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Albany Selectmen's Meeting Minutes

Albany, New Hampshire
November 4, 2020 at 5:30 P.M.

1. Call to Order: Chairman R. Hiland called the meeting to order at 5:30 p.m.

Note: This meeting may be streamed at www.TownHallStreams.com and to participate you may call 1-480-660-5317. Use conference code 540682

2. Pledge of Allegiance: Chairman R. Hiland led the meeting in the Pledge

3. Attendance: In Person: Chairman R. Hiland, Selectman G. Zeiders and Town Administrator K. Collins **By Phone:** Selectman J. Ferris and Dorothy Solomon/Chair of the Chapel Committee & resident.

4. New Business:

A. Approval of October 21, 2020 and October 27, 2020 Selectmen's Meeting minutes.

Selectman Ferris made a motion to approve the minutes of the 10/21 and 10/27/2020 Selectmen's Meetings, as presented. Selectman Zeiders seconded. Roll Call Vote: Chairman Hiland – aye; Selectman Ferris – aye; Selectman Zeiders – aye. **Motion passed 3-0-0.**

B. Approval of November 4, 2020 consent file

___ Review & Sign manifest in the amount of \$ 6,439.32, this includes manifest items from 10/28/2020

___ Review & Sign manifest in the amount of \$30,829.65, this includes items from 11/4/2020

___ Review, discuss and approve building permit for M7, L78 to build a 16'x16' addition on back of house on Stacey Lane

___ Review, discuss and approve Veteran's Tax Credits for owners of M9, L28

___ Review, discuss and approve Pistol/Revolver License

___ Review, discuss, approve and sign building permit for new home on M9, L133 and driveway permit

___ *Selectman Ferris made a motion to approve the minutes of the consent file, as presented. Selectman Zeiders seconded. Discussion: there being*

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none... **Roll Call Vote:** Chairman Hiland – aye; Selectman Ferris – aye; Selectman Zeiders – aye. **Motion passed 3-0-0.**

C. Request that Violation #1538 be dismissed

The Selectmen reviewed the request to have Violation #1538 abated.

Chairman Hiland made a motion to deny the request to dismiss violation #1538. Selectman Ferris seconded. Chairman Hiland noted that if the Deputy wanted to give a warning he could. In addition, this was private property and according to the deputy the owner is the one that asked the deputy to take action. Seconded. **Roll Call Vote:** Chairman Hiland – aye; Selectman Ferris – aye; Selectman Zeiders – aye. **Motion passed 3-0-0.**

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D. Review and discuss undermining of Passaconaway Road

The Board reviewed the photos of the undermining of Passaconaway Road in the section known as the Narrows. Road Agent had his crew work on this the day after it was reported to him

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E. Review, discuss, approve and sign “Application for Reimbursement to Towns and Cities in which Federal and State Forest Land is situated 2020”

The Board reviewed the document for the Department of Revenue Administration. The Board signed the form.

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F. Review and discuss request for payment plan for Violation #1535 and #1536

The Board reviewed the email requesting a payment plan for Violation #1535 and #1536.

Chairman Hiland made a motion that the Board deny the request for a payment plan. Selectman Zeiders seconded. According to the Deputy Sheriff if we accept a partial payment we would have no way to collect if they don't continue to make payments, the town would have to sue them. Roll Call Vote: Chairman Hiland – aye; Selectman Ferris – aye; Selectman Zeiders – aye. **Motion passed 3-0-0.**

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Other: Resident has signed a consent form to change an address from 12 Easy Avenue to 1486 Bald Hill Road.

The form was the recommendation of E-9-1-1 and the owners have already signed it. Chairman Hiland made a motion to sign the consent form. Selectman Zeiders seconded. Roll Call Vote: Chairman Hiland – aye; Selectman Ferris – aye; Selectman Zeiders – aye. **Motion passed 3-0-0.**

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5. Town Administrator's Administrators Report:

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The Town Administrator reminded the Board that she will be out of the office and out of state from 11/9 through 11/19 and then will be quarantining through 11/27. She is also scheduled for a rapid COVID test on 11/25/2020.

6. APPOINTMENTS: none

7. Old Business:

- A. **Appointments to Town Boards & Commissions:** Planning Board, ZBA, Conservation Commission
- B. **NH State Surplus** – in process
- C. **NH State Bridge Aid** – Drake Hill Rd bridge - in process
- D. **Chapel Committee/Historical Society** – the front door has been repaired, the glass for it has been ordered. The scaping continued last week.
There will be a Chapel Committee meeting on the 12th of November.
- E. **Federal Land Access Program (FLAP)** – drilling has been completed and we have received the fully executed copy of the grant documentation
- F. **Cable TV contract (2021)** – waiting for draft
- G. **Route 16 Moulton property** – Town's motion for default has been accepted
- H. **Library cards:** Draft MOU is attached, with revisions by Chairman Hiland. Discuss recent 2020 billing. *Chairman Hiland made a motion that the Town send a check for 2020 library services for \$5400 with the explanation provided by the Town Administrator and Treasurer and send it along with the revised MOA.*
Selectman Ferris feels that the MOA should specifically list out the amount the Town will pay for each card. There was some discussion that that is addressed in the revision by referring back to the Library's website. Dorothy Solomon asked if everyone who has a card should come get a voucher from the Town? Yes, when their card expires on 12/31. They may come to Town Hall or they can email for a voucher.
Roll Call Vote: Chairman Hiland – aye; Selectman Ferris – abstained; Selectman Zeiders – aye. **Motion passed 2-0-1.**

8. Other Business (and Board reports):

- A. **Planning Board – Selectman Ferris** – This Monday night is the next PB meeting. *The Town Administrator reminded the Board that she will not be in the office to hook up the phone line for the remote meeting. She also did email Chairman Wadsworth to let him know.*
- ~~A. Planning Board – Selectman Ferris~~
- B. **NHMA – Chairman Hiland** – *annual conference is next W – Th – F and there is a BOD meeting next Friday.*
- C. **Carroll County Broadband – Chairman Hiland** – *nothing new with this.*
- D. **Other: Parks & Recreation costs – Chairman Hiland** – *have not heard anything from Conway. (this item will be moved to Old Business)*

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9. Correspondence:

- A. Review and discuss Kevin Peare Memorial Skatepark information
The Board reviewed the information regarding the Kevin Peare Memorial Skatepark
- B. Review and discuss Charter Communications – upcoming changes
The Board reviewed the upcoming changes – these are price increases.
- C. Review and discuss letter from HealthTrust re: Annual Member Meeting & Board Elections
The Board reviewed the HealthTrust Annual Member Meeting and Board Elections
- D. Review and discuss Primex “Joint Guidance on Employee Travel and Return to Work Issues for Local Government Employees”
The Board reviewed the information from Primex

10. Public Comment: none

11. Next Meeting: November 18, 2020 at 5:30 PM at Albany Town Hall

12. Non-Public Sessions: as necessary

13. Adjournment:

Chairman Hiland ~~Selectman~~ made a motion to adjourn the meeting at 6:14 p.m. ~~Selectman Ferris~~, seconded. Roll Call Vote: Chairman Hiland – aye; Selectman Ferris – aye; Selectman Zeiders – aye. Motion passed 3-0-0.

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Submitted by
Kelley A. Collins
Town Administrator