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Albany Selectmen's Meeting Minutes

Albany, New Hampshire
April 29, 2020 at 5:30 P.M.



Call to Order: Chair called the meeting to order at 5:30 p.m.

To Call in to the Meeting: 1-480-660-5317
Conference Code: 540682

Pledge of Allegiance: Chair led the meeting in the Pledge

Attendance: **In Person:** Chairman Hiland, Selectperson Ryan and Town Administrator, Kelley Collins **by Phone:** Selectman Ferris and Dorothy Solomon

New Business:

- **Approval of April 22, 2020 minutes**

Selectman Ferris made a motion to accept the April 22, 2020 Selectmens' Meeting Minutes, as submitted. Selectperson Ryan seconded. **Roll Call Vote:** Chairman Hiland – aye; Selectperson Ryan – aye; Selectman Ferris – aye. **Motion passed 3-0-0.**

- **Approval of April 29 consent file**

Review & Sign manifest in the amount of \$ 2,320.72. Selectman Ferris made a motion to accept the consent file which contains the payroll and accounts payable manifest in the amount of \$2,320.72. Selectperson Ryan seconded. **Roll Call Vote:** Chairman Hiland – aye; Selectperson Ryan – aye; Selectman Ferris – aye. **Motion passed 3-0-0.**

- **Review, discuss and sign letter to owner for possible land use violation on M9, L45**

This is an alleged violation on Passaconaway Road. There appear to be multiple camper trailers with people living in them on this property. Selectman Ferris made a motion to send letter to the owner. Selectperson Ryan seconded. **Roll Call Vote:** Chairman Hiland – aye; Selectperson Ryan – aye; Selectman Ferris – aye. **Motion passed 3-0-0.** Selectman Ferris will come down after the meeting to sign the letter.

- **Review, discuss and sign letter to owner for possible land use violation on M6, L52**

This is an alleged violation, similar to the last letter regarding possible residency in a recreational vehicle. This property is on Route 16. Selectman Ferris made a motion to send letter to owner for a possible code violation. Selectperson Ryan seconded. **Roll Call Vote:** Chairman Hiland – aye; Selectperson Ryan – aye; Selectman Ferris – aye. **Motion passed 3-0-0.**

- **Review and discuss Liquor Commission's notification of a Wine Manufacturing business**

The Town has been notified by the NH Liquor Commission that a business in town has applied for a license to operate as a wine manufacturer. Chairman Hiland suggested sending this to the Planning Board as this may be a new business and it may need to go through the planning board process. The Board agreed, unanimously, to send this letter to the PB for review.

- **Review, approve and sign Warrant for Gravel Tax M7, L58-Pit 18**

The Board reviewed the bill and the warrant. Selectman Ferris made a motion to approve the gravel tax levy. Selectperson Ryan seconded. **Roll Call Vote:** Chairman Hiland – aye; Selectperson Ryan – aye; Selectman Ferris – aye. **Motion passed 3-0-0.**

- **Review approve and sign a Building Permit for M6, L91**

This building permit application has been reviewed and approved by P. Carboni/Building Permit Administrator. Selectman Ferris made a motion to approve the Building Permit for the shed. Selectperson Ryan seconded. **Roll Call Vote:** Chairman Hiland – aye; Selectperson Ryan – aye; Selectman Ferris – aye. **Motion passed 3-0-0.**

Town Administrators Report:

- Review and sign appointments for Health Officer and Deputy Health Officer, previously approved and voted on

The Town Administrator provided the Board with appointment forms for two positions they have previously approved and voted on. The Board signed the forms for Health Officer, Joseph Ferris and Deputy Health Officer, Kathy Ryan.

APPOINTMENTS: None

Old Business:

- **Appointments to Town Boards & Commissions:** Planning Board, ZBA, - Conservation Commission
- **Town Fees & Fines Review & Update:** Sign, Building Permits, etc.- Chairman Hiland noted that he would start working on this as time allows
- **Select Board meetings:** – decide on when to go to 2 meetings per month

- **NH State Surplus** – in process
- **NH State Bridge Aid** – Drake Hill Rd bridge - in process
- **Chapel Committee/Historical Society** – Mrs. Solomon stated there is nothing new.
- **Federal Land Access Program (FLAP)** – in process – waiting on MOA – Chairman Hiland wonders if we should check in to see the status.
- **Business Roundtable meeting** – TBD
- **Cable TV contract (2021)** – in process
- **Route 16 Moulton property** – in process
- **110 Golden Oaks Rd** -waiting for ownership documentation
- **Vendor/Vending cart ordinance** – in process
- **Library cards:** Vouchers design

Other Business (and Board reports):

Planning Board – Chairman Hiland – next meeting is May 11th and will be a public hearing for the new street standards and driveway regulations. Copies will be available online.

NHMA – Chairman Hiland – NHMA had an executive committee meeting last Thursday. This meeting was around helping towns and schools to be allowed to expend whether they've had their meetings, or not. NHMA wrote a letter to Governor asking him to renew deadlines for a couple more weeks. May 15 is regular BOD meeting.

Carroll County Broadband – Chairman Hiland – in the middle of reviewing a survey to be sent to everyone in Carroll County regarding broadband use. Zoom meeting scheduled for meetings with Grafton and Coos Counties because they want to get involved. North Country Council asked Steve Knox and Rick Hiland to appear on their next conference call meeting to discuss status on the committee. Legislation is on hold while legislature is on hold. The FCC uses one touch pole use and it is a simplified method but NH doesn't have this right now. May try to trailer this onto an existing bill or write a new piece of legislation next year.

Conservation Commission – Selectperson Ryan – no new meeting.

Have a meeting Thursday 4/30 at 5:30 in the farmland field

School Board – Selectman Ferris – last SAU meeting canceled next is 5/7 at 6 p.m. and can be done by conference calling. Will be held at the professional development center.

Correspondence:

- Letter from NH DRA with 2019 equalized valuation with and without utilities – The Board reviewed the letter from NH DRA
- Copy of Notice sent to BTLA from Tax Collector re: date of final 2019 tax bill
The Board reviewed the Tax Collectors notice.

Public Comment: no public comment

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Next Meeting: May 6, 2020 at 5:30 PM at Albany Town Hall

Adjournment: Selectman Ferris made a motion to adjourn at 6 p.m. Selectperson Ryan seconded. **Roll Call Vote:** Chairman Hiland – aye; Selectperson Ryan – aye; Selectman Ferris – aye. **Motion passed 3-0-0.**

Respectfully Submitted by:
Kelley A. Collins
Town Administrator