

# Albany Selectmen's Meeting Minutes

Albany, New Hampshire  
June 23, 2021 at 5:30 P.M.



**Note:** This meeting may be streamed at [www.TownHallStreams.com](http://www.TownHallStreams.com)

**1. Call to Order:** Selectperson Golding called the meeting to order at 5:31 p.m.

**2. Pledge of Allegiance:** Selectperson Golding led the meeting in The Pledge

**3. Attendance:** Selectperson K. Golding, Selectman R. Nadler, Selectperson J. Spofford, Town Administrator K. Collins, and Road Agent C. Coleman

**4. New Business:**

**A. This item was taken out of order (originally on Agenda as Item G)  
Review, discuss and organize the new Board of Selectmen (i.e.  
Chair, Vice Chair, etc.) Taken out of order.**

*Selectman Nadler made a motion to appoint K. Golding as Chair and  
Selectperson Spofford seconded. Motion passed: 2-0-1 (Selectperson  
Golding abstained)*

*Selectperson Golding made a motion to appoint R. Nadler as Vice Chair.  
Selectperson Spofford seconded. Motion passed: 2-0-1. (Selectman Nadler  
abstained.)*

**B. Approval of June 9, 2021 Selectmen's sealed Non Public Meeting  
minutes**

*Chairperson Golding made a motion to approve the sealed minutes of the June  
9, 2021 Selectmen's Non Public meeting. Selectman Nadler seconded. Roll  
Call Vote: Selectperson Golding – aye; Selectman Nadler- aye; Selectperson  
Spofford – aye. Motion passed 3-0.*

**C. Approval of June 16, 2021 Selectmen's Meeting minutes,  
including (1) set of Non Public Meeting minutes**

*Chairperson Golding made a motion to approve the minutes of the June 9,  
2021 Selectmen's meeting, including (1) set of Non Public minutes, as  
presented. Selectman Nadler seconded. Motion passed 3-0-0.*

**D. Approval of June 23, 2021 consent file**

\_\_Review & Sign manifest in the amount of **\$97,339.89** , this includes payroll and accounts payable for 6/23/2021

\_\_Review, discuss and approve/deny Application for Driveway Permit for M7, L115 at 125 Bald Hill Road

*Selectman Nadler made a motion to approve the consent file of June 16, 2021, as presented. Selectperson Spofford seconded. Motion passed 3-0-0.*

**E. Review, discuss and appoint Chuck Merrow as Deputy Treasurer**  
The Board reviewed the recommendation to appoint Chuck Merrow as Deputy Treasurer, effective July 1, 2021, provided by Treasurer, Kathleen Carrier.

*Selectman Nadler made a motion to appoint Chuck Merrow as Deputy Treasurer, effective 7/1/2021 thru March 2022. Selectperson Spofford seconded. Motion passed: 3-0-0.*

**F. Review, discuss and sign settlement for Fairpoint abatement case for tax years 2012, 2013, 2014 and 2015.** This settlement was approved by vote of a previous Board on 4/28/2021

*Selectman Nadler made a motion to approve, and sign the settlement agreement for abatement case for 2012 – 2015 with Fairpoint. Selectperson Spofford seconded. Motion passed: 3-0-0.*

**G. Review, discuss and sign off on the use of PA-28 Inventory forms for NH DRA**

The Board reviewed the form from NH DRA. *Chairperson Golding made a motion to authorize not using form PA-28. Selectman Nadler seconded.*

**Motion passed: 3-0-0.**

**5. Town Administrators Report:**

**A. Review and discuss complaint re: alleged septic system being installed at 19 Camp Road without a NH DES permit**

The Town Administrator has been in touch with NH DES septic system compliance officer as well as the Town's Health Officer, Joe Ferris. HO Ferris will be taking a look at the property and has been provided with the owner's phone number.

**B. Review and discuss appointments to the Zoning Board of Adjustment, at their request.**

Leah Valladares (Chair) – Member thru March 2024

Keith Croto – Alternate Member thru March 2024

Peter DonKonics – Member thru March 2024

Sam Farrington – Member thru March 2023

Sheri Coleman – Member thru March 2023

Ron Ryan – Member through March 2022

Andy Davis – Alternate Member through March 2022

*Chairperson Golding made a motion to appoint Leah Valladares, Peter DonKonics, Sam Farrington, Sheri Coleman and Ron Ryan as members and Keith Croto and Andy Davis as alternate members of the ZBA. Selectman Nadler seconded. Motion passed 3-0.0*

Chairperson Golding swore in Alternate Member, Andy Davis.

## **6. APPOINTMENTS:**

### **A. Meet with Road Agent, Curtis Coleman to review and discuss 2021 proposed paving project(s)**

The Town Administrator noted that Mr. Coleman asked for this appointment in order to go over his plans for paving for 2021 as well as how he will put it out for prices. *Chairman Golding made a motion to table the appointment, Selectman Nadler seconded Motion passed 3-0-0.*

The Board would like to see Road Agent Coleman at their next meeting in order to get a written plan that may be used to apply for COVID ARPA grant money.

## **7. Old Business:**

### **A. Chapel Committee/Historical Society – Member of the Chapel**

Committee, Peter DonKonics, and Chair, Dorothy Solomon, have requested an appointment on the July 14, 2021 Selectmen's Meeting agenda. They will provide something in writing prior to the meeting for the Board's consideration.

### **B. Federal Land Access Program (FLAP) – Results of drilling were completed in Fall 2020. Town Administrator emailed for update on status of project 6/2/2021 and called the Project Manager on 6/22/2021 and left message.**

Selectman Nadler requested that a letter be sent to Congressman Chris Pappas, Senator Jeanne Shaheen and Senator Maggie Hassan's offices to get this going. Chairperson Golding would like to hold off on this and let the TA continue to make contact first.

### **C. Cable TV contract (2021) – Review and discuss latest response from Charter, received on 6/2/2021**

The Board will review and discuss at a later date.

### **D. 2020 Audit – The Town Administrator provided Selectmen with draft of 2020 audit and MS535, for their review (sent to BOS via email)**

Chairperson Golding noted that she did some research on the Secretary of State's website and the Historical Society was organized as a 501c3 in 2012 and has been administratively dissolved. They have their own tax ID

number. In addition, on page 24 of the audit, it states semi annual billing and Albany bills annually. The TA will ask that these items be corrected.

**8. Other Business (and Board reports):**

**A. Planning Board – Chairperson Golding** – the next meeting is July 12, at 6 p.m.

**B. Other: Selectman Nadler** - Do we have a report for Economic Council and NCC or TAC Committee and can we start getting monthly email reports from them? The Town Administrator will check with the Reps to these committees. She is fairly sure that we do not have a Representative to the TAC Committee.

**9. Correspondence:**

**A.** Review notice of acceptance of Permit application for Subsurface Disposal System at 1779 NH Route 16  
The Town Administrator sent NH DES an email correcting the Map and Lot number. The Board reviewed the notice.

**10. Public Comment:**

Andy Davis came for 2 and ½ reasons. To see the new Board and to see if he could get sworn in as Alternate Member on ZBA. Finally got two building permit applications into the Town Administrator, today. These building permits are part of the plan that was approved by the Planning Board in 2016. Mr. Davis will be shepherding these projects.

**11. Next Meeting: July 14, 2021 at 5:30 PM at Albany Town Hall**

**12. Non-Public Sessions: as necessary**

**13. Adjournment: Chairperson Golding made a motion to adjourn at 6:16 p.m. Selectman Nadler seconded. Motion passed 3-0-0,**

Submitted by:  
Kelley A. Collins  
Town Administrator