

# Albany Selectmen's Meeting Minutes

**Albany, New Hampshire  
 December 18, 2019**



**Call to Order:** At 5:35 p.m., Chairman Hiland called the Selectmen's meeting to order.

**Pledge of Allegiance:**

**Attendance:**

Members present: Rick Hiland, Cathy Ryan and Joe Ferris  
 Town Administrator: Kathy Golding  
 Public: Dorothy Solomon

**New Business:**

- **Approval of December 11 minutes and December 11 sealed minutes:** *Selectman Ferris made a motion to approve the December 11 minutes as submitted, Selectperson Ryan seconded the motion and all were in favor (3-0-0). Selectman Ferris made a motion to table the December 11 sealed minutes, Selectperson Ryan seconded the motion and all were in favor (3-0-0).*
- **Approval of the consent file:** *Selectman Ferris made a motion to approve the consent file as presented, Selectperson Ryan seconded the motion and all were in favor (3-0-0).*

Reviewed & signed manifest	\$114,882.73
Approved one septic design	Map 9 Lot 156
Reviewed & approved one building permit application	Map 6 Lot 53 Sub 1
Reviewed & denied two Charitable Exemptions	NH Audubon Society Lakes Region Conservation Trust
Reviewed & approved two Current Use applications	

- **Review & approve 2020 general assessing contract:** *Chairman Hiland made a motion to table the 2020 general assessing contract approval until January 8, he would like to review it. Selectman Ferris seconded the motion and all were in favor (3-0-0).*
- *Chairman Hiland made a motion to close the Selectmen's office from December 23 through January 3, placing a sign on the door with his*

*contact information in case there is an emergency, Selectman Ferris seconded the motion and all were in favor (3-0-0).*

**Town Administrators Report:**

A payment arrangement has been filed with the court for a taxpayer through small claims. Another taxpayer did not appear for their hearing. Therefore, the judge issued a default judgment in the Town's favor. A motion for periodic payments may now be filed.

The Town Assessor came to the office and submitted his recommendations for current use applications, charitable organization exemptions and two land use change taxes. He also submitted his 2020 general assessing contract. The Selectmen will review for their January 8 meeting.

**APPOINTMENTS:** None

**Old Business:**

- **2020 budget:** The Board reviewed the current 2019 budget and will begin reviewing the proposed 2020 budget for suggestions. Chairman Hiland suggested the Zoning Board of Adjustment meet to reorganize and receive updated laws that have passed since they last met. Chairman Hiland would like to know how many families currently use the Conway Library and are they still current residents of Albany. *Chairman Hiland made a motion to have all Albany residents receive a library voucher from the Selectmen's office before Conway issues them a card and make this an annual process, Selectman Ferris seconded the motion. A vote was taken on the motion and Chairman Hiland and Selectman Ferris were in favor. Selectperson Ryan was against. She would like more information. (2-1-0).*
- **NH State Surplus** – in process
- **NH State Bridge Aid** – in process
- **Chapel Committee/Historical Society** – the Committee received an estimate for repairs. They will review and submit a budget request if necessary.
- **Federal Land Access Program (FLAP)** – in process
- **Business Roundtable meeting** – Chairman Hiland has met with Dale Petell of Profile Subaru and Powersports. He is interested in connecting to the Conway Village Fire District's sewer lines. They will contact neighboring properties to see if they have interest as well. The process of expanding the boundaries of the Conway Village Fire District will then have to begin.
- **Cable TV contract (2021)** – NHMA presented a webinar today on cable contracts. It will be saved to YouTube for future viewing.

- **Route 16 Moulton property** – preliminary hearing January 6
- **110 Golden Oaks Rd.** -waiting for ownership documentation
- **Vendor/Vending cart ordinance** – in process
- **Small Claims Court** – payment hearing January 22
- **North Country Council HHW participation:** *Chairman Hiland made a motion to decline the North Country Council participation in the joint Hazardous Household Waste collections as we are covered by our contract with the Lower Mount Washington Valley Solid Waste District contract. A thank you note will be sent to North Country Council. Selectperson Ryan seconded the motion and all were in favor (3-0-0).*
- **Bald Hill Rd. concerns:** Road Agent, Curtis Coleman, is aware of the situation and will take care of it.
- **Review Mutual Nondisclosure agreement:** the Consolidated Communications agreement was explained to Chairman Hiland. The Town will receive an excel sheet with information. The agreement says the town will only share that information with the broadband committee and for the feasibility study. *Selectman Ferris made a motion to authorize Chairman Hiland to sign the Mutual Nondisclosure agreement, Selectperson Ryan seconded the motion and all were in favor (3-0-0).*

**Other Business (and Board reports):**

**Planning Board – Rick-** next meeting is January 13 at 7:00 p.m.

**NHMA – Rick** – next meeting is Friday

**Carroll County Broadband – Rick** – the meeting in Wolfeboro was well attended. Consolidated Communications put on a presentation. People liked what they heard. Another meeting with Matrix DG is planned. Spectrum has shown interest.

**Conservation Commission – Cathy** – next meeting is January 7 at 6:00 p.m.

**School Board – Joe** – SAU 9 Board met last week and the draft budget was presented. Selectman Ferris voted against it. He felt due diligence was not made. It was a “wants” based budget, not “needs”. Next Albany School Board meeting is January 14 at 5:30 p.m.

**Other:** Selectperson Ryan received a call regarding the Board’s policy on petitioned warrant articles. The concern was the submission of the requested information is to be submitted by the second week in January and was that a bit early. The Town Administrator replied, the request was for the information, not the petitioned warrant article and it is so the Selectmen can review the information before deciding if they want to support it. It is still a request, not a requirement, but the organization will risk Selectmen’s support if they do not submit the requested information. Petitioned warrant articles are due on the first Tuesday in February.

Chairman Hiland would like to finalize the advertisement for Town Administrator and Administrative Assistant and publish it on the NHMA website, Albany's website and in the Conway Daily Sun for six days. The Board finalized the advertisement. They discussed the position and the possibility of utilizing Municipal Resources, Incorporated for assistance in the office in the interim of hiring a new employee.

**Correspondence:** None

**Public Comment:** None

**Next Meeting:** January 8 at 5:30 p.m.

**NonPublic Session RSA 91:A-3 II (a) & (c):** Employment issues

At 6:50 p.m., *Chairman Hiland made a motion to move into nonpublic session citing RSA 91-A:3 II (a) & (c), Selectperson Ryan seconded the motion and all were in favor. Roll call, Chairman Hiland aye, Selectperson Ryan, aye, Selectman Ferris, aye (3-0-0).*

At 7:06 p.m., *Chairman Hiland motioned to move into public session, seconded by Selectman Ferris, all were in favor. Roll call, Chairman Hiland aye, Selectperson Ryan, aye, Selectman Ferris, aye (3-0-0).*

*Chairman Hiland made a motion to accept the resignation of Kathleen Golding as Town Clerk/Tax Collector, effective January 15, 2020 with regret. Selectman Ferris seconded the motion and all were in favor (3-0-0).*

*Chairman Hiland made a motion to appoint DeAnn LeBlanc as Town Clerk/Tax Collector, effective January 16, 2020 and appoint Kathleen Golding as Deputy Town Clerk/Tax Collector, effective January 16, 2020. Selectman Ferris seconded the motion and all were in favor (3-0-0).*

*Chairman Hiland made a motion to accept Kathleen Golding's proposal to assist in the Selectmen's office at an hourly rate of \$24.00 until a replacement is hired. Selectman Ferris seconded the motion and all were in favor (3-0-0).* Chairman Hiland would like a friendly, good and smooth transition in the Selectmen's office. Selectperson Ryan and Selectman Ferris agreed.

Chairman Hiland noted there is a vacancy on the Supervisors of the Checklist and the remaining Supervisors are to appoint a candidate. If it remains vacant for more than 45 days, it is up to the Moderator to appoint someone. Chairman Hiland asked the Town Administrator to notify Moderator, Ed Alkalay of the vacancy. The

RH\_\_\_\_  
CR\_\_\_\_  
JF\_\_\_\_

Town Administrator received a request from the Moderator to attend the Moderator workshop hosted by NHMA in February. She will sign him up.

**Adjournment:** At 7:16 p.m., *Selectman Ferris made a motion to adjourn, Chairman Hiland seconded the motion and all were in favor (3-0-0).*

Respectfully, (for the last time)

Kathleen Golding  
Town Administrator