

## **Minutes**

### **Albany NH Selectmen's Meeting**

**February 13, 2013**

At 3:00 p.m., the Selectmen's meeting was called to order. In attendance were Joe Ferris, Jack Rose and Sara Young-Knox. Also present was Rob Nadler, member of the Budget Advisory Committee. The following business was conducted.

#### **Budget work session:**

Jack made a motion to increase the Selectmen line item to \$10,140, Sara seconded the motion. Jack was in favor, Sara and Joe opposed. The motion failed.

Kathy Vizard proposed to increase the Town Clerk/Tax Collector, Deputy Town Clerk/Tax Collector line items by 1.7%. Kathy also proposed to increase the Treasurer line item to \$8000, as Mary has taken on more work and responsibility with two additional accounts to oversee. Much discussion was had regarding the Town Clerk/Tax Collector and Deputy Town Clerk/Tax Collector positions. Joe thought the current rate of pay for them was at the high end of equivalent sized towns in New Hampshire. Rob replied the current pay is in line with other towns. Jack made a motion to increase the Town Clerk/Tax Collector, Deputy Town Clerk/Tax Collector and the Treasurer line items by 1.7%, Sara seconded the motion. Jack was in favor, Sara was in favor and Joe was in favor of the Treasurer increase, but opposed to the Town Clerk/Tax Collector and Deputy Town Clerk/Tax Collector.

Jack made a motion to increase the Administrative Assistant line item by 1.7%, Sara seconded the motion. Much discussion ensued regarding this position and the pay was compared to equivalent sized towns. Rob told the Board the increases should be merit based with outlines to follow for an annual review. Rob added he agreed increases should not happen every year but he thought the Board should regard the agreement the town has with the AA as valid. Joe didn't agree saying the personnel policy that was adopted takes precedence over the agreement. Rob disagreed. Jack and Sara were in favor of the increase, Joe opposed.

Kathy Vizard proposed an increase in the Cemetery Trustee line item as Kim Guptill has the responsibility of taking care of all the administrative work associated with cemetery plots as well as finding and hiring maintenance companies to take care of the cemeteries and she oversees the annual

maintenance of the seven cemeteries in Albany. Kathy proposed that Kim receive \$600 annually with the remaining trustees receiving \$200 for a total of \$1,000 for that line item. Jack made a motion to increase the Cemetery Trustee line item to \$1,000, Sara seconded the motion and all were in favor.

Sara made a motion to increase the Supervisor of the Checklist pay to \$35 per session, Joe seconded the motion. All were in favor. With one election this year, the Supervisor of the Checklist line item will increase to \$555.

Jack made a motion to increase the postage line item under Town Officers' Expense to \$500, Joe seconded the motion and all were in favor.

Included in the proposed software support line item is the cost of putting Albany's assessing information online for customer convenience as well as the ability to pay property taxes online through the Avitar software.

Jack made a motion to increase the code enforcement line item to \$2,000, Sara seconded the motion and all were in favor. The code enforcement officer line item was established last year and was overspent. The building permit revenue covers the expense of the code enforcement officer.

Jack made a motion to increase the animal control line item to \$1,500, Joe seconded the motion and all were in favor.

**Domenic Richardi:**

The Board congratulated the newly elected Sheriff. Joe asked Domenic when they may set up their satellite office here at the town office. Domenic said he would check to make sure the door and office keys still worked and security codes were still working. He added it would be easier for the officers to use their reporting system here directly rather than having to travel to Ossipee. It will be a huge benefit and it will be good for the Selectmen's office as well as the Sheriff's.

Jack asked Domenic if the sheriff's patrols were scheduled on a regular pattern. Domenic replied they were not and there would probably be more shifts in the summer when there is a higher visitor volume. They will be both day and night shifts.

The Board and Domenic discussed crime in Albany and if the patrols had an effect on deterring the activity. Domenic felt the patrols were helpful for Albany.

Domenic left the meeting.

**Regular Business:**

- Reviewed & approved February 6 minutes-Joe made a motion to amend the minutes to include the approval of obtaining a bond for the maintenance of the roads, Jack seconded the motion and all were in favor.
- Signed checks totaling \$3,904.53.
- Reviewed letter from Tri-County CAP.

**Public Hearing on 2013 Proposed Municipal Budget:**

At 4:00 p.m., the Public Hearing was called to order. Jack and Rob left the meeting. In attendance were Joe Ferris and Sara Young-Knox. Also present were Lee Grant, June Johnson and Colleen Cormack.

The Board presented the proposed budget and went over the line items one at a time. Colleen asked if there was any money budgeted for work to be done from the list on the energy audit that was conducted a few years back. Colleen suggested picking a few items from the list each year. The Board had not planned on having any work done to the town hall this year.

Colleen asked if money had been budgeted for her position as Lower Mount Washington Valley Solid Waste District Representative. Joe made a motion to add a line item under Solid Waste labeled LMWVSWD Representative and budget \$350, Sara seconded the motion and all were in favor.

The Board next reviewed the 2013 warrant and articles. Joe discussed the warrant article for a bond for road maintenance as well as the two other articles regarding road maintenance. He would like the voters to decide how the road maintenance will be paid for.

The public hearing was adjourned at 4:35 p.m.

At 4:40 p.m., Sara made a motion to adjourn, Joe seconded the motion and all were in favor.

Respectfully Submitted,

Kathleen Vizard

JF\_\_\_\_  
JR\_\_\_\_  
SYK\_\_\_\_

Administrative Assistant