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# Albany Selectmen's Meeting Minutes

## Albany, New Hampshire

### November 18, 2020 at 5:30 P.M.



- 1. Call to Order:** Chairman R. Hiland called the meeting to order at 5:32 p.m.

**Note:** This meeting may be streamed at [www.TownHallStreams.com](http://www.TownHallStreams.com) and to participate you may call 1-480-660-5317. Use conference code 540682

- 2. Pledge of Allegiance:** Chairman R. Hiland led the meeting in the Pledge
- 3. Attendance: In Person:** Chairman R. Hiland and Selectman G. Zeiders  
**By Phone:** Selectman J. Ferris and Dorothy Solomon/Chair of the Chapel Committee & resident. Town Administrator Kelley Collins was excused due to bereavement leave.

#### **4. New Business:**

##### **A. Approval of November 4, 2020 Selectmen's Meeting minutes.**

*Selectman Ferris made a motion to approve the minutes of the 11/4/2020 Selectmen's Meetings, as presented. Selectman Zeiders seconded. Selectman Ferris then requested that the motion to approve be withdrawn to provide him more time to review the minutes. Motion to approve was withdrawn and item was tabled until the next meeting.*

##### **B. Approval of November 18, 2020 consent file**

**Review & Sign manifest in the amount of \$\_\_\_\_, this includes items**

**from 11/18/2020 – tabled to next meeting.** *Chairman Hiland reported that there was no manifest this week, but that two bills were paid to prevent late fees – Credit Card Bill for \$182.45 and the Spectrum bill for \$234.95. Both items will be on the manifest for the next meeting.*

**Review and approve driveway permit for M 6 & 6A L 104.**

*Moved to New Business*

**Review and approve driveway permit for M 6A L 128.** *Moved to New Business*

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**C. Review and approve appointment of Bryan Bailey as a full-time voting member of the Planning Board.** *Selectman Ferris made a motion to*

*approve the appointment of Bryan Bailey to the Planning Board as full voting member. Selectman Zeiders seconded. Discussion: there being none... Roll Call Vote: Chairman Hiland – aye; Selectman Ferris – aye; Selectman Zeiders – aye. Motion passed 3-0-0.*

**D. Review and re-appoint Morris West as an Alternate member to the Planning Board for a 3-year term.** *Chairman Hiland made a motion to approve reappointment of Morris West as an Alternate member of the Planning Board. Selectman Ferris seconded. Discussion: there being none... Roll Call Vote: Chairman Hiland – aye; Selectman Ferris – aye; Selectman Zeiders – aye. Motion passed 3-0-0.*

**E. Review and approve driveway permit for M 6 & 6A, L 104.** *Chairman Hiland reported that this property is off Birch Hill Road, which is a Class VI road. The owner is from Bedford NH and wants to improve the driveway which is an old logging road. The Road Agent inspected the driveway, reported that conditions are as noted in the Driveway Permit, and recommended approval. Selectman Zeiders made a motion to approve the Driveway Permit. Chairman Hiland seconded. Selectman Ferris indicated that he did not want to approve the Driveway Permit without seeing the document. Motion to approve was withdrawn and the item was tabled until the next meeting.*

**F. Review and approve driveway permit for M 6A, L 128.** *Chairman Hiland reported that this item pertained to the change of address from Easy Avenue to Bald Hill Road as discussed at the previous meeting. He indicated that the Road Agent recommended approval with the condition that a 15 inch culvert be installed at the driveway entrance for drainage. Chairman Hiland recommended a second condition be added that the driveway be improved and widened sufficiently to allow passage by emergency vehicles. Chairman Hiland recommended a third condition that the Easy Avenue driveway be blocked. Selectman Ferris indicated that Easy Avenue is a private road and that the town ordinance stipulates that only one driveway is allowed access to town roads. If Easy Avenue is later added as a town road, the driveway should be closed off at that time. Selectman Zeiders made a motion to approve the Driveway Permit with the additional conditions added. Selectman Ferris seconded. Roll Call Vote: Chairman Hiland – aye; Selectman Ferris – aye; Selectman Zeiders – aye. Motion passed 3-0-0.*

**5. Town Administrator's Report: None**



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6. **APPOINTMENTS:** none

7. **Old Business:**

- A. **Appointments to Town Boards & Commissions:** Planning Board, ZBA, Conservation Commission – see new business appointments
- B. **NH State Surplus** – in process
- C. **NH State Bridge Aid** – Drake Hill Rd bridge - in process
- D. **Chapel Committee/Historical Society** – The front door has been repaired, the glass for it has been ordered. The scraping continued last week. *Dorothy Solomon reported that the Chapel Committee met last week to discuss items to be done in the Chapel. She discussed the status of the steeple roof with Ray Desmarais. She indicated that the deed for the chapel is enroute. Finally, she indicated that she will be bringing in an auctioneer to inspect the items in the Chapel to determine if any are worth selling.*
- E. **Federal Land Access Program (FLAP)** – Drilling has been completed and we have received the fully executed copy of the grant documentation
- F. **Cable TV contract (2021)** – Waiting for draft
- G. **Route 16 Moulton property** – Town's motion for default has been accepted
- H. **Library cards:** Draft MOU is attached, with revisions by Chairman Hiland. Discuss recent 2020 billing. Chairman Hiland reported that the bill will be paid upon return of the Town Administrator and will be for \$5400 as approved at the November 4, 2020 meeting.

8. **Other Business (and Board reports):**

- A. **Planning Board – Selectman Ferris** – *Selectman Ferris asked Chairman Hiland if he had any insight into why the Planning Board letter to the Select Board regarding Profile Subaru was withdrawn. Chairman Hiland indicated that he didn't know and recommended that Selectman Ferris discuss it with the Planning Board Chair.*
- B. **NHMA – Chairman Hiland** – annual conference is currently going on virtually. *Chairman Hiland reported that videos of the conference seminars will be available at the conclusion of the conference. He will provide an update when he hears more on how to access them.*
- C. **Carroll County Broadband – Chairman Hiland** – Feasibility Study in process.
- D. **Other: Parks & Recreation costs – Chairman Hiland** – in process – waiting on reply from Conway Rec on our questions/concerns.

9. **Correspondence:**

- A. Email from TC/TC regarding email received White Mt Organic Grower's Ass – forward to Town Attorney – waiting on reply

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B. Email from Mitchell Group attorney handling the poles assessing court case- update on ongoing court case

C. Carroll County Commissioners notifying us of their upcoming budget hearings & Delegation Hearing Dec 7th

D. NH DHHS Health Alert – new latest COVID guidance

E. Insurance policy due notice for one of the farmers – forwarded to Conservation Commission for action. *Selectman Ferris expressed concern over this and indicated that we need to take action quickly since maintaining insurance is a condition for use of the property. Selectman Ferris that this item be added to Old Business to maintain visibility.*

10. **Public Comment:** none

11. **Next Meeting:** December 2, 2020 at 5:30 PM at Albany Town Hall. *Chairman Hiland reported that there may be a short meeting next week with the Town Administrator returning from leave.*

12. **Non-Public Sessions:** as necessary

13. **Adjournment:**

*Chairman Hiland made a motion to adjourn the meeting at 6:19 p.m. Selectman Ferris seconded. Roll Call Vote: Chairman Hiland – aye; Selectman Ferris – aye; Selectman Zeiders – aye. Motion passed 3-0-0.*

Submitted by  
Glenn W. Zeiders  
Acting Secretary