

Minutes [NonPublic]
Albany NH Selectmen's Meeting
August 2, 2011

NonPublic Session RSA 91-A:3 II(c):

At 5:00 p.m. Sara made a motion to move into nonpublic session citing RSA 91-A:3 II (c). Joe seconded the motion and all were in favor. Roll call was unanimous in the affirmative.

Joe will submit the nonpublic minutes from the meeting held on July 31, 2012, as soon as he has them prepared.

Joe informed the AA the hours of operation for the Selectmen office will change on Wednesdays from 9-5 to 9:30-5:30. All other hours will remain the same. Overtime will not be offered as the Board feels it is not necessary. Joe would like to see accurate records kept for time off reflecting an actual day worked; three weeks' vacation will equal 96 hours. Rate of pay will not change as well as amount of hours as is set out by state law. Joe asked the AA to change the paycheck next week to 32 hours but keep the same gross pay.

Joe submitted the personnel policy and it was adopted by the Board of Selectmen. Joe asked the AA to present one for signature to DeAnn LeBlanc, Deputy Town Clerk/Tax Collector, because she uses town equipment.

Joe said a contract will be drafted that will outline specific expectations and benefits to expire annually. It will be renewed at the first reorganization meeting after the annual town meeting.

At 5:10 p.m., Sara motioned to move into public session, seconded by Joe and all were in favor.

Respectfully Submitted,

Kathleen Vizard
Administrative Assistant