



Town of Albany, NH  
Planning Board Monthly Meeting  
Monday November 12, 2018

Meeting called to order at 7:04 pm by Chair Tara Taylor

Present: Chair Tara Taylor, Vice Chair Adrian Simons, Rick Hiland, Sean Wadsworth, Alternate Morris West  
Excused: Peter Carboni

Tara Taylor appointed alternate Morris West as a full voting member for this meeting

***Rick Hiland made a motion to approve the Oct 8th 2018 minutes. Tara Taylor seconded the motion. The October 8<sup>th</sup> 2018 minutes passed 4-0-1. Morris West abstained due to not being present at the Oct 8<sup>th</sup> 2018 meeting.***

Tara Taylor notified the board members of the Ossipee Watershed Drinking Water Protection Workshop hosted by the Green Mountain Conservation Group. Wednesday, Nov 28<sup>th</sup> 5:30 – 7pm at the Blue Heron House at 236 Huntress Bridge Rd.

Tara Taylor opened discussion of possible modifications to the form for Voluntary Parcel/Lot Merger.

Tara Taylor opened discussion about the Disposition and Retention Schedule. Referencing Chapter 33-A:3 Disposition of Municipal Records. Sean Wadsworth will create a filing system for APB records that will be archived annually.

Selectman's Report: None

Old Business:

Driveway regulations. Most recent known revision is from January 12<sup>th</sup> 2011, submitted by Adrian Simons. This version will be copied from paper to digital and updated to APB computer and to Town of Albany website

Subdivision Regulations review continued.

New Business: None

***Adrian Simons made a motion to adjourn. Rick Hiland seconded the motion. All were in favor 5-0. The meeting adjourned at 9:05 pm.***

Next meeting to be held on December 10<sup>th</sup> 2018 at 7pm

Respectfully submitted,

Sean Wadsworth – Secretary