



Albany Selectmen's Meeting Minutes Albany, New Hampshire June 16, 2021 at 5:30 P.M.

Note: This meeting may be streamed at www.TownHallStreams.com

- 1. Call to Order:** Selectperson Golding called the meeting to order at 5:30 p.m.
- 2. Pledge of Allegiance:** Selectperson Golding lead the meeting in The Pledge
- 3. Attendance:** Selectperson Kathy Golding, Selectman Rob Nadler, Town Administrator K. Collins, resident Jennifer Spofford

This item was taken out of order.

- 4. APPOINTMENTS:** Meet with Ms. Jennifer Spofford in Non Public Session under RSA 91-A:3, II (c) matters which if discussed in public may adversely affect a person, other than a member of the board or agency.
Selectperson Golding made a motion to go into Non Public Session under RSA 91-A:3, II (c) at 5:32 p.m. Selectman Nader seconded. Roll Call Vote:
Selectperson Golding – aye; Selectman Nadler – aye. **Motion passed: 2-0-0.**

The Board interviewed a candidate to possibly fill the Selectmen's vacancy. No decision was made in Non Public Session.

Selectperson Golding made a motion to leave Non Public Session at 5:43 p.m. Selectman Nadler seconded. Roll Call Vote: Selectperson Golding – aye; Selectman Nadler – aye. **Motion passed 2-0-0.**

Selectperson Golding made a motion to appoint Jennifer Spoffard as the third selectperson. Selectman Nadler seconded. Roll Call Vote: Selectperson Golding – aye; Selectman Nadler – aye. **Motion passed 2-0-0.**

Town Clerk, Cathy Ryan, swore Ms. Spofford in as Selectman. The Board resumed the agenda.

- 5. New Business:**
 - A. Approval of June 9, 2021 Selectmen's Meeting minutes, including (1) set of sealed Non Public Minutes**

Selectperson Golding made the motion to accept the minutes of the June 9, 2021 Selectmen's Meeting, as presented. Selectman Nadler seconded. Roll Call Vote: Selectperson Golding – aye; Selectman Nadler – aye. Selectperson Spofford - abstained. **Motion passed: 2-0-1**

Selectperson Golding made a motion to table the Non Public minutes of June 9, 2021. Selectman Nadler seconded. Roll Call Vote: Selectperson Golding – aye; Selectman Nadler – aye. Selectperson Spofford - abstained. **Motion passed: 2-0-1**

B. Approval of June 16, 2021 consent file

___ Review & Sign manifest in the amount of \$ 13,281.68, this includes payroll and accounts payable for 6/16/2021

___ Review, discuss and approve/deny Intent to Cut for M9, L24, 24.1, 24.2 on Passaconway Road

___ Review, discuss and approve/deny application for Vending Cart Permit for Mr. Griggs

___ Review, discuss and approve/deny Application for Driveway Permit for M7, L115 at 125 Bald Hill Road

Selectperson Golding made the motion to accept the June 16, 2021 consent file, as presented. Selectman Nadler seconded.

Discussion: The Town Administrator noted that she did not include the application for driveway permit on Bald Hill Road because the Road Agent has not had an opportunity to sign off on it. He is currently out of town.

Selectperson Golding made a motion to withdraw her motion. Selectman Nadler withdrew his second. Roll Call Vote: Selectperson Golding – aye; Selectman Nadler – aye. Selectperson Spofford - abstained. **Motion passed: 2-0-1**

Selectperson Golding made a motion to approve the consent file as amended. Selectman Nadler seconded. Roll Call Vote: Selectperson Golding – aye; Selectman Nadler – aye. Selectperson Spofford - abstained. **Motion passed: 2-0-1**

C. Review and accept the resignation of the Town Treasurer, Chuck Merrow

The Board reviewed the resignation of the Town Treasurer, Chuck Merrow, and accepted it with regrets. The Board thanked Mr. Merrow for serving in this position and all the work he has done in the last year or so on updating accounts.

Selectperson Golding made a motion to accept Town Treasurer, Chuck Merrow's resignation, effective 6/30/2021, with regrets. Selectman Nadler

seconded. Roll Call Vote: Selectperson Golding – aye; Selectman Nadler – aye. Selectperson Spofford - abstained. **Motion passed: 2-0-1**

The Town Administrator noted that Mr. Merrow had discussed this with the previous Board and it was his intention to serve as Treasurer through June 2021 and then step down so that the Deputy Treasurer, Kathleen Carrier, could serve as Treasurer and she would then recommend him to serve as Deputy until the March 2022 elections.

Selectperson Golding made a motion to appoint Kathleen Carrier as Treasurer effective 7/1/2021. Selectman Nadler seconded. Roll Call Vote: Selectperson Golding – aye; Selectman Nadler – aye. Selectperson Spofford - abstained. **Motion passed: 2-0-1**

**D. Review and approve/sign the MS 232 Report of Appropriations
Actually Voted**

The Board reviewed the MS 232, as presented by the Town Administrator. *K. Golding made a motion to approve and sign the MS 232. Selectman Nadler seconded. Roll Call Vote:* Selectperson Golding – aye; Selectman Nadler – aye. Selectperson Spofford - abstained. **Motion passed: 2-0-1**

6. Town Administrators Report:

A. Review & discuss email from resident of Wildwood Neighborhood to NH DOT re: dangerous intersection and NH DOT's response

The Board reviewed the email from the resident of the Wildwood Neighborhood and the response they received from NH DOT. The Board agreed to have the TA send an email to NH DOT supporting a review of this intersection and requesting that they be copied on any findings or correspondence.

B. The Town Administrator explained that the Town Clerk had received a phone call this afternoon from Stephanie Mudgett, requesting the use of the hall and kitchen for the Memorial Service for her father Dick Van Dyne, this Saturday. The TA noted that there is a Selectmen's Policy on application, insurance, fees and cleaning deposit that she is not authorized to waive and therefore requires action of the Board.

Because Dick and Shirley have been an integral part of the community and we appreciate their years of service, Selectperson Golding made a motion to allow the memorial service to take place in the hall/kitchen and to waive all the requirements of the policy. Selectman Nadler seconded. Roll Call Vote: Selectperson Golding – aye; Selectman Nadler – aye. Selectperson Spofford - abstained. **Motion passed: 2-0-1**

7. Old Business:

- A. **Chapel Committee/Historical Society** – There was some general discussion regarding the Historical Society and Mr. DonKonics wish to get some legal advice on how the Town should proceed.
- B. **Federal Land Access Program (FLAP)** – Results of drilling were completed in Fall 2020. Town Administrator emailed for update on status of project 6/2/2021. There has been no response regarding the status of the FLAP grant
- C. **Cable TV contract (2021)** – Review and discuss latest response from Charter, received on 6/2/2021. Selectperson Golding wanted to wait to discuss this contract with a full Board of three. The Town Administrator will forward a copy of the original Time Warner Contract as well as a copy of the latest offering from Charter Communications to Selectperson Spofford for her review.
- D. **2020 Audit** – The Town Administrator provided Selectmen with draft of 2020 audit and MS535, for their review (sent to BOS via email). The Town Administrator will forward a copy of the draft 2020 financial statements, as well as the draft management letter to Selectperson Spofford for her review.
- E. **Review and discuss status of inquiry regarding shed built on M6, L91**
There was a building permit issued for the 12 x 12 shed on 4/28/2020
Some discussion about code enforcement in general. The TA has spoken to the owner of the shed at M6, L91 and has forwarded him a residential building permit application for the 4x8 shed. He did state that he still had to move the shed further in order to meet the 25' set back zoning requirement.

8. Other Business (and Board reports):

- A. **Planning Board – Selectperson Golding** – No meeting on Monday 6/14/2021, as there was no quorum. July 12th at 6 p.m.
- B. **Other:** Selectperson K. Golding attended the funeral service for Ann Croto. Told stories about Ann and Willard. There were many residents of Albany in attendance at the service in Ossipee and the get together in Tamworth.

9. Correspondence:

- A. **Review & discuss notice from Charter Communications regarding assistance with broadband expansion**
The Board reviewed the notice from Charter Communications.
- B. **Review and discuss email from Helon Hoffer/Developed Recreation Manager with US Forest Service regarding increase in sign size notifying that you are approaching Piper Trailhead.**
The Board discussed the increase in sign size request for Piper Trail. Selectperson Golding had a photo of the current signs. She also noted that our sign permit ordinance is for businesses, not government entities. Since this is a USFS sign and being placed in the NH DOT right-of-way,

she notes that the Town does not have any jurisdiction over these signs.
Selectman Nadler agrees.

C. Review and discuss letter from Gibson Center requesting 2021 appropriation

The Board reviewed the letter from the Gibson Center. The Town Administrator asked if we will continue to generally pay monies over in December due to cash flow concerns? The Board agreed to pay most of the WA monies over in December and are open to considering requests on a case-by-case basis.

10. Public Comment: none

11. Next Meeting: June 23, 2021 at 5:30 PM at Albany Town Hall

12. Non-Public Sessions: as necessary (see the appointment above)

Adjournment: *Selectperson Golding made a motion to adjourn the meeting at 6:39 p.m. Selectman Nadler seconded. Roll Call Vote:* Selectperson Golding – aye; Selectman Nadler – aye. Selectperson Spofford - aye. **Motion passed: 3-0-0.**

Submitted by:
Kelley Collins
Town Administrator