConComm is working on a boundary maintenance plan to maintain the boundaries of the Town Forest.

9. Other: TA asked about running an ad for the Deputy TC/TX. Chairperson Golding would like to run it 3 times a week for 4 weeks. TA asked where we are to bill that. It will be almost \$500 and there isn’t a budget in the TC/TX or Selectman’s budget for that much advertising. Chairperson Golding suggested taking it from the advertising budget in the Planning Board as

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they haven't used it. TA would like to charge it to TC/TX and just let that go over so that we know we need to budget more there next year. Chairperson Golding noted that we can transfer from the PB-advertising to TC/TX advertising. She also noted that this position is very important and we have to do everything we can to fill it properly.

10. Correspondence:

A. Review and discuss (2) email Charter Communications notices of upcoming changes and (1) letter regarding 2nd Qtr 2021 franchise fee

The Board reviewed the notices.

11. Public Comment: none

12. Next Meeting: September 22, 2021 at 5:30 PM at Albany Town Hall

13. Non-Public Sessions: as necessary

14. Adjournment: Chairperson Golding adjourned the meeting at 6:25 p.m.

Submitted by:
Kelley A. Collins
Town Administrator