



Town of Albany, NH  
Planning Board Monthly Meeting  
Monday March 11, 2019

Call to Order: 7:01pm by Chair Taylor

Present: Chair Tara Taylor, Rick Hiland, Peter Carboni, Sean Wadsworth

Excused: Adrian Simons, Morris West

***Rick Hiland made a motion to approve the Feb 11 2019 minutes. Peter Carboni seconded the motion. The minutes passed 4-0.***

**New Business:**

Huttopia Site Plan Review

Dan Flores of SFC Engineering representing Huttopia.

Presentation of proposal to revise the current Site Plan Review in order to move the location of 4 cabins in the plan to a different location that they would like to construct during the 2019 season. Shown in updated Map/Plan received by the Planning Board.

Rick Hiland made a motion to approve the revision changes in the Site Plan Review as presented. This approval is subject to confirmation from SFC that they received DES approval. To also continue usage of the existing Hall de Vie until future plans for a proposed Living Center are presented at a future date. Peter Carboni seconded the motion. There was no further discussion. The motion carried 4-0.

Albany Planning Board will send a notice of decision to Dan Flores at SFC Engineering. Approval is contingent on any updates to permits requested by DES.

**Correspondence:**

NHMA 2019 Local Officials Workshop, multiple dates coming up.

**Old Business:**

Review of Site Plan Review application fees

Major and Minor subdivision checklist will be combined

Major and Minor subdivision fee schedule will be combined

**Other Business:**

Select Board representative Rick Hiland.

Regarding complaints, non-compliance and enforcement of violations by the Selectmen. Rick requests that when a violation is suspected or observed and enforcement needs to happen regarding Planning Board matters, that the Planning Board members research the site, write a letter or memo stating property number, and a defined complaint with violation or issue noted and submit to the Selectman's Office with any backup information necessary for the Selectmen to be able to take action and resolve.

Planning Board has oversight over Zoning, Site Plan review, Subdivision. No authority or oversight over residential.



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**Public Comment:**

**Adjournment:**

*Rick Hiland made a motion to adjourn. Peter Carboni seconded the motion. All were in favor 4-0. The meeting adjourned at 8:58 pm.*

Next meeting to be held on April 08, 2019 at 7pm

Respectfully submitted,

Sean Wadsworth – Secretary