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# Albany Selectmen's Meeting Minutes

## Albany, New Hampshire April 22, 2020 at 5:30 P.M.



**Call to Order:** Chair called the meeting to order at 5:30 p.m.

**Pledge of Allegiance:** Chair led the meeting in the Pledge

To Call into meeting: **Conference Call Dial-in:** 1-480-660-5317  
**Conference Code:** 540682

**Attendance:** **In Person:** Chairman Rick Hiland, Selectperson Cathy Ryan and Town Administrator, Kelley Collins. **By Conference Call:** Selectman Joe Ferris and Dorothy Solomon

**New Business:**

- **Approval of April 8 minutes**

Selectman Ferris made a motion to accept the 4/8 minutes as submitted, Selectperson Ryan seconded. **Roll Call Vote:** Chairman Hiland – aye; Selectperson Ryan – aye, Selectman Ferris – aye. **Motion passed: 3-0-0**

- **Approval of April 22 consent file**

Review & Sign manifest in the amount of \$ 8,883.15

Chairman Hiland noted that this manifest includes (2) weeks of payroll and (1) week of accounts payable checks. Selectman Ferris made a motion to accept the consent file as submitted. Selectperson Ryan seconded. **Roll Call Vote:** Chairman Hiland – aye; Selectperson Ryan – aye, Selectman Ferris – aye. **Motion passed: 3-0-0**

- **Abatement request for M11, L12**

The Town Administrator (TA) provided an abatement request from the owners of M11, L12 for interest. The TA noted the interest paid was \$48.20 but the abatement request was due on March 1 and postmarked March 14<sup>th</sup>. Chairman Hiland made a motion to deny the abatement request. Selectman Ferris seconded. **Roll Call Vote:** Chairman Hiland – aye; Selectperson Ryan – aye, Selectman Ferris – aye. **Motion passed: 3-0-0.** Selectmen signed the form that will be sent to the owner.

- **Review and approve building permit for M6, L170**

The Board reviewed the building permit. Mr. Carboni (Town's Building Permit Administrator) has reviewed and signed off on it. Chairman Hiland made a motion to approve the building permit, as submitted. Selectman Ferris seconded. **Roll Call Vote:** Chairman Hiland – aye; Selectperson Ryan – aye, Selectman Ferris – aye. **Motion passed: 3-0-0.**

- **Review and approve building permit for M7, L96**

The Board reviewed the building permit. Mr. Carboni has reviewed and signed off on it. Chairman Hiland made a motion to approve the building permit. Selectman Ferris seconded. **Roll Call Vote:** Chairman Hiland – aye; Selectperson Ryan – aye, Selectman Ferris – aye. **Motion passed: 3-0-0.**

- **Review, approve and sign the current use application for M9, L81 & 82**

The TA noted that the Assessor has placed this in Current Use. Apparently this process began in 2018 and we just haven't filed the application at the Registry of Deeds yet. Our Assessor, Jason Call, has the CU map and will provide it to the Town. This is just a housekeeping measure so that we can get it filed at the Registry. The Board signed the form so we can file it at the Registry. Chairman Hiland made a motion to approve the CU application for M9, L81 & 82. Selectman Ferris seconded. **Roll Call Vote:** Chairman Hiland – aye; Selectperson Ryan – aye, Selectman Ferris – aye. **Motion passed: 3-0-0.**

- **Review, discuss and vote on Exemption request from Audubon Society of NH**

Chairman Hiland checked and the Audubon Society is already in Current Use and pay about \$56 per year in taxes. Chairman Hiland reported that Lakes Region Conservation Trust is also in CU and they pay approximately \$28, annually. Chairman Hiland made a motion to deny both Audubon and Lakes Regions Conservation Trust's application for Charitable Tax Exemptions. Selectman Ferris seconded. **Roll Call Vote:** Chairman Hiland – aye; Selectperson Ryan – aye, Selectman Ferris – aye. **Motion Passed: 3-0-0.**

- **Review, discuss and vote on Exemption request from Lakes Region Conservation Trust (see above motion)**

### **Town Administrators Report:**

- **Review letters being sent to persons/businesses with uncashed checks**

The TA explained that the Treasurer had spoken to her about stale checks so she took the liberty of drafting a letter to the (5) people/businesses that have (6) outstanding checks dating back as far as about one year. The letter has been signed by both the Town Administrator and the Treasurer. The Board had a chance

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to review the letter. There was no action required, TA just wanted to make sure that the Board was aware that the letters were going out.

- Review and sign appointment form for appointments previously voted on by Board

The TA reminded the Board that they had already voted to appoint K. Carrier/Deputy Treasurer, M. Paraspolo/Deputy Town Clerk-Tax Collector, and L. Valladares/Alternate on Conservation Commission.

Chairman Hiland made a motion to reappoint Adrian Simon to the Planning Board for another 3 year term. Selectperson Ryan seconded. **Roll Call Vote:** Chairman Hiland – aye; Selectperson Ryan – aye, Selectman Ferris – aye. **Motion passed: 3-0-0.**

**APPOINTMENTS: None**

**Old Business:**

- **Appointments to Town Boards & Commissions:** Planning Board, ZBA, Conservation Commission

Chairman Hiland stated that Selectperson Ryan is interested in serving as the Deputy HO. Selectman Ferris made a motion to appoint Cathy Ryan as Deputy Health Officer. Chairman Hiland seconded. **Roll Call Vote:** Chairman Hiland – aye; Selectperson Ryan – aye, Selectman Ferris – aye. **Motion passed: 3-0-0.**

- **Town Fees & Fines Review & Update:** Sign, Building Permits, etc.

Chairman Hiland reminded the Board that they have to think about doing something about this as we removed the fee at town meeting. Chairman Hiland spoke to Peter Carboni so we had reviewed the building permit fees and Mr. Carboni will review them again and we will discuss at the next meeting.

- **Select Board meetings:** – decide on when to go to 2 meetings per month.

Chairman Hiland explained that we will continue to schedule a meeting every week and cancel if we don't have any items for the agenda.

- **NH State Surplus** – in process
- **NH State Bridge Aid** – Drake Hill Rd bridge - in process
- **Chapel Committee/Historical Society** –

Mrs. Solomon has been in touch with the contractor for the Chapel and he is still in FL.

- **Federal Land Access Program (FLAP)** – in process – waiting on MOA
- **Business Roundtable meeting** – TBD
- **Cable TV contract (2021)** – in process
- **Route 16 Moulton property** – in process
- **110 Golden Oaks Rd** -waiting for ownership documentation
- **Vendor/Vending cart ordinance** – in process
- **Library cards:** Vouchers design

**Other Business (and Board reports):**

**Planning Board – Selectman Hiland** – Chairman Hiland noted that the April PB meeting was cancelled. We did recently get something in the mail that we need to check with the PB. The Chair will check with the Chair of the Planning Board about scheduling a meeting.

**NHMA – Selectman Hiland** – NHMA has had two Board meetings. They have written a letter to the Governor asking him to reconsider his decision to allow the opening of campgrounds, and that letter has been sent. Selectman Ferris asked if the Town can close the campgrounds under a health issue and the answer is that we cannot. It is not an authority the town has. There is an NHMA Executive Board Committee meeting next Tuesday (April 28, 2020) Chairman Hiland will keep the Board posted.

**Carroll County Broadband – Selectman Hiland** – Chairman Hiland asked Steve Knox to put together a list of things that have been done since the last meeting (in January). Mr. Knox did an excellent job with this. Since the broad band issue has been highlighted for distance education and working from home this is a timely issue. The CCBC has met with the PUC and talked to their Legislators. They have held two remote conference meetings with GWI. There is an Attorney on the Committee and they have asked him to put together legislation that would allow the NH PUC to adopt the one touch process on poles.

**Conservation Commission – Selectperson Ryan – nothing new**  
**School Board – Selectman Ferris** – There was a School Board meeting last week. Tim Sorji is now the Chair and Selectman Ferris is the Vice Chair.

**Other:** Chairman Hiland noted that since Town Meeting Mr. Edmunds from Valley Vision has asked to show selectmen's meetings on their channel. The Chair recently spoke to Eric at Town Hall Streams about whether they are ok with us letting someone stream the meetings. Eric noted they just store the meetings they are still the town's property. Chairman Hiland suggested that Eric from Town Hall Streams speak directly to Mr. Edmunds from Valley Vision.

**Correspondence:**

- Letter from Charter Communications regarding additional Spectrum channels – Spectrum has notified the Town that they will be adding a couple of channels
- Letter from NH Municipal Association to Governor Sununu regarding the opening of campgrounds within the State – the copy of the letter NHMA sent (discussed above) was provided to the Board.
- Letter from Mt. Washington Valley Economic Council thanking Albany for their dues in the amount of \$50

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**Public Comment:** No public comment

**Next Meeting:** April 29, 2020 at 5:30 PM at Albany Town Hall

**Adjournment:** Selectman Ferris made a motion to adjourn at 6:15 p.m.,  
Selectperson Ryan seconded. **Roll Call Vote:** Chairman Hiland – aye;  
Selectperson Ryan – aye, Selectman Ferris – aye. **Motion passed: 3-0-0.**

Respectfully submitted by:  
Kelley A. Collins  
Town Administrator