

Albany Selectmen's Meeting Minutes

**Albany, New Hampshire
 December 4, 2019**



Call to Order: At 5:32 p.m., Chairman Hiland called the Selectmen's meeting to order.

Pledge of Allegiance:

Attendance:

Members present: Rick Hiland, Cathy Ryan and Joe Ferris
 Town Administrator: Kathy Golding
 Public: None

New Business:

- **Approval of November 20 minutes:** *Selectman Ferris made a motion to approve the minutes as submitted, Selectperson Ryan seconded the motion. Selectperson Ryan made a motion to amend the minutes to replace* Selectman Ferris made a motion to ~~table~~ the consent file until the next meeting, Selectperson Ryan seconded the motion and all were in favor (3-0-0) *with* Selectman Ferris made a motion to approve the consent file as presented, Selectperson Ryan seconded the motion and all were in favor (3-0-0). ***The amendment was seconded by Selectman Ferris and all were in favor of the amendment (3-0-0). The main motion was called to a vote and all were in favor of approving the minutes as amended (3-0-0).***
- **Approval of the consent file:** *Selectman Ferris made a motion to approve the consent file as presented, Selectperson Ryan seconded the motion and all were in favor (3-0-0).*

Reviewed & signed manifest	\$470,002.57
Approved Healthtrust Certification of Authorized Users	
Approved request for leave	
Reviewed & approved one timber intent	Map 7 Lots 103 & 104

- **Review & approve NCWP agreement for septage disposal:** *Chairman Hiland made a motion to approve the NCWP agreement for septage disposal after the word Conway in the agreement is replaced with*

Albany and sign it out of session. The motion was seconded by Selectperson Ryan and all were in favor (3-0-0).

- **Review & approve 2020 title search contract:** *Chairman Hiland made a motion to approve the 2020 title search contract (Sanders Searches) for the Town Clerk/Tax Collector's office, Selectman Ferris seconded the motion and all were in favor (3-0-0).*

Town Administrators Report:

The Geotech Team for the Federal Highway Administration is reviewing the draft memorandum of agreement for the Passaconaway Rd. project. Once complete, they will forward it onto the town for review and approval. Once received, Chairman Hiland would like Town Counsel to review the agreement.

The Moulton case is moving forward with a preliminary hearing at the Superior Court in Ossipee on January 6. Chairman Hiland would like to know if the Selectmen should be present at the hearing. The Town Administrator will reach out to Town Counsel.

The small claims court cases to collect delinquent taxpayer money is moving forward. There are payment hearings scheduled for three cases on December 17, 18 and January 22.

The auction of the town owned tax deeded property on Hurley Corner will take place on Saturday at town hall. There has been a lot of interest in the property.

APPOINTMENTS: None

Old Business:

- **NH State Surplus** – in process
- **Town Hall – building maintenance** – 2020 budget
- **NH State Bridge Aid** – in process
- **Chapel Committee/Historical Society** – in process
- **Federal Land Access Program (FLAP)** – see Town Administrator's report
- **Business Roundtable meeting** – TBD
- **Cable TV contract (2021)** – in process
- **Route 16 Moulton property** – see Town Administrator's report
- **110 Golden Oaks Rd.** -waiting for ownership documentation
- **Vendor/Vending cart ordinance** – in process
- **Zoning & Sign ordinance recommendations** – Public hearing on December 9 at 7:15 p.m.
- **Tax Deed & Property Auctions** – auction December 7 at 10:00 a.m.
- **Small Claims Court** – see Town Administrator's report

Other Business (and Board reports):

Planning Board – Rick- next meeting is December 9 at 7:00 p.m.

NHMA – Rick – next Board meeting is December 13

Carroll County Broadband – Rick – next meeting is December 12 at 10:00 a.m. in Wolfeboro. There will be a presentation by Consolidated Communications. Spectrum is now interested as well. Chairman Hiland received a new contact for Spectrum. All 18 towns within Carroll County are now represented as well as the Unincorporated Place of Hales Location.

Conservation Commission – Cathy – a meeting was held on Monday. There was discussion to draft a plan to enhance the boundary lines of the town forest as well as a maintenance plan for the trails throughout the forest. Sean Wadsworth continued his discussions on a groundwater ordinance and has filed for a grant to educate the townspeople and to explain what is being done and why it is being done. The ordinance will most likely be presented to the Planning Board for review and approval in 2021. The Commission also voted to keep its proposed budget for 2020 level.

School Board – Joe – next meeting is January 2. The SAU 9 Board will meet December 12 and the topic of discussion will be the budget.

Other: Selectman Ferris noted a property owner has staked the edge of his property very close to the pavement of the road on Bald Hill. He is concerned once the snow is piled up, it may not leave enough room for traffic to pass each other in that area. It may create a safety issue. Chairman Hiland asked the Town Administrator to make the Road Agent aware of the concern.

Correspondence: **Carroll County Proposed Budget**

NCC approved budget and annual dues notice-Chairman Hiland noted the North Country Council has done an Exceptional amount of work for Albany this year.

NCC participation in Hazardous Household Waste collections-

Chairman Hiland would like to see if we are covered for Hazardous Household Waste collections through Conway and forward this information to Colleen Cormack who is Albany's representative to the Lower Mount Washington Valley Solid Waste District.

Public Comment: None

Next Meeting: December 11 at 5:30 p.m.

Chairman Hiland made a motion to not have a weekly Selectmen's meeting on December 25 and January 1 in observance of the holidays. It shall be left at the call of the Chairman to schedule a meeting on a different day if necessary and the manifest/checks will be approved and signed out of

session. The motion was seconded by Selectperson Ryan and all were in favor (3-0-0).

NonPublic Session RSA 91:A-3 II (c): Welfare application

At 6:12 p.m., *Chairman Hiland made a motion to move into nonpublic session citing RSA 91-A:3 II (c), Selectman Ferris seconded the motion and all were in favor. Roll call, Chairman Hiland aye, Selectperson Ryan, aye, Selectman Ferris, aye (3-0-0).*

At 6:28 p.m., *Selectman Ferris motioned to move into public session, seconded by Selectperson Ryan, all were in favor. Roll call, Chairman Hiland aye, Selectperson Ryan, aye, Selectman Ferris, aye (3-0-0).*

At 6:29 p.m. it was determined that the minutes of the session shall not be publicly disclosed. *Chairman Hiland motioned to seal the minutes, to not publicly disclose the minutes because it is determined that divulgence of the information will likely affect adversely the reputation of any person other than a member of the Board. Selectperson Ryan seconded the motion and all were in favor. Roll call, Chairman Hiland aye, Selectperson Ryan, aye, Selectman Ferris, aye (3-0-0).*

The Board of Selectmen received a mutual nondisclosure agreement to review and approve as a result of the request for information that was mailed out to the internet companies. Chairman Hiland recommends the Board wait until he gets more information about it. He has given the agreement to the NH Municipal Association for review and recommendations. If they don't reply with answers, Chairman Hiland asked the other board members if he could forward it to Town Counsel for review. Selectperson Ryan and Selectman Ferris agreed to send it to Town Counsel.

Adjournment: At 6:36 p.m., *Selectman Ferris made a motion to adjourn, Chairman Hiland seconded the motion and all were in favor (3-0-0).*

Respectfully Submitted,

Kathleen Golding
Town Administrator