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Albany Selectmen's Meeting Minutes

Albany, New Hampshire March 31, 2021 at 4:00 P.M.

Note: This meeting may be streamed at www.TownHallStreams.com and to participate you may call 1-480-660-5317. Use conference code 540682

- 1. Call to Order:** Chairman Ferris called the meeting to order at 4:01 p.m.
- 2. Pledge of Allegiance:** Chairman Ferris led the meeting in The Pledge.
- 3. Attendance:** **In Person:** Chairman J. Ferris, Selectman R. Hiland, Town Clerk/Tax Collector C. Ryan and Town Administrator K. Collins; **By Phone:** Selectperson K. Golding, Chapel Committee Chair D. Solomon & S. Solomon
- 4. New Business:**
 - A. Approval of March 17, 2021 Selectmen's Meeting minutes**

Selectman Hiland made the motion to accept the March 17, 2021 Selectmen's Meeting minutes, as presented. Selectperson Golding seconded. Roll Call Vote: Chairman Ferris – aye; Selectman Hiland – aye; Selectperson Golding – aye. **Motion passed: 3-0-0.**
 - B. Approval of March 24, 2021 consent file**

__Review & Sign manifest in the amount of \$ 7,276.16, this includes payroll items from 3/24/2021 & 3/31/2021 and accounts payable for 3/24/2021

__Review, discuss and approve an Intent to Cut on M6, L 83,84,87

Selectman Hiland made the motion to accept the March 24, 2021 consent file, as presented. Selectperson Golding seconded. Roll Call Vote: Chairman Ferris – aye; Selectman Hiland – aye; Selectperson Golding – aye. **Motion passed: 3-0-0.**
 - C. Review, discuss and approve July 1, 2021 renewals for HealthTrust**

The TA noted that when we were preparing the budget HealthTrust sent us a notice for renewal with a not to exceed increase of 9%. The actual increase is 6.2%, effective 7/1/21.

Selectman Hiland made a motion to approve the renewal and have the Chair sign, Chairman Ferris seconded. Roll Call Vote: Chairman Ferris – aye; Selectman Hiland – aye; Selectperson Golding – aye. **Motion passed: 3-0-0.**

D. Review, discuss and approve Current Use application for M9, L41 Passaconaway Road

The Board reviewed, approved and signed off on the Current Use application for M9, L41, as presented

Selectman Hiland made the motion to approve and sign off on the CU application for M9, L41. Chairman Ferris seconded. Roll Call Vote: Chairman Ferris – aye; Selectman Hiland – aye; Selectperson Golding – aye. Motion passed: 3-0-0.

E. Review, discuss and approve appointments for 2021

Member/Conservation Commission – Cort Hansen

Member/Zoning Board of Adjustment – Leah Valladares

Alternate Member/Zoning Board of Adjustment – Keith Croto

The Board reviewed the appointments. *Selectman Hiland made a motion to appoint Cort Hansen as a member of the Conservation Commission, Leah Valladares as a member of the Zoning Board of Adjustment and Keith Croto as an Alternate member to the Zoning Board of Adjustment. Selectperson Golding seconded. Roll Call Vote: Chairman Ferris – aye; Selectman Hiland – aye; Selectperson Golding – aye. Motion passed: 3-0-0.*

F. Review and discuss email from Dylan Kinsella Alden/Dispersed Recreation Manager for White Mountain National Forest regarding Ferncroft parking

The Board reviewed and discussed the email from Dylan Kinsella regarding setting up a meeting with the stakeholders regarding parking access for the White Mountain National Forest.

The Board would like Curtis Coleman/Road Agent, a representative from the Sheriff's Department (maybe Deputy Sheriff Rowe), as well as a selectman to participate. The Town Administrator suggested she call Mr. Kinsella and see what his idea is and then she can check the availability for the road agent, selectmen's rep and sheriff's rep. The TA also drafted a letter to the Sheriff's Department for the Board's signature asking them to resume at least one weekly shift on Saturday and Sunday from May through September. The Board signed the letter to Sheriff Richardi.

5. Town Administrators Report:

A. Set dates for May Selectboard meetings

The Board discussed possible meeting dates for May 2021. The Board set the May meetings on May 12th and May 26th, 2021.

B. Review and discuss whether Board wants to make any changes to COVID 19 policy for town, specifically domestic travel of employees

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The Town Administrator has provided the Board with the State of NH DHHS Travel Guidelines. She asked if the Board wanted to make any changes to the Town's guidelines? Notably the State of NH no longer is requiring quarantining after domestic travel. The TA recommended referring to the State of NH, Department of Health & Human Services most recent Travel Guidelines in their COVID screening programs, that way the Town will always be in alignment with NH DHHS's regulations. The Board agreed.

- 6. APPOINTMENTS:** Meet with Town Clerk/Tax Collector, Cathy Ryan to review and discuss appointment of a Deputy TC/TX Ryan has recommended re-appointing Matthew Parker as Deputy Town Clerk/Tax Collector. C. Ryan passed on the information that Matt has taken on a full time job. She is probably going to need another person or another deputy, but for now she would like to use Matt Parker nights and weekends.

Selectman Hiland made a motion to re-appoint Matt Parker as Deputy. Chairman Ferris seconded. Roll Call Vote: Chairman Ferris – aye; Selectman Hiland – aye; Selectperson Golding – aye. Motion passed: 3-0-0.

7. Old Business:

- A. Chapel Committee/Historical Society** – The Chapel Committee will be meeting on the 1st of April but there is not much point of this if we do not get the third estimate. She would like to postpone the meeting until the 3rd quote is received.

- B. Federal Land Access Program (FLAP)** – Results of drilling were completed and report is being generated. Still waiting to see report.

- C. Cable TV contract (2021)** – Revised franchise agreement was sent to John Maher at Charter on 3/22/2021, waiting for a response. TA will ping Mr. Maher to see if he has a response to offer.

- D. Review, discuss, and approve contract for services for the Humane Society, for 2021** – sent a letter to Executive Director asking for an indemnification clause in agreement per Primex.

- E. Review, discuss, approve and sign 2021 Assessing Services Agreement**

Per the last meeting Town Administrator reached out to have Mr. Call change the deadline for MS1 from September 20th to September 1st. He does not really want to do that for a number of reasons (see March 23, 2021 email)

Selectman Hiland made a motion to approve and sign the contract, as submitted. Selectperson Golding seconded. Roll Call Vote: Chairman Ferris – aye; Selectman Hiland – aye; Selectperson Golding – aye. Motion passed: 3-0-0.

8. Other Business (and Board reports):

A. Planning Board – Selectperson Golding – the next PB meeting is on April 12, 2021

B. NHMA – Selectman Hiland – Had a BOD meeting last week. The Association is going well both financially and its management. Under advocacy there are a couple of bills that are of concern. HB11 municipal immunity would be taken away from staff and elected officials. TA asked if the Board would like her to send a letter on their behalf. *Selectman Hiland made a motion to have a letter written on their behalf that they do not support this. Selectperson Golding seconded. Roll Call Vote:* Chairman Ferris – aye; Selectman Hiland – aye; Selectperson Golding – aye. **Motion passed: 3-0-0.**

There is a constitutional amendment for the 2% tax cap. There is a lot of legislation concerning land use, including tiny houses. This will effectively take local zoning away from local boards and make it state wide zoning.

HB 341 and HB 588

HB 99 is in committee. Right now Town's are only getting a portion of the 40% promised from Rooms and Meals. This is still very much up in the air. HB99 would restore the 40%.

There is a bill that has been tabled for property tax relief.

They are still working on the State Budget. The State of NH is getting \$194 million from the feds and this is to be passed down to the Towns.

They are working on rules for spending this. Albany stands to get around \$70k, it cannot be used to reduce taxes. It has to be used on a new project. Selectman Hiland suggested that Albany may want to spend it on roads.

C. Carroll County Broadband – Selectman Hiland – in a holding pattern waiting for some legislation. SB for grants has passed and going to the House for approval.

D. Other: none

9. Correspondence:

A. Review and discuss email from Leah Valladares regarding NHDMV letter that should be coming re: moving inspection station from 1440 B Route 16 to 18 Kelly Drive

The Town has received a letter that needs to be signed-off on by the Town in order to move the inspection station

Selectman Hiland made a motion to approve it and authorize the TA to fill out the form, sign it and get it mailed out. Chairman Ferris seconded. Roll Call Vote: Chairman Ferris – aye; Selectman Hiland – aye; Selectperson Golding – aye. **Motion passed: 3-0-0.**

B. Review and discuss email sent to Selectman Hiland re: Waste Management Truck and Food Services Trucks accessing town roads during weight limit

This was forwarded to Chairman Ferris and the TA discussed briefly with Curtis Coleman. Both oil trucks and garbage trucks are exempt from the statute. TA will let Tara Taylor know.

C. Review and discuss State of NH, DOT, Red List Bridges Report
The Board reviewed the Red List Bridge Report from NH DOT

D. Review and discuss Saco Ranger District using the Albany Town Forest on April 9th for wildland fire pack test.

The Board reviewed the letter from the Saco Ranger District regarding the use of the Town Forest. K. Golding stated that they reached out to Primex in the past and we are covered for any liability. TA asked if she should reach out to Cort and ask him to get a certificate of insurance and double check with Primex. The Board would like TA to verify with Cort Hansen from the Conservation Commission that they have requested a certificate of insurance and also reach out to Primex to make sure that the Town is, indeed covered for any liability.

10. Public Comment: none

11. Next Meeting: April 14, 2021 at 4:00 PM at Albany Town Hall

Selectperson K. Golding made a motion to move the meeting to 5:00 p.m. Selectman Hiland seconded. Discussion: K. Golding gets out of work at 5:00 p.m. and she probably could get out a few minutes early and be there for 5:00. Chairman Ferris is in favor of leaving the meetings at 4:00 and Selectman Hiland would prefer 3:00. **Roll Call Vote:** Chairman Ferris – nay; Selectman Hiland – nay; Selectperson Golding – nay. **Motion failed: 0-3-0.**

12. Non-Public Sessions: none

13. Adjournment – Selectman Hiland made a motion to adjourn the meeting at 4:54 p.m. Selectperson Golding seconded. Roll Call Vote: Chairman Ferris – aye; Selectman Hiland – aye; Selectperson Golding – aye. **Motion passed: 3-0-0.**

Respectfully submitted by:

Kelley A. Collins
Town Administrator

